

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES**

**TUESDAY, MARCH 19, 2019**

**2:00 PM**

**NORTH EDUCATION CENTER, TRAINING ROOM 1**

**Members Present:** Board Member Elaine Mendoza, Chair, *Mayoral*  
Board Member Brandon Logan, *District 2*  
Board Member Richard Perez, *District 4*  
Board Member Dr. Tracy Hurley, *District 6*  
Board Member Frances Guzman, *District 7*  
Board Member Dr. Shari Albright, Secretary, *District 8*  
Board Member Dr. Gogi Dickson, *District 9*

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**Members Absent:** Board Member Dr. Richard Middleton, *District 1*  
Board Member Major General Joe Robles, *District 3*  
Board Member Gloria Ramirez, *District 5*  
Board Member Jenni Laster, *District 10*

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**Staff Present:** Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Peter Zaroni, *Deputy City Manager*; Shreya Shah, *City Attorney's Office*; Alfredo Martinez, *Pre-K 4 SA*

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**Also Present:** Brad Davenport, *Pre-K 4 SA*; Andie Rodriguez, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Sarah Perez, *Pre-K 4 SA*; Amber French, *Pre-K 4 SA*; Marivel Tinajero, *Pre-K 4 SA*; Larrisa Wilkinson, *Pre-K 4 SA*; Joe De La Rosa, *Pre-K 4 SA*; Marcos Mora, *Pre-K 4 SA*; Jill Byrd, *Creative Noggin*; Paul Chapman, *Creative Noggin*; Samantha Wickwire, *Council District 10*

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**Call To Order**

Chairwoman Mendoza called the meeting to order.

There were no citizens to be heard.

**Consent Agenda**

- 1. Possible Board action authorizing the purchases of student/classroom furniture from Community Products dba Community Playthings for Pre-K 4 SA Education Centers and Competitive Grants Program in an amount not to exceed \$150,000 through March 31, 2022 [Brad Davenport, Pre-K 4 SA Chief Operating Officer]**
- 2. Possible Board action authorizing Pre-K 4 SA staff to amend the Professional Services Agreement with New Teacher Center to increase the amount by \$250,000 to a total of \$327,400 and extend the contract term by one year to expire on June 30, 2020 [Larrisa Wilkinson, Pre-K 4 SA Director of Professional Learning and Program Innovation]**

**3. Possible Board action to approve the Pre-K 4 SA 2019-2020 academic school calendar [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Board Member Guzman moved to approve consent items #2, 3, and 4. Board Member Dickson seconded the motion. Motion carried unanimously by those present.

**Individual Briefing**

**4. Briefing and Board work session/discussion on proposed Pre-K 4 SA FY2020 Annual Operating Budget [Sarah Baray, Ph.D., Pre-K 4 SA CEO; Freddy Martinez, Pre-K 4 SA Department Fiscal Administrator]**

Dr. Baray presented the proposed budget for FY2020. She started with budget assumptions which included serving 2,000 students in the Education Centers with the instructional program being of highest quality. Dr. Baray went on to identify accomplishments in FY2019 and included the new assumption of building capacity at Gardendale Elementary made possible by SB 1882 funding.

Board Members went into discussion regarding the announcement that Northside ISD and Southwest ISD will offer full-day Pre-K. Discussion on Texas Senate Bill 3 also took place.

Mr. Martinez began his budget work session presentation for FY2020. He started with the financial forecast of the -year program model. He included the projected sales tax adjustment, state and local match dollars, reimbursements, and revenue. Mr. Martinez gave a detailed description of operations, staffing, and budget recommendation for FY 2020.

The Board Members went into discussion regarding budget items Mr. Martinez mentioned. Suggestions and recommendations were made by the Board Members and were taken into account. Staff will request Board approval of the FY2020

**1. Approval of minutes of the February 19, 2019 Early Childhood Education Municipal Development Corporation Board of Directors Meetings**

Board Member Perez moved to approve the minutes of the February 19, 2019 Early Childhood Education Municipal Development Corporation Board of Directors Meeting. Board Member Logan seconded the motion. Motion carried unanimously by those present.

Dr. Baray invited the Board Members to attend the PK-12 Education Forum IV on April 2, 2019.

**Consideration of Future Meetings**

**2. The next meeting of the Board of Directors is scheduled to take place on Tuesday, April 9, 2019 at 2:00 p.m. at the North Education Center.**

**Adjournment**

**There being no further discussion, the meeting was adjourned at 3:20 pm.**

*Respectfully Submitted,*

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*Elaine Mendoza, Chairperson*

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*Vickie W. Garza, Pre-K 4 SA*