

San Antonio Public Library
Monthly Operating Statement
October 1, 2017 to September 30, 2018
Percent of FY Elapsed: 100%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
City General Fund--Personnel Services					
Car Exp Allowance	18,000	18,000	-	-	100%
Cell Phone Reimburse	6,720	6,720	-	-	100%
Civil Actv Healthcr	2,629,117	2,447,379	-	181,738	93%
Def Comp-Executives	6,200	9,533	-	(3,333)	154%
FICA & Medicare Exp	1,412,950	1,316,210	-	96,740	93%
Hol.Pay-Hourly Sal.	-	11,450	-	(11,450)	
Language Skill Pay	34,200	34,950	-	(750)	102%
Life Insurance	15,303	10,655	-	4,648	70%
Overtime Salaries	1,737	67,717	5,448	(71,428)	4212%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,414,347	17,506,886	-	907,461	95%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	337,113	-	-	100%
Retiree Payout Sal	-	60,924	-	(60,924)	
Retirement Exp	1,780,579	1,791,932	-	(11,353)	101%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	53,140	2,225	(36,065)	287%
Temp FICA & Medicare	-	5,005	-	(5,005)	
Temporary Salaries	-	65,039	-	(65,039)	
Transportation Allowance	286	65	-	221	23%
Total General Fund Personal Services	25,197,546	24,061,600	7,673	1,128,272	96%
City General Fund--Contractual Services					
Adv and Publications	11,450	20,384	-	(8,934)	178%
Alarm and Sec. Serv.	65,055	81,382	-	(16,327)	125%
Binding & Printing	52,585	47,766	4,747	72	100%
Cleaning Services	1,086,322	1,158,356	-	(72,034)	107%
Computer Software Maint.	560,811	547,119	-	13,692	98%
Contractual Services	908,513	902,227	27	6,259	99%
Construction Cost	-	9,270	0	(9,270)	
Credit Card Fees	24,000	28,282	-	(4,282)	118%
Education - Classes	3,623	4,025	199	(601)	117%
Fees to Prof Contr.	751,721	1,033,189	-	(281,468)	137%
Freight and Storage	31,817	28,601	-	3,216	90%
Mail and Parcel Post	14,526	39,128	-	(24,602)	269%
Maint - Buildings	544,267	916,481	31,202	(403,416)	174%
Maint & Rep - Cmrc	3,393	7,674	-	(4,281)	226%
Maint. - M&E	20,420	49,725	109	(29,414)	244%
Maint.- Repair Auto	12,595	15,958	-	(3,363)	127%
Membership Dues	15,300	16,244	-	(944)	106%
Other Contract Svcs	23,000	23,406	-	(406)	102%
Participation-Booth Fees	-	12,464	-	(12,464)	
Public Copy/Print	292,263	186,148	-	106,115	64%
Rental of Equipment	5,000	4,564	-	436	91%
Rental Office Equipment	9,000	11,276	-	(2,276)	125%
Subscriptions to Computer Svcs	-	3,325	415	(3,740)	
Temporary Services	340,000	341,913	-	(1,913)	101%
Transportation Fees	89,485	116,959	1,028	(28,502)	132%
Travel-Official	1,000	866	-	134	87%
Total General Fund Contractual Services	4,866,146	5,606,731	37,727	(778,312)	116%

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City General Fund--Commodities					
Clothing and Linen	6,092	9,971	-	(3,879)	164%
Computer Software	63,300	28,358	15	34,928	45%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	8,566	279	(8,845)	
Janitorial Supplies	36,452	46,735	-	(10,283)	128%
Library Materials	222,257	218,466	1,459	2,332	99%
Library Resources	4,512,944	4,665,221	569	(152,846)	103%
M&R Material Bldg/Imp	71,854	53,609	1,052	17,193	76%
M&R Material Mach/Eq	37,608	47,561	-	(9,953)	126%
M&R Parts Automotive	7,741	5,759	-	1,982	74%
Office Supplies	135,877	129,447	29	6,402	95%
Other Commodities	53,000	38,827	13,123	1,050	98%
Tools & Apparatus	-	3,587	-	(3,587)	
Total General Fund Commodities	5,148,125	5,256,106	16,525	(124,506)	102%
City General Fund Other Expenditures					
Automotive Admin Chg	1,353	1,353	-	-	100%
Software Licenses	-	113	-	(113)	
Build. Maint. Chg	359,513	359,513	-	-	100%
Gas and Electricity	975,350	1,006,579	-	(31,229)	103%
General Liab. Assess	92,078	92,078	-	-	100%
Mail & Delivery Svcs	11,065	11,065	-	-	100%
Motor Fuel and Lub.	21,959	22,220	-	(261)	101%
Rent of City Equip. (Vehicle Replacement Fund)	27,628	27,628	-	-	100%
Water and Sewer	213,802	191,806	-	21,996	90%
Workers Comp Assess	107,737	107,737	-	-	100%
Total General Fund Other Expenditures	1,810,485	1,820,092	-	(9,607)	101%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	2,938	-	(2,938)	
CAP Admin Cost-Indir	-	1,187	-	(1,187)	
Cell Phone Services	6,483	9,287	-	(2,804)	143%
Communications Radio	1,106	20	-	1,086	2%
Interfnd Transf Out	111,487	111,487	-	0	100%
IT Assessment Fee	2,370,434	2,370,434	-	-	100%
Procurement Fee	138,868	138,868	-	-	100%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	2,159	-	9,963	18%
Total General Fund Scheduled Line Items	2,641,498	2,636,380	-	5,118	100%
City General Fund Capital Outlay					
Cap<5000 - Furn & Fix	419,530	453,036	-	(33,506)	108%
Cap<5000 - PC Replct	502,762	426,813	28,430	47,519	91%
Total General Fund Capital Outlay	922,292	879,849	28,430	14,013	98%
Total City General Fund	40,586,092	40,260,757	90,355	234,979	99%
Major Gifts					
Friends of the Library	60,000	60,000	-	-	100%
Library Foundation	280,094	222,556	43,688	13,850	95%
Total Major Gifts	340,094	282,556	43,688	13,850	96%

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