

San Antonio Public Library
Monthly Operating Statement
October 1, 2017 to August 31, 2018
Percent of FY Elapsed: 92%

| | Revised Budget | Expended to Date | Encumbered to Date | Remaining Budget | % Spent to Date* |
|--|-------------------|-------------------|--------------------|------------------|------------------|
| | FY 2018 | FY 2018 | FY 2018 | FY 2018 | FY 2018 |
| City General Fund--Personnel Services | | | | | |
| Car Exp Allowance | 18,000 | 16,500 | - | 1,500 | 92% |
| Cell Phone Reimburse | 6,720 | 6,210 | - | 510 | 92% |
| Civil Actv Healthcr | 2,629,117 | 2,410,025 | - | 219,092 | 92% |
| Def Comp-Executives | 6,200 | 7,741 | - | (1,541) | 125% |
| FICA & Medicare Exp | 1,412,950 | 1,216,158 | - | 196,792 | 86% |
| Hol.Pay-Hourly Sal. | - | 7,809 | - | (7,809) | |
| Language Skill Pay | 34,200 | 31,900 | - | 2,300 | 93% |
| Life Insurance | 15,303 | 9,769 | - | 5,534 | 64% |
| Overtime Salaries | 1,737 | 54,816 | - | (53,079) | 3156% |
| Pers Leave Buy Back | 199,688 | 316,783 | - | (117,095) | 159% |
| Regular Salaries | 18,414,347 | 16,144,494 | - | 2,269,853 | 88% |
| Reserve COLA | 216,693 | - | - | 216,693 | 0% |
| Reserve for Pay Plan | 264,498 | - | - | 264,498 | 0% |
| Reserve Performance Pay | 254,478 | - | - | 254,478 | 0% |
| Retiree Hlth Assess | 337,113 | 309,021 | - | 28,092 | 92% |
| Retiree Payout Sal | - | 58,836 | - | (58,836) | |
| Retirement Exp | 1,780,579 | 1,657,576 | - | 123,003 | 93% |
| Salary Turnover Targ | (413,663) | - | - | (413,663) | 0% |
| Shift Differential | 19,300 | 49,095 | - | (29,795) | 254% |
| Temp FICA & Medicare | - | 4,735 | - | (4,735) | |
| Temporary Salaries | - | 61,512 | - | (61,512) | |
| Transportation Allowance | 286 | 65 | - | 221 | 23% |
| Total General Fund Personal Services | 25,197,546 | 22,363,043 | - | 2,834,503 | 89% |
| City General Fund--Contractual Services | | | | | |
| Adv and Publications | 11,450 | 15,817 | - | (4,367) | 138% |
| Alarm and Sec. Serv. | 65,055 | 75,186 | - | (10,131) | 116% |
| Binding & Printing | 52,585 | 33,690 | 16,693 | 2,202 | 96% |
| Cleaning Services | 1,086,322 | 1,061,102 | - | 25,220 | 98% |
| Computer Software Maint. | 560,811 | 545,919 | - | 14,892 | 97% |
| Contractual Services | 908,513 | 690,536 | 1,782 | 216,195 | 76% |
| Construction Cost | - | 3,313 | 0 | (3,313) | |
| Credit Card Fees | 24,000 | 25,990 | - | (1,990) | 108% |
| Education - Classes | 3,623 | 3,925 | - | (302) | 108% |
| Fees to Prof Contr. | 751,721 | 969,912 | - | (218,191) | 129% |
| Freight and Storage | 31,817 | 26,227 | 4,605 | 985 | 97% |
| Mail and Parcel Post | 14,526 | 28,332 | - | (13,806) | 195% |
| Maint - Buildings | 544,267 | 714,997 | 166,660 | (337,390) | 162% |
| Maint & Rep - Cmrc | 3,393 | 7,226 | - | (3,833) | 213% |
| Maint. - M&E | 20,420 | 47,546 | 109 | (27,235) | 233% |
| Maint.- Repair Auto | 12,595 | 14,259 | - | (1,664) | 113% |
| Membership Dues | 15,300 | 16,031 | - | (731) | 105% |
| Other Contract Svcs | 23,000 | 23,406 | - | (406) | 102% |
| Participation-Booth Fees | - | 12,464 | - | (12,464) | |
| Public Copy/Print | 292,263 | 161,687 | 5,250 | 125,326 | 57% |
| Rental of Equipment | 5,000 | 4,564 | - | 436 | 91% |
| Rental Office Equipment | 9,000 | 11,136 | 140 | (2,276) | 125% |
| Subscriptions to Computer Svcs | - | 1,870 | - | (1,870) | |
| Temporary Services | 340,000 | 313,460 | 76,326 | (49,786) | 115% |
| Transportation Fees | 89,485 | 104,139 | - | (14,654) | 116% |
| Travel-Official | 1,000 | 856 | - | 144 | 86% |
| Total General Fund Contractual Services | 4,866,146 | 4,913,589 | 271,565 | (319,008) | 107% |

**San Antonio Public Library
Monthly Operating Statement
October 1, 2017 to August 31, 2018
Percent of FY Elapsed: 92%**

| | | | | | |
|---|-------------------|-------------------|----------------|------------------|------------|
| City General Fund--Commodities | | | | | |
| Clothing and Linen | 6,092 | 9,396 | 2,335 | (5,640) | 193% |
| Computer Software | 63,300 | 28,358 | 1,815 | 33,128 | 48% |
| Expense Allowance | 1,000 | - | - | 1,000 | 0% |
| Food | - | 7,619 | - | (7,619) | |
| Janitorial Supplies | 36,452 | 39,250 | 3,387 | (6,185) | 117% |
| Library Materials | 222,257 | 132,580 | 12,491 | 77,186 | 65% |
| Library Resources | 4,512,944 | 4,116,832 | 53,328 | 342,784 | 92% |
| M&R Material Bldg/Imp | 71,854 | 48,438 | 2,743 | 20,673 | 71% |
| M&R Material Mach/Eq | 37,608 | 36,553 | 173 | 882 | 98% |
| M&R Parts Automotive | 7,741 | 4,712 | - | 3,029 | 61% |
| Office Supplies | 135,877 | 110,472 | 1,532 | 23,874 | 82% |
| Other Commodities | 53,000 | 35,252 | 12,148 | 5,600 | 89% |
| Tools & Apparatus | - | 3,587 | - | (3,587) | |
| Total General Fund Commodities | 5,148,125 | 4,573,049 | 89,952 | 485,125 | 91% |
| City General Fund Other Expenditures | | | | | |
| Automotive Admin Chg | 1,353 | 1,240 | - | 113 | 92% |
| Software Licenses | - | 113 | - | (113) | |
| Build. Maint. Chg | 359,513 | 329,554 | - | 29,959 | 92% |
| Gas and Electricity | 975,350 | 904,891 | - | 70,459 | 93% |
| General Liab. Assess | 92,078 | 84,405 | - | 7,673 | 92% |
| Mail & Delivery Svcs | 11,065 | 10,143 | - | 922 | 92% |
| Motor Fuel and Lub. | 21,959 | 20,674 | - | 1,285 | 94% |
| Rent of City Equip. (Vehicle Replacement Fund) | 27,628 | 25,326 | - | 2,302 | 92% |
| Water and Sewer | 213,802 | 172,380 | - | 41,422 | 81% |
| Workers Comp Assess | 107,737 | 98,759 | - | 8,978 | 92% |
| Other Expenditures | - | - | - | - | |
| Total General Fund Other Expenditures | 1,810,485 | 1,647,485 | - | 163,000 | 91% |
| City General Fund Scheduled Line Items | | | | | |
| CAP Admin Cost-Dir | - | 1,028 | - | (1,028) | |
| CAP Admin Cost-Indir | - | 225 | - | (225) | |
| Cell Phone Services | 6,483 | 8,832 | - | (2,349) | 136% |
| Communications Radio | 1,106 | 11 | - | 1,095 | 1% |
| Interfnd Transf Out | 111,487 | 102,196 | - | 9,291 | 92% |
| IT Assessment Fee | 2,370,434 | 2,172,898 | - | 197,536 | 92% |
| Procurement Fee | 138,868 | 127,296 | - | 11,572 | 92% |
| Rental of Pagers | 998 | - | - | 998 | 0% |
| Wireless Data Communications | 12,122 | 1,931 | - | 10,191 | 16% |
| Total General Fund Scheduled Line Items | 2,641,498 | 2,414,416 | - | 227,082 | 91% |
| City General Fund Capital Outlay | | | | | |
| Cap<5000 - Furn &Fix | 419,530 | 453,036 | - | (33,506) | 108% |
| Cap<5000 - M&E Other | - | - | - | - | |
| Cap<5000 - PC Replct | 502,762 | 426,813 | - | 75,949 | 85% |
| Total General Fund Capital Outlay | 922,292 | 879,849 | - | 42,443 | 95% |
| Total City General Fund | 40,586,092 | 36,791,431 | 361,516 | 3,433,145 | 92% |
| Major Gifts | | | | | |
| Friends of the Library | 60,000 | 60,000 | - | - | 100% |
| Library Foundation | 280,094 | 173,790 | 80,595 | 25,709 | 91% |
| Total General Fund, State/Federal Grants and Major Gifts | 40,926,185 | 37,025,221 | 442,111 | 3,458,854 | 92% |

Library General Fund % Spent

FY 15 Budget \$34.9M, FY16 \$37.7M, FY 17 \$39.8M & FY18 \$40.4M

