

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**APPROVING THE SUBMISSION OF AN ADDITIONAL EARLY HEAD START - CHILD CARE PARTNERSHIP GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND ACCEPTANCE UPON AWARD OF \$2,183,000.00 FOR THE PERIOD OF MARCH 1, 2019 - FEBRUARY 29, 2020; AND APPROVING A BUDGET, INCLUDING AN IN-KIND MATCH OF \$436,600.00, AND A PERSONNEL COMPLEMENT.**

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**WHEREAS**, on October 29, 2018, the Administration for Children and Families (ACF) announced the availability of approximately \$140 million to be awarded for the expansion of high-quality, comprehensive services to low-income infants and toddlers and their families through existing Early Head Start-Child Care Partnership (EHS-CCP) programs; and

**WHEREAS**, since 2015 City's existing EHS-CCP program provides 216 children with safe and enriching learning environments to promote physical, cognitive, social, and emotional development while supporting parents and families by addressing social and economic needs through customized case management and supports; and

**WHEREAS**, as the grantee, DHS provides program management, oversight, governance, family support and mental wellness services, and contracts with six child care centers located in the Edgewood and San Antonio Independent School Districts to provide early education and care and with the San Antonio Metropolitan Health District and University of the Incarnate Word to provide health and dental services to enrolled children; and

**WHEREAS**, the additional grant may potentially serve an additional 76 slots in an underserved community; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** Submission of a grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$2,183,000.00 for the period of March 1, 2019 - February 29, 2020 is hereby approved. A copy of the application is on file with Department of Human Services (DHS).

**SECTION 2.** The City Manager or her designee, or the Director of the DHS or her designee, is authorized to initiate, negotiate, and execute any and all necessary documents and grant contracts to effectuate the application and acceptance of the referenced grant, and to execute contract amendments pertaining to this contract, to include: a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions

authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to a grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

**SECTION 3.** A proposed budget including an in-kind match budget of \$436,600.00, is attached hereto and incorporated herein for all purposes as **Attachment I**, and is hereby approved. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$1,746,400.00 from the HHS will be appropriated. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

**SECTION 4.** The proposed personnel complement of five (5) positions, attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_.**

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney