### **Audit and Accountability Committee**



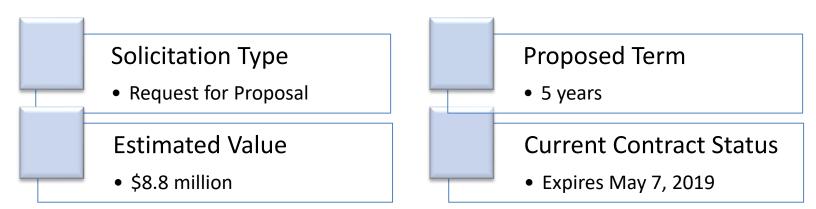
## **Pre Solicitation Briefing for Contracted Security Services**

Date: November 13, 2018

Presented by: Russell J. Handy, Director, Aviation Department

## **Project & Solicitation Overview**

- Secured area access management and monitoring services at San Antonio International Airport (SAT)
  - Monitor & enforce secure areas
  - Conduct inspections
  - Escort within the secure area
- Services are required to meet federal regulations and counter evolving threats:
  - Prevent/detect unauthorized access
  - prevent any unauthorized weapon, explosive, incendiary, or other prohibited items into the secured area of SAT
  - Enforce security guidelines



### **Solicitation Overview**

#### Outreach

NIGP Codes Identified	<ul> <li>NIGP code(s) and description:</li> <li>905-68 (Security Screening Services, Personnel)</li> </ul>	
Number of Vendors to be Notified	Central Vendor Registry: 44 Veteran Owned Small Business (SBA): 26 Targeted Vendor Outreach: 9	
Advertising	<ul> <li>TVSA Channel 21</li> <li>COSA Bidding Opportunities website</li> <li>Express News</li> </ul>	

#### **Evaluation Voting Members**

Carlos J. Contreras III, Assistant City Manager, City Manager's Office

Russell J. Handy, Director, Aviation Department

Chris Cole, Security Manager, Aviation Department

Derek Rabey, Technical Security Manager, ITSD

Towanda Cordon, Airport Terminal Operations Manager, City of Austin

## **Solicitation Requirements**

Evaluation Criteria	Experience, Background, Qualifications: 30 points Proposed Plan: 35 points Pricing: 15 points SBE Prime Contract Program: 5 points Local Preference Program: 10 points Veteran Owned Small Business Preference Program: 5 points
Additional Requirements	SBEDA Subcontracting Requirements: N/A Audited Financial Statements: Not Required
Goal Setting Committee Members	Nikki M Ramos, Chair & Assistant Director, Parks and Recreation Linda Lopez-George, Citizen Member Michael Sindon, Assistant Director, Economic Development Loyce D. Clark, Chief Asset and Planning Officer, Aviation

# **Project Timeline**

Pre-Solicitatio	n Solicitation	Post – Solicitation	Finalization	
Goal Setting	Pre-Submittal	Evaluation	City Council	
Committee:	Conference:	Complete:	<b>Consideration:</b>	
November 6,	December 7,	Week of January	April 4, 2019	
2018	2018	28, 2019		
Audit Committee Pre Solicitation Briefing: November 13, 2018	Deadline for Questions: December 17, 2018	Contract Negotiated: February 2019 Audit Committee	Contract Start Date: May 8, 2019	
Release Date: ■ November 28, 2018	Due Date: ■ January 7, 2019	Post Solicitation Briefing: March 19, 2019		