

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ECONOMIC & PLANNING SYSTEMS, INC. TO PROVIDE A COMPREHENSIVE STUDY OF LOCAL AD VALOREM PROPERTY TAX APPRAISAL FOR A ONE (1) YEAR TERM COMMENCING NOT LATER THAN FEBRUARY 28, 2019, WITH COMPENSATION NOT TO EXCEED \$79,780 TO BE FUNDED FROM THE GENERAL FUND.**

\* \* \* \* \*

**WHEREAS**, on June 20, 2018, pursuant to a Council Consideration Request (“CCR”) submitted on March 13, 2018, for a comprehensive study to examine how ad valorem valuation practices in Bexar County compare to other Texas counties, the City’s Governance Committee directed the Finance Department to move forward with a Request for Proposals (“RFP”) to select a consultant to perform the study; and

**WHEREAS**, on August 23, 2018, the Finance Department issued the RFP with a proposal due date of September 24, 2018; and

**WHEREAS**, the proposal due date was subsequently extended to October 9, 2018 to allow for additional outreach to potential respondents; and

**WHEREAS**, one proposal was received in response to the RFP; however, the proposal was insufficient to meet the City’s project requirements and the RFP was canceled; and

**WHEREAS**, City staff reached out directly to several firms that would be qualified to perform the study and received a proposal from Economic and Planning Systems, Inc. (“EPS”), which firm has provided economic studies to the City in the past; and

**WHEREAS**, upon review of the EPS Proposal and subsequent discussions with EPS, City Staff determined that EPS would be able to perform the study and that its Proposal meets the needs of the City in this matter; and

**WHEREAS**, City Staff has recommended that the EPS Proposal be accepted and that a Professional Services Agreement with EPS be approved; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The Proposal submitted by Economic & Planning Services, Inc. (“EPS”) to provide a comprehensive study of local ad valorem property tax appraisal, is hereby accepted.

**SECTION 2.** The Deputy Chief Financial Officer or his designee is hereby authorized to complete negotiations on and execute a *Professional Services Agreement For Ad Valorem Property Tax Services* (“Agreement”) with EPS that is substantially in accordance with the terms and conditions set forth in **Exhibit 1**. The City and EPS shall have fifteen (15) business days after the effective date of this Ordinance to complete negotiation of the final terms of the Agreement and execute the Agreement. The final terms of the Agreement shall be substantially in accordance with those set forth in **Exhibit 1**, with such revisions as are approved by the City Attorney or his designee. If the Agreement has not been fully negotiated and executed by the time set out above, the Agreement must be brought back to City Council for further approval.

**SECTION 3.** Funding for this ordinance in the amount up to \$79,780.00 is available in the General Fund as part of the FY2019 Budget, see the table below:

*Add Additional Financial Language*

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage hereof.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney

**EXHIBIT 1**

DRAFT