

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING THE FOLLOWING ITEMS RELATED TO THE CITY OF SAN ANTONIO HEAD START PROGRAM: A) SUBMISSION AND ACCEPTANCE UPON AWARD OF A HEAD START GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR AN AMOUNT UP TO \$23,356,121.00 FOR THE PERIOD FEBRUARY 1, 2019 TO JANUARY 31, 2020; B) AN IN KIND MATCH OF \$5,839,030.00; AND C) A PERSONNEL COMPLEMENT.**

\* \* \* \* \*

**WHEREAS**, the Head Start program is a federally-funded early childhood education program administered by the U.S. Department of Health and Human Services (HHS) and provides education and family support services to children between the ages of three and five; and

**WHEREAS**, the City, through the Department of Human Services, has served as a Head Start grantee for over 35 years and currently serves 3,020 children and their families in 21 Head Start centers located in the San Antonio and Edgewood Independent School Districts at or below 130% of the poverty line; and

**WHEREAS**, the City, pursuant to Ordinance No. 2018-03-29-0203, authorized agreements with Head Start Service Providers, the San Antonio and Edgewood Independent School Districts, through June 30, 2023 for continuation of Head Start services through a new project period; and

**WHEREAS**, on August 31, 2018, the City received notice of funding up to \$23,356,121.00 for the first year (budget period) of a new 5-year period (project period), and on September 25, 2018, the Head Start Policy Council approved a grant application; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** Submission of a grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$23,356,121.00 for the period February 1, 2019 to January 31, 2020 is approved. A copy of the application is on file with Department of Human Services (DHS).

**SECTION 2.** The City Manager or her designee, or the Director of the DHS or her designee, is authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of this grant and grant contract, and to execute grant contract amendments pertaining to the grant when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in

an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

**SECTION 3.** The disposition of a federally-funded 2002 International Bus by either donation, salvage, or auction as directed by HHS, and all actions necessary to effectuate such disposition, are approved.

**SECTION 4.** A proposed budget of \$29,195,151.00, including an in-kind matching budget of \$5,839,030, attached and incorporated here for all purposes as **Attachment I**, and is approved. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$23,356,121.00 from the HHS will be appropriated in the fund. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

**SECTION 5.** The proposed personnel complement of eighty-seven (87) positions, attached and incorporated here for all purposes as **Attachment II**, is approved.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 18th day of October, 2018.**

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

---

Leticia M. Vacek, City Clerk

---

Andrew Segovia, City Attorney