



City of San Antonio

Contract Summary Sheet

Date: 3/07/2019
Agenda Item: 19-1623

Name/Title (Caption as shown on agenda):

Annual Contract for Maintenance, Repair and Operating Supplies 6100010939 DT

Brief Description of Item(s) and Use:

This contract will provide the City departments with one supplier to provide Maintenance, Repair and Operating (MRO) supplies for the City of San Antonio. City departments will be able to access online ordering through the vendor's website, which is integrated into the City's electronic procurement system for the purchase of items to assist with operational needs such as: plumbing supplies, heating, ventilation, and air conditioning/refrigeration (HVAC) supplies, swimming pool supplies, hardware, outdoor garden supplies, paint, equipment and accessories, plumbing, hand tools, power tools, and appliances. Delivery will occur within 2 days of order placement. All items under this contract are discounted off the published catalog price. The HD Supply catalog contains over 40,000 items and represents products from over 750 suppliers.

The use of the "punch-out" to the HD Supply Facilities Maintenance catalog through SAePS ensures a reliable and efficient process for City departments to use with consistently applied contractual discount pricing. HD Supply Facilities Maintenance maintains a 96% fill ratio of orders placed online. The HD Supply Facilities Maintenance contract rebate structure provides a 1% quarterly rebate based on all net purchases.

Total \$: \$700,000.00 annually

Contract Period: April 01, 2019 through December 31, 2021, with five, one-year renewal options

Method of Procurement: Cooperative (US Communities #16154)

Price Trend: 3% Increase due to price increase for various commodities

Contract Info: Formal ☐ Annual ☒ Support/Maintenance ☐ Lease ☐

Recommended Contractor(s): HD Supply Maintenance, Ltd., 3400 Cumberland Blvd. SE, Atlanta, GA 30339 (Non-Local)

Previous Contractor(s): HD Supply Maintenance, Ltd., 3400 Cumberland Blvd. SE, Atlanta, GA 30339

Comments: N/A

Anticipated Future Requirements and Action: N/A

Procurement Alternative:	Should this contract not be approved, City departments will be required to procure materials on an as needed basis. The City could lose the pricing advantage afforded through the cooperative contract. While the items could be solicited individually, the department's budget could be negatively impacted through price variations and longer delivery lead times.
Using Department (s):	Citywide