

San Antonio Public Library
Monthly Operating Statement
October 1, 2018 to February 28, 2019
Percent of FY Elapsed: 42%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
City General Fund--Personnel Services					
Car Exp Allowance	18,000	7,500	-	10,500	42%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	4,200	2,850	-	1,350	68%
Civ Cloth/Boot Allowance	-	250	-	(250)	
Civil Actv Healthcr	2,502,340	1,042,642	-	1,459,698	42%
Def Comp-Executives	15,300	12,300	-	3,000	80%
FICA & Medicare Exp	1,457,401	586,737	-	870,664	40%
Hol.Pay-Hourly Sal.	-	1,087	-	(1,087)	
Language Skill Pay	36,000	14,100	-	21,900	39%
Life Insurance	15,714	4,604	-	11,110	29%
Overtime Salaries	1,737	3,161	-	(1,424)	182%
Pers Leave Buy Back	199,688	315,760	-	(116,072)	158%
Regular Salaries	18,988,316	7,664,300	-	11,324,016	40%
Reserve COLA	225,872	-	-	225,872	0%
Reserve for Pay Plan	315,937	-	-	315,937	0%
Reserve Performance Pay	257,235	-	-	257,235	0%
Retiree Hlth Assess	417,091	173,788	-	243,303	42%
Retiree Payout Sal	-	19,149	-	(19,149)	
Retirement Exp	1,836,515	810,010	-	1,026,505	44%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	19,078	-	222	99%
Temp FICA & Medicare	-	1,063	-	(1,063)	
Temporary Salaries	-	13,881	-	(13,881)	
Total General Fund Personal Services	25,899,503	10,692,261	-	15,207,242	41%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,640	-	7,810	32%
Alarm and Sec. Serv.	65,055	45,207	-	19,848	69%
Binding & Printing	56,662	18,075	1,252	37,335	34%
Cleaning Services	1,139,245	524,950	-	614,295	46%
Computer Software Maint.	568,304	517,886	-	50,418	91%
Contractual Services	924,763	409,936	358,168	156,660	83%
Credit Card Fees	24,000	10,558	-	13,442	44%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	713,557	354,554	-	359,003	50%
Freight and Storage	31,817	13,080	19,912	(1,175)	104%
Mail and Parcel Post	14,526	10,543	-	3,983	73%
Maint - Buildings	835,009	378,261	397,805	58,942	93%
Maint & Rep - Cmrc	3,393	1,784	-	1,609	53%
Maint. - M&E	20,420	15,890	75	4,455	78%
Maint.- Repair Auto	12,595	5,530	-	7,065	44%
Membership Dues	15,300	3,706	-	11,594	24%
Other Contract Svcs	23,000	23,921	-	(921)	104%
Participation-Booth Fees	-	1,400	-	(1,400)	
Public Copy/Print	306,218	96,943	2	209,274	32%
Rental of Equipment	5,000	6,062	-	(1,062)	121%
Rental Office Equipment	9,000	4,429	-	4,571	49%
Subscriptions to Computer Svcs	50,000	128,103	-	(78,103)	256%
Temporary Services	340,000	104,171	182,420	53,409	84%
Transportation Fees	89,485	43,577	-	45,908	49%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	5,263,422	2,722,207	959,633	1,581,582	70%

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City General Fund--Commodities					
Clothing and Linen	6,092	3,175	7,916	(4,999)	182%
Computer Software	65,100	2,663	-	62,437	4%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	4,837	-	(4,837)	
Janitorial Supplies	36,452	14,565	205	21,682	41%
Library Materials	226,634	88,109	13,724	124,801	45%
Library Resources	5,192,944	2,099,414	100,776	2,992,754	42%
M&R Material Bldg/Imp	71,854	18,971	3,462	49,421	31%
M&R Material Mach/Eq	37,608	3,948	1,752	31,908	15%
M&R Parts Automotive	7,741	1,915	-	5,826	25%
Office Supplies	135,877	48,342	7,436	80,099	41%
Other Commodities	62,927	22,899	-	40,028	36%
Total General Fund Commodities	5,844,229	2,308,839	135,270	3,400,121	42%
City General Fund Other Expenditures					
Automotive Admin Chg	1,485	619	-	866	42%
Software Licenses	-	233	-	(233)	
Build. Maint. Chg	313,881	130,784	-	183,097	42%
Gas and Electricity	919,801	383,125	-	536,676	42%
General Liab. Assess	62,387	25,995	-	36,392	42%
Mail & Delivery Svcs	10,949	4,562	-	6,387	42%
Motor Fuel and Lub.	23,581	8,388	-	15,193	36%
Rent of City Equip. (Vehicle Replacement Fund)	31,182	12,993	-	18,190	42%
Water and Sewer	207,224	97,267	-	109,957	47%
Workers Comp Assess	56,908	23,712	-	33,196	42%
Total General Fund Other Expenditures	1,627,398	687,677	-	939,721	42%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	298	-	(298)	
CAP Admin Cost-Indir	-	143	-	(143)	
Cell Phone Services	6,599	2,898	-	3,701	44%
Communications Radio	585	7	-	578	1%
Interfnd Transf Out	138,106	57,544	-	80,562	42%
IT Assessment Fee	2,481,059	1,033,775	-	1,447,284	42%
Procurement Fee	153,685	64,035	-	89,650	42%
Wireless Data Communications	6,419	456	-	5,963	7%
Total General Fund Scheduled Line Items	2,786,453	1,159,157	-	1,627,296	42%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	78,430	31,392	-	47,038	40%
Cap<5000 - Furn &Fix	461,350	-	90,786	370,564	20%
Cap<5000 - M&E Other	-	16,931	-	(16,931)	
Cap<5000 - PC Replct	195,156	-	-	195,156	0%
Total General Fund Capital Outlay	734,936	48,323	90,786	595,827	19%
Total City General Fund	42,155,941	17,618,462	1,185,690	23,351,790	45%
Major Gifts					
Friends of the Library	50,000	2,652	440	46,908	6%
Library Foundation	225,559	4,087	62,305	159,167	29%
Total Major Gifts	275,559	6,739	62,745	206,075	25%