

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING AN AGREEMENT WITH THE SAN ANTONIO EDUCATION PARTNERSHIP FOR THE OPERATION AND MANAGEMENT OF THE DR. MANUEL P. BERRIOZÁBAL CAFÉCOLLEGE FOR AN AMOUNT UP TO \$675,000.00 FOR THE PERIOD OF JANUARY 1, 2019 THROUGH SEPTEMBER 30, 2019 FUNDED FROM THE CITY'S FY 2018 AND FY 2019 GENERAL FUND BUDGET, WITH FOUR ONE-YEAR RENEWAL OPTIONS AND WITH A BASE CONTRACT AMOUNT IN THE FIRST YEAR OF \$890,000.00 ADJUSTED UPWARD TO CORRESPOND TO ANY INCREASES IN THE CONSUMER PRICE INDEX (CPI) FOR THE FY 2020 RENEWAL TERM, AND ADJUSTED ANNUALLY THEREAFTER.**

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**WHEREAS**, since 2010, the Manuel P. Berriozábal cafécollege has provided a one-stop college access center for informational resources regarding college admissions, financial aid, scholarships and preparation to help San Antonio youth achieve their career and college goals, with the goal to exceed the national average of college graduates in San Antonio and to attract the workforce industry that will improve the quality of life in the city; and

**WHEREAS**, services provided by the center include free advising, including college and financial aid application assistance, reference materials, preparation for SAT/ACT, college orientations and recruitment, college fairs, family awareness workshops, financial literacy for students and families and college savings programs; and

**WHEREAS**, the cafécollege hours of operation are tailored to meet the needs of high school students, working families, and adults seeking continuing education, and is centrally located at 131 El Paso Street; and

**WHEREAS**, the San Antonio Education Partnership (SAEP) has managed the operations of the Manuel P. Berriozábal cafécollege since opening to the public in 2010; and

**WHEREAS**, on September 12, 2018, the Department of Human Services (DHS) released a Request for Proposals (RFP) to solicit responses from qualified respondents for the operation and management of cafécollege; and

**WHEREAS**, the RFP was advertised in the San Antonio Express-News, San Antonio e-Procurement system, and on the City's Bidding and Contracting opportunities website; and

**WHEREAS**, responses were due October 10, 2018 and one (1) agency proposal was received in response to the RFP; and

**WHEREAS**, based on the proposal submission, staff recommends entering into an agreement with SAEP to provide operational and management support to the cafécollege; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager, or her designee, or the Director of the Department of Human Services (DHS), or her designee, is hereby authorized to execute an agreement with the San Antonio Education Partnership for the operation and management of the Dr. Manuel P. Berriozábal cafécollege for an amount up to \$675,000.00 for the period of January 1, 2019 through September 30, 2019, with four one-year renewal options. The base contract amount in the first renewal term of FY 2020 will be \$890,000.00 adjusted upward to correspond to any increases in the Consumer Price Index (CPI), and subsequent renewal terms shall be similarly adjusted to correspond to any increases in the CPI for that year. A copy of the agreement is attached hereto and incorporated herein for all purposes as **Attachment I.**

**SECTION 3. [FINANCIAL LANGUAGE PENDING]**

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney