

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL**

**ORDINANCE**

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH PSI SERVICES, LLC., TO PROVIDE CONTENT-VALIDATED TESTING SERVICES FOR SAN ANTONIO FIRE DEPARTMENT PROMOTIONAL EXAMINATIONS FOR A THREE YEAR TERM BEGINNING APRIL 5, 2019 AND ENDING APRIL 4, 2022, WITH ONE RENEWAL TERM OF TWO YEARS AT THE CITY'S OPTION WITH TOTAL COMPENSATION NOT TO EXCEED \$835,300.00, FUNDED OUT OF THE CITY'S GENERAL FUND.**

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**WHEREAS**, the City issued a Request for Proposals to provide promotional testing services for the San Antonio Fire Department; and

**WHEREAS**, a formal committee evaluation was conducted; and

**WHEREAS**, City staff now recommends PSI Services LLC be awarded the contract; and

**WHEREAS**, said agreement provides for an initial three year term, beginning April 5, 2019 through April 4, 2022 with one (1) additional, two (2) year option to renew; and

**WHEREAS**, the total estimated cost of this contract for three year period is \$835,300.00; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee is hereby authorized to execute a Professional Services Contract with PSI Services LLC for a period beginning April 5, 2019 to April 4, 2022, with the option for the City to extend the contract for one (1) two (2) year renewal.

**SECTION 2.** Funding for this ordinance up to \$153,400.00 is available in Fund 11001000, Cost Center 2015090004 and General Ledger 5201040 as part of the Fiscal Year 2019 budget approved by City Council.

**SECTION 3.** Additional funding for this ordinance is contingent upon City Council approval of subsequent budgets within the term length of this contract.

**SECTION 4.** Payment not to exceed the budgeted amount is to PSI Services, LLC, for the preparation of validated, written promotional examinations for the positions of San Antonio Fire Department (SAFD) Fire Engineer, Fire Lieutenant, Fire Captain and District Fire Chief; along with the administration of video-recorded assessment centers for the District Fire Chief position.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance becomes effective immediately if passed and approved by eight (8) affirmative votes; otherwise this Ordinance shall take effect ten (10) days from the date of passage.

**PASSED AND APPROVED this \_\_th day of March, 2019.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney