

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING AN ADMINISTRATIVE SERVICES CONTRACT WITH THE FIRE AND POLICE PENSION FUND, SAN ANTONIO FOR A ONE (1) YEAR TERM BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL TERMS AT THE CITY'S OPTION, WITH THE CITY TO RECEIVE \$16,000.00 PER YEAR FOR PROVIDING CERTAIN ADMINISTRATIVE SERVICES TO THE PENSION FUND; AND ESTABLISHING PROVISIONS FOR THE USE OF ADMINISTRATIVE LEAVE BY ACTIVE MEMBER TRUSTEES, AND TO ESTABLISH PROVISIONS FOR CITY ACCESS TO INFORMATION REGARDING THE PENSION FUND.**

\* \* \* \* \*

**WHEREAS**, the Fire and Police Pension Fund, San Antonio ("Fund") is a statutory trust which provides pension benefits for San Antonio Fire Fighters, Police Officers and their spouses and beneficiaries; and

**WHEREAS**, the City of San Antonio ("City") has provided certain administrative services to the Fund pursuant to an Administrative Services Contract approved by Ordinance No. 2015-09-03-0746, passed and approved on September 3, 2015 (the "Contract"); and

**WHEREAS**, the initial term of the Contract was for one year, from October 1, 2015 through September, 30, 2016, with four renewal terms of one (1) year each; and

**WHEREAS**, the Contract was renewed by the City and the Fund for its first renewal term, which began October 1, 2016 and ended September 30, 2017; and

**WHEREAS**, the Contract was also renewed by the City and the Fund for its second renewal term, which began October 1, 2017 and ended September 30, 2018; and

**WHEREAS**, the City and the Fund have agreed to terms and conditions of a new Contract ("New Contract") under which the City will provide substantially the same services to the Fund as were provided under the Contract, with the fee to be paid by the Fund to the City to remain at \$16,000.00 per year; and

**WHEREAS**, the New Contract also contains provisions regarding transparency and Fund's reimbursement to City of certain administrative leave time taken by active duty Fund Trustees; and

**WHEREAS**, City Staff has recommended that the City enter into the New Contract with the Fund for a one (1) year term beginning October 1, 2018 and ending September 30, 2019, with four (4) one (1) year renewal terms at the City's option; and

**WHEREAS**, the City Council, upon consideration of and deliberation on such recommendation, desires to accept it; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee or the Deputy Chief Financial Officer or his designee is authorized to execute an Administrative Services Contract ("New Contract") with the Fund, pursuant to which the City will provide administrative services specified in the Contract to the Pension Fund for a one (1) year term beginning October 1, 2018 and ending September 30, 2019, with four (4) one (1) year renewal terms at the City's option, in exchange for payment by the Fund to the City of \$16,000.00 per year, and containing the transparency and reimbursement provision described above. A copy of the Contract is attached hereto and incorporated herein by reference for all purposes as **Attachment I**.

**SECTION 2.** *Insert financial language.*

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance is effective immediately, upon passage by eight (8) affirmative votes; otherwise, said effective date shall be ten (10) days from the date of passage hereof.

**PASSED and APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
Andrew Segovia, Acting City Attorney

**ATTACHMENT I**