



City of San Antonio Fiscal Impact Form

Category Selection

*Tip: Once you have selected a category, you must reset the form to change the category.
Resetting the form clears all your entries.*

*Is this a contract for City Council Consideration? ☒ Yes ☐ No

*Fiscal Impact? ☒ Yes ☐ No

*Is the attached contract signed? ☐ Yes ☒ No

SAP Contract Number:

Please choose from the list below:

Operating

☒ Expenditure ☐ Revenue

Category 1: Operating Expenses (Expenditures)

This option would be for routine purchases and other expenditures

Are funds budgeted for this expenditure? ☒ Yes ☐ No

Is this a Purchasing Department annual Contract? ☒ Yes ☐ No

Comments:

Facility Lease for Baby Cafe
Current lease through November 30, 2018 is \$3,351.58 per month.
Proposed lease for December 1, 2018 through September 30, 2019 is \$3,351.58 per month.
Total FY 2019 expenditure is \$40,218.96, budget is sufficient to cover this expense.

Staffing Budgeted? ☐ Yes ☒ No

Positions Currently Authorized? ☐ Yes ☒ No

Personnel Changes:

N/A



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Impact on Operation & Maintenance:

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Available Funding Source(s)

Amount(\$)	General Ledger No.	Cost Center	Fund No.	Internal Order No.	
33,515.80	5206010		29658000	836000000077	

When submitting your information be sure to attach all related fiscal information.
This completes your required information.

User Authentication

Authorized Signature: Amy Cowley (Finance-Shared)

Date: 09/27/2018

Attach this completed form to your item.