

# Audit and Accountability Committee



## Post Solicitation Briefing for FY 2019 and FY 2020 Human and Workforce Development Services Consolidated Funding Process II

October 16, 2018

Jessica Dovalina  
Human Services Assistant Director



# Solicitation Overview



## Project Overview

- Biennial Consolidated Funding Process managed by Human Services and Economic Development Departments
- Procurement method for grant and general funds that support human and workforce development since 2005
- Maximizes Human Services and Economic Development's ability to make the greatest impact in improving the quality of life for residents.



Solicitation Type  
Request for  
Proposal



Estimated Value  
\$774,359  
annually



Proposed Term  
1 year with 1 year  
option to renew

# Project Scope



- Seeks Human and Workforce Development Services proposals that align with DHS and EDD long-term outcomes



- Eligible applicants are non-profit, faith-based, community-based, and governmental organizations



- Funds to support programs provided through General Fund and Federal HUD grants

# Solicitation Requirements

---

## **Evaluation Criteria**

Agency Experience, Background, Qualifications: 30 Points  
Program Proposed Plan: 45 Points  
Funding Budget & Budget Narrative: 25 Points

---

## **Additional Requirements**

SBEDA Program: Waived  
SBEDA Subcontracting Requirements: Waived  
Local Preference: Not applicable  
Veteran Owned Small Business Preference: Not applicable  
Audited Financial Statements: Required

---

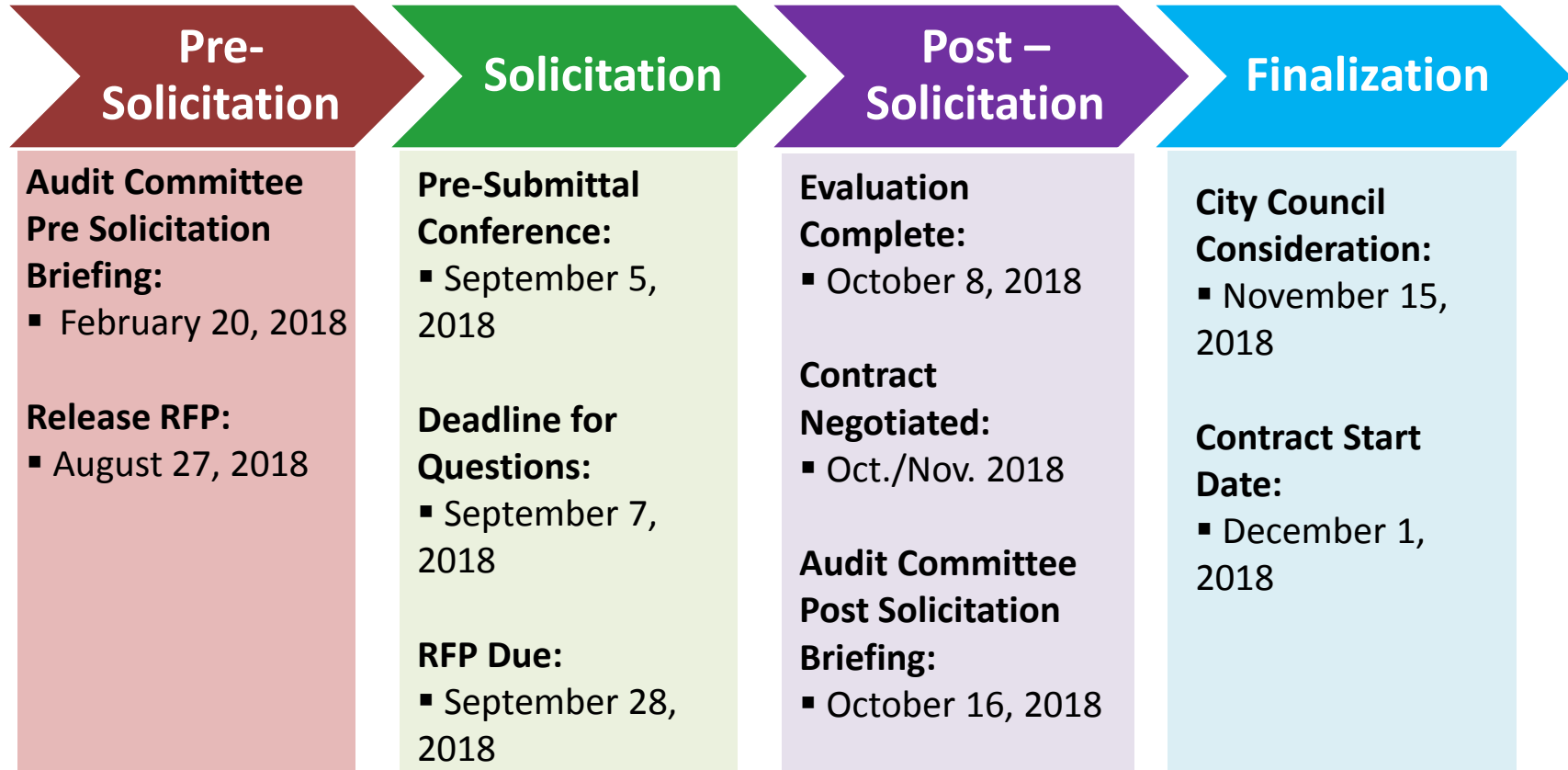
## **Goal Setting Committee Members**

N/A

# Project Evaluation Committee

Evaluation Panel	Voting Members	Advisory Members
Child Abuse, Youth Success & Youth Data	<ul style="list-style-type: none"><li>- 7 internal City reviewers</li><li>- 2 external reviewers</li></ul>	Departmental Contracts and Fiscal Staff  City Attorney's Office
Seniors Services	<ul style="list-style-type: none"><li>- 3 internal City reviewers</li><li>- 2 external reviewers</li></ul>	
Workforce Development	<ul style="list-style-type: none"><li>- 2 internal City reviewers</li><li>- 2 external reviewers</li></ul>	

# Project Timeline



# Recommended Awards

---

Child Abuse	Youth Success	Youth Data	Seniors	Workforce
\$50,000	\$50,000	\$278,730	\$150,000	\$245,629

**8 Agencies - 8 Programs**

---

# **Procurement Overview**

## **Due Diligence**

---

Troy Elliott, Deputy Chief Financial Officer  
Kevin Barthold, City Auditor



# Due Diligence

## Finance and Audit Departments – Due Diligence Results

Number of vendors notified: 1055

Number of vendors at pre-submittal conference: 39

Number of responses received: 35

Results of Minimum Requirements Review: No Findings

Results of Due Diligence Review: No Findings