

San Antonio Public Library
Monthly Operating Statement
October 1, 2018 to March 31, 2019
Percent of FY Elapsed: 50%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
City General Fund--Personnel Services					
Car Exp Allowance	18,000	9,000	-	9,000	50%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	4,200	3,410	-	790	81%
Civ Cloth/Boot Allowance	-	250	-	(250)	
Civil Actv Healthcr	2,502,340	1,251,171	-	1,251,169	50%
Def Comp-Executives	15,300	12,300	-	3,000	80%
FICA & Medicare Exp	1,457,401	696,250	-	761,151	48%
Hol.Pay-Hourly Sal.	-	1,087	-	(1,087)	
Language Skill Pay	36,000	16,850	-	19,150	47%
Life Insurance	15,714	5,517	-	10,197	35%
Overtime Salaries	1,737	3,303	-	(1,566)	190%
Pers Leave Buy Back	199,688	315,760	-	(116,072)	158%
Regular Salaries	18,988,316	9,139,368	-	9,848,948	48%
Reserve COLA	225,872	-	-	225,872	0%
Reserve for Pay Plan	315,937	-	-	315,937	0%
Reserve Performance Pay	257,235	-	-	257,235	0%
Retiree Hlth Assess	417,091	208,545	-	208,546	50%
Retiree Payout Sal	-	31,340	-	(31,340)	
Retirement Exp	1,836,515	954,368	-	882,147	52%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	23,231	-	(3,931)	120%
Temp FICA & Medicare	-	1,407	-	(1,407)	
Temporary Salaries	-	18,371	-	(18,371)	
Total General Fund Personal Services	25,899,503	12,691,528	-	13,207,975	49%
City General Fund--Contractual Services					
Adv and Publications	11,450	4,893	-	6,557	43%
Alarm and Sec. Serv.	65,055	57,041	-	8,014	88%
Binding & Printing	56,662	19,039	1,912	35,711	37%
Cleaning Services	1,139,245	626,962	-	512,283	55%
Computer Software Maint.	568,304	528,671	-	39,633	93%
Contractual Services	924,763	424,169	358,168	142,426	85%
Credit Card Fees	24,000	13,014	-	10,986	54%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	713,557	426,912	-	286,645	60%
Freight and Storage	31,817	15,511	17,481	(1,175)	104%
Mail and Parcel Post	14,526	10,567	-	3,959	73%
Maint - Buildings	835,009	441,576	389,335	4,098	100%
Maint & Rep - Cmrcl	3,393	1,802	-	1,591	53%
Maint. - M&E	20,420	16,975	1,906	1,540	92%
Maint.- Repair Auto	12,595	9,185	-	3,410	73%
Membership Dues	15,300	4,614	-	10,686	30%
Other Contract Svcs	23,000	23,921	-	(921)	104%
Participation-Booth Fees	-	1,400	-	(1,400)	
Public Copy/Print	306,218	109,938	281	195,999	36%
Rental of Equipment	5,000	6,062	-	(1,062)	121%
Rental Office Equipment	9,000	5,968	-	3,032	66%
Subscriptions to Computer Svcs	50,000	128,103	-	(78,103)	256%
Temporary Services	340,000	124,465	163,532	52,003	85%
Transportation Fees	89,485	54,783	-	34,702	61%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	5,263,422	3,055,570	932,614	1,275,238	76%

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City General Fund--Commodities					
Clothing and Linen	6,092	3,803	7,161	(4,872)	180%
Computer Software	65,100	2,663	-	62,437	4%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	5,561	-	(5,561)	
Janitorial Supplies	36,452	18,989	441	17,022	53%
Library Materials	226,634	79,785	13,724	133,125	41%
Library Resources	5,192,944	2,479,044	49,666	2,664,234	49%
M&R Material Bldg/Imp	71,854	23,431	2,499	45,925	36%
M&R Material Mach/Eq	37,608	5,337	463	31,807	15%
M&R Parts Automotive	7,741	3,497	-	4,244	45%
Office Supplies	135,877	61,055	4,199	70,623	48%
Other Commodities	62,927	23,786	964	38,178	39%
Total General Fund Commodities	5,844,229	2,706,950	79,117	3,058,162	48%
City General Fund Other Expenditures					
Automotive Admin Chg	1,485	743	-	743	50%
Software Licenses	-	233	-	(233)	
Build. Maint. Chg	313,881	156,941	-	156,941	50%
Gas and Electricity	919,801	461,470	-	458,331	50%
General Liab. Assess	62,387	31,194	-	31,193	50%
Mail & Delivery Svcs	10,949	5,475	-	5,474	50%
Motor Fuel and Lub.	23,581	10,205	-	13,376	43%
Rent of City Equip. (Vehicle Replacement Fund)	31,182	15,591	-	15,591	50%
Water and Sewer	207,224	122,288	-	84,936	59%
Workers Comp Assess	56,908	28,454	-	28,454	50%
Total General Fund Other Expenditures	1,627,398	832,593	-	794,805	51%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	1,113	-	(1,113)	
CAP Admin Cost-Indir	-	508	-	(508)	
Cell Phone Services	6,599	3,518	-	3,081	53%
Communications Radio	585	7	-	578	1%
Interfnd Transf Out	138,106	69,053	-	69,053	50%
IT Assessment Fee	2,481,059	1,240,529	-	1,240,530	50%
Procurement Fee	153,685	76,842	-	76,843	50%
Wireless Data Communications	6,419	570	-	5,849	9%
Total General Fund Scheduled Line Items	2,786,453	1,392,141	-	1,394,312	50%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	78,430	31,392	-	47,038	40%
Cap<5000 - Furn & Fix	461,350	11,166	288,594	161,589	65%
Cap<5000 - M&E Other	-	16,931	-	(16,931)	
Cap<5000 - PC Replct	195,156	-	-	195,156	0%
Total General Fund Capital Outlay	734,936	59,489	288,594	386,853	47%
Total City General Fund	42,155,941	20,738,272	1,300,326	20,117,344	52%
Major Gifts					
Friends of the Library	50,000	11,666	16,330	22,004	56%
Library Foundation	225,559	11,392	72,685	141,482	37%
Total Major Gifts	275,559	23,058	89,015	163,486	41%