

Audit and Accountability Committee



Post Solicitation Briefing for FY 2019 cafécollege RFP

November 13, 2018

Melody Woosley
Human Services Director

Solicitation Overview



Project Overview

- Provide a one-stop college access center for informational resources relating to college admissions, financial aid, scholarships and college preparedness.
- Promote San Antonio youth to achieve their career and college goals by exceeding the national average of college graduates in San Antonio.
- Maximizes efforts in targeting students attending high schools with low college participation rates and economically disadvantaged students with an emphasis on first-generation college students.



Solicitation Type
Request for
Proposal



Estimated Value
\$3.425M



Proposed Term
1 year with 4, one-
year renewals

Project Scope



Seeks proposals that align with the long-term goals of the Manual P. Berriozábal cafécollege.



Increase college awareness, access, enrollment, and college graduation for students in San Antonio.



Partnership and collaboration with local school districts and Colleges and Universities.

Solicitation Requirements

Evaluation Criteria

- Agency Experience, Background, Qualifications: 45 Points
- Program Proposed Plan: 35 Points
- Funding Budget & Budget Narrative: 20 Points
- SBEDA Program: Not Applicable
- Local Preference: Not Applicable
- Veteran Owned Small Business Preference: Not Applicable

Additional Requirements

- SBEDA Subcontracting Requirements: 15% to MWBE firms, 2% to AABE firms
- Audited Financial Statements: Required

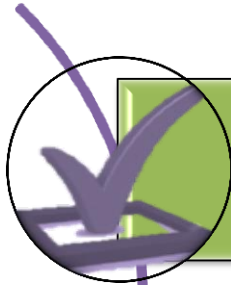
Goal Setting Committee Members

- N/A

Project Timeline



Recommended Award



One Proposal Received



Recommendation is to award the contract to the single respondent

SBEDA Subcontracting Requirements: 15% to MWBE firms, 2% to AABE firms

Local Preference Program – not applicable

Veteran Owned Small Business Preference Program – not applicable

Due Diligence

Finance and Audit Departments – Due Diligence Results

Number of vendors notified:	2,384
Number of vendors at pre-submittal conference:	3
Number of responses received:	1
Results of Minimum Requirements Review	No findings
Results of Due Diligence Review	No findings