



City-County Master Interlocal Agreement

Jeff Coyle, Director
Government & Public Affairs

December 12, 2018

Master Interlocal Agreement

- City entered into a Master ILA with County in 2013
- Agreement consolidated several service agreements into one
- 2013 Master ILA expired in September 2018

Summary

- Master ILA sets out service requirements, deliverables, and compensation. To include:

City to County

- Hotel Tax Collection
- Library Services
- Platting
- Uniform Truancy Case Management

Mutual Services

- Cooperative Purchasing

County to City

- Crime Lab
- Jury Pool

Master ILA Service Areas

COOPERATIVE PURCHASING

- City/County may include cooperative purchasing provisions in goods and services solicitations and contracts
- If either party exercises the option it will pay a fee of \$100 per contract

Master ILA Service Areas

CRIME LAB

- County provides forensic science services to SAPD
- Cost of service on a per use basis based on the County's Crime Lab fee schedule

BEXAR COUNTY
FY 2018-19 Crime Laboratory Fee Schedule (Effective October 1, 2018)

Description	Code	Fee
Evidence Clerk Testimony/Hour	4000	84.00
Evidence Registration/ Case	4001	21.00
Shipping and Handling/Case	4002	39.00
Hard or Digital Media Copy of Complete Case File	4005	44.00
Evidence Registration Pre-Login/ Case	4006	18.00
Trace Evidence Testimony or Crime Scene/Hour	4100	115.00
Evidence Search or Removal/Item and Lift	4101	39.00
Microscopic Exam-General/Item	4102	39.00
Microscopic Comparison /Slide	4108	39.00
GC/MSD/Sample	4112	78.00
Analysis by FTIR/Sample	4113	78.00
GSR by SEM-EDX/STUB	4114	178.00
SEM/EDX Analysis/Hour	4115	178.00
Microcrystalline Test or Spot Test/Sample	4118	78.00
GSR by Microscopic and Chemical Analysis/Item	4119	78.00
Shoe/Tire Impression Comparison/Item	4120	39.00
Serology Testimony or Crime Scene /Hour	4200	115.00
Evidence Search and Processing/Item	4201	39.00
Storing Serological Evidence/Item	4202	39.00
Presumptive Testing/Item	4203	33.00
DNA Analysis /Sample (Core CODIS Loci or Y-STR)	4214	496.00
Sexual Assault Evidence Collection Kit	4220	329.00
Confirmatory Testing/Item	4221	39.00
Firearms Testimony or Crime Scene/Hour	4300	115.00
Powder, Cartridge or Bullet Identification/Item	4301	39.00
Microscopic Comparison/Item	4303	88.00
Mechanical Evaluation of Weapon or Test Fire/Item	4304	78.00
Chronograph or Special Testing/Ammunition or Weapon	4305	157.00
Documentation or Photograph/Case	4307	39.00
Physical Re-Construction/ Item	4311	78.00
Serial Number Restoration/Number Area	4312	78.00

Master ILA Service Areas

HOTEL OCCUPANCY TAX COLLECTION

- City operates as the County's tax collector for HOT purposes
- County will pay City .65 percent of gross tax collected

Master ILA Service Areas

JURY POOL

- City's Municipal Court utilizes jurors summoned by the County
- City will reimburse County \$12 per juror utilized

Master ILA Service Areas

LIBRARY SERVICES

- City provides library services to County residents, including residents of other municipalities within Bexar County
- Service provided in FY 2019 at a fee of \$2,584,028.95

Master ILA Service Areas

PLATTING SERVICES

- City Development Services acts as point of contact for all platting application and collection of fees
- Subdivision platting in ETJ in accordance with City's Unified Development Code
- City/County responsible for own costs and expenses for platting services

Master ILA Service Areas

TRUANCY CASE MANAGEMENT

- City/County program that provides centralized filing and case management services for truancy offenses
- City will collect court costs to fund the program

Master ILA Term

- The term of this agreement commences on October 1, 2018 and terminates on September 30, 2019, with four additional one-year terms
- Agreement keeps previously adopted term for library services to end on September 30, 2019 without additional terms

Staff recommends approval of the Master Interlocal Agreement with Bexar County



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