

San Antonio Public Library
Monthly Operating Statement
October 1, 2018 to January 31, 2019
Percent of FY Elapsed: 33%

| | Budget | Expended to Date | Encumbered to Date | Remaining Budget | % Spent to Date* |
|--|-------------------|------------------|--------------------|-------------------|------------------|
| | FY 2019 | FY 2019 | FY 2019 | FY 2019 | FY 2019 |
| City General Fund--Personnel Services | | | | | |
| Car Exp Allowance | 18,000 | 6,000 | - | 12,000 | 33% |
| Cell Phone Allowance | 2,520 | - | - | 2,520 | 0% |
| Cell Phone Reimburse | 4,200 | 2,090 | - | 2,110 | 50% |
| Civ Cloth/Boot Allowance | - | 250 | - | (250) | |
| Civil Actv Healthcr | 2,502,340 | 834,114 | - | 1,668,226 | 33% |
| Def Comp-Executives | 15,300 | 11,037 | - | 4,263 | 72% |
| FICA & Medicare Exp | 1,457,401 | 483,817 | - | 973,584 | 33% |
| Hol.Pay-Hourly Sal. | - | 955 | - | (955) | |
| Language Skill Pay | 36,000 | 11,350 | - | 24,650 | 32% |
| Life Insurance | 15,714 | 3,677 | - | 12,037 | 23% |
| Overtime Salaries | 1,737 | 3,129 | - | (1,392) | 180% |
| Pers Leave Buy Back | 199,688 | 315,760 | - | (116,072) | 158% |
| Regular Salaries | 18,988,316 | 6,259,224 | - | 12,729,092 | 33% |
| Reserve COLA | 225,872 | - | - | 225,872 | 0% |
| Reserve for Pay Plan | 315,937 | - | - | 315,937 | 0% |
| Reserve Performance Pay | 257,235 | - | - | 257,235 | 0% |
| Retiree Hlth Assess | 417,091 | 139,030 | - | 278,061 | 33% |
| Retiree Payout Sal | - | 17,670 | - | (17,670) | |
| Retirement Exp | 1,836,515 | 676,147 | - | 1,160,368 | 37% |
| Salary Turnover Targ | (413,663) | - | - | (413,663) | 0% |
| Shift Differential | 19,300 | 15,098 | - | 4,202 | 78% |
| Temp FICA & Medicare | - | 796 | - | (796) | |
| Temporary Salaries | - | 10,396 | - | (10,396) | |
| Total General Fund Personal Services | 25,899,503 | 8,790,541 | - | 17,108,962 | 34% |
| City General Fund--Contractual Services | | | | | |
| Adv and Publications | 11,450 | 3,338 | - | 8,112 | 29% |
| Alarm and Sec. Serv. | 65,055 | 36,831 | 1,343 | 26,881 | 59% |
| Binding & Printing | 56,662 | 15,894 | 2,320 | 38,449 | 32% |
| Cleaning Services | 1,139,245 | 419,211 | - | 720,034 | 37% |
| Computer Software Maint. | 568,304 | 517,886 | - | 50,418 | 91% |
| Contractual Services | 924,763 | 225,839 | 533,013 | 165,911 | 82% |
| Credit Card Fees | 24,000 | 8,502 | - | 15,498 | 35% |
| Education - Classes | 3,623 | - | - | 3,623 | 0% |
| Fees to Prof Contr. | 713,557 | 292,398 | - | 421,159 | 41% |
| Freight and Storage | 31,817 | 10,091 | 25,275 | (3,549) | 111% |
| Mail and Parcel Post | 14,526 | 543 | - | 13,983 | 4% |
| Maint - Buildings | 835,009 | 309,340 | 476,257 | 49,412 | 94% |
| Maint & Rep - Cmrc | 3,393 | 1,760 | - | 1,633 | 52% |
| Maint. - M&E | 20,420 | 14,991 | - | 5,429 | 73% |
| Maint.- Repair Auto | 12,595 | 5,216 | - | 7,379 | 41% |
| Membership Dues | 15,300 | 3,706 | - | 11,594 | 24% |
| Other Contract Svcs | 23,000 | - | - | 23,000 | 0% |
| Participation-Booth Fees | - | 1,400 | - | (1,400) | |
| Public Copy/Print | 306,218 | 90,854 | 72 | 215,293 | 30% |
| Rental of Equipment | 5,000 | 5,552 | 1,226 | (1,778) | 136% |
| Rental Office Equipment | 9,000 | 3,482 | - | 5,518 | 39% |
| Subscriptions to Computer Svcs | 50,000 | 126,303 | - | (76,303) | 253% |
| Temporary Services | 340,000 | 84,498 | 203,499 | 52,003 | 85% |
| Transportation Fees | 89,485 | 35,158 | - | 54,327 | 39% |
| Travel-Official | 1,000 | - | - | 1,000 | 0% |
| Total General Fund Contractual Services | 5,263,422 | 2,212,792 | 1,243,005 | 1,807,625 | 66% |

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| | FY 2019 | FY 2019 | FY 2019 | FY 2019 | FY 2019 |
| City General Fund--Commodities | | | | | |
| Clothing and Linen | 6,092 | 2,408 | 8,641 | (4,957) | 181% |
| Computer Software | 65,100 | 2,663 | - | 62,437 | 4% |
| Expense Allowance | 1,000 | - | - | 1,000 | 0% |
| Food | - | 3,690 | - | (3,690) | |
| Janitorial Supplies | 36,452 | 12,840 | 1,930 | 21,682 | 41% |
| Library Materials | 226,634 | 67,363 | 20,726 | 138,545 | 39% |
| Library Resources | 5,192,944 | 1,747,737 | 281,741 | 3,163,466 | 39% |
| M&R Material Bldg/Imp | 71,854 | 13,840 | 5,786 | 52,228 | 27% |
| M&R Material Mach/Eq | 37,608 | 3,948 | 1,752 | 31,908 | 15% |
| M&R Parts Automotive | 7,741 | 1,829 | - | 5,912 | 24% |
| Office Supplies | 135,877 | 29,265 | 10,054 | 96,558 | 29% |
| Other Commodities | 62,927 | 21,785 | 1,094 | 40,048 | 36% |
| Total General Fund Commodities | 5,844,229 | 1,907,368 | 331,725 | 3,605,136 | 38% |
| City General Fund Other Expenditures | | | | | |
| Automotive Admin Chg | 1,485 | 495 | - | 990 | 33% |
| Software Licenses | - | 233 | - | (233) | |
| Build. Maint. Chg | 313,881 | 104,627 | - | 209,254 | 33% |
| Gas and Electricity | 919,801 | 309,056 | - | 610,745 | 34% |
| General Liab. Assess | 62,387 | 20,796 | - | 41,591 | 33% |
| Mail & Delivery Svcs | 10,949 | 3,650 | - | 7,299 | 33% |
| Motor Fuel and Lub. | 23,581 | 6,952 | - | 16,629 | 29% |
| Rent of City Equip. (Vehicle Replacement Fund) | 31,182 | 10,394 | - | 20,788 | 33% |
| Water and Sewer | 207,224 | 74,204 | - | 133,020 | 36% |
| Workers Comp Assess | 56,908 | 18,969 | - | 37,939 | 33% |
| Total General Fund Other Expenditures | 1,627,398 | 549,377 | - | 1,078,021 | 34% |
| City General Fund Scheduled Line Items | | | | | |
| Cell Phone Services | 6,599 | 2,282 | - | 4,317 | 35% |
| Communications Radio | 585 | 7 | - | 578 | 1% |
| Interfnd Transf Out | 138,106 | 46,035 | - | 92,071 | 33% |
| IT Assessment Fee | 2,481,059 | 827,020 | - | 1,654,039 | 33% |
| Procurement Fee | 153,685 | 51,228 | - | 102,457 | 33% |
| Wireless Data Communications | 6,419 | 342 | - | 6,077 | 5% |
| Total General Fund Scheduled Line Items | 2,786,453 | 926,914 | - | 1,859,539 | 33% |
| City General Fund Capital Outlay | | | | | |
| Cap<5000 - Comp Equ. | 78,430 | 31,392 | - | 47,038 | 40% |
| Cap<5000 - Furn & Fix | 461,350 | - | 35,775 | 425,575 | 8% |
| Cap<5000 - M&E Other | - | 16,931 | - | (16,931) | |
| Cap<5000 - PC Replct | 195,156 | - | - | 195,156 | 0% |
| Total General Fund Capital Outlay | 734,936 | 48,323 | 35,775 | 650,838 | 11% |
| Total City General Fund | 42,155,941 | 14,435,315 | 1,610,505 | 26,110,122 | 38% |
| Major Gifts | | | | | |
| Friends of the Library | 50,000 | - | - | 50,000 | 0% |
| Library Foundation | 225,559 | - | - | 225,559 | 0% |
| Total Major Gifts | 275,559 | - | - | 275,559 | 0% |