

ORDINANCE 2019-05-16-0392

APPROVING THE FOLLOWING CONTRACTS ESTABLISHING UNIT PRICES FOR GOODS AND SERVICES FOR AN ESTIMATED ANNUAL COST OF \$769,000.00, AVAILABLE AND INCLUDED IN THE RESPECTIVE DEPARTMENTS' FY 2019 ADOPTED BUDGET: (A) CINTAS CORPORATION FOR THE PURCHASE OF UNIFORMS AND ACCESSORIES; AND (B) SELRICO SERVICES, INC. FOR AMENDMENTS TO THE ANNUAL CONTRACT FOR CUSTODIAL SERVICES AT VARIOUS FACILITIES.

* * * * *

WHEREAS, the City is able to obtain significant savings by purchasing various materials and services on an annual contract basis; and

WHEREAS, this ordinance approves the following contracts: (A) Cintas Corporation for the purchase of uniforms and accessories; and (B) amendments to the annual contract with Selrico Services, Inc. for custodial services at various facilities; and

WHEREAS, the Texas Local Government Code section 271.102 provides for the City's participation in cooperative purchasing programs and such purchases satisfy any state law requiring competitive bidding; and

WHEREAS, this ordinance approves one cooperative purchasing program contract and two amendments; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The following bids to furnish the City with goods and services on an annual basis as shown on the attached bid tabulation sheets are hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements: (A) Cintas Corporation for the purchase of uniforms and accessories; and (B) amendments to the annual contract with Selrico Services, Inc. for custodial services at various facilities. The bid tabulation sheet is attached hereto and incorporated herein for all purposes as **Exhibit I**. Copies of the bids are available for inspection in the offices of the Purchasing Division of the Finance Department.

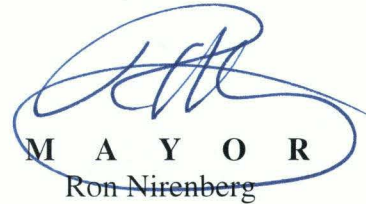
SECTION 2. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to the vendors identified herein. All expenditures will be in accordance with the Fiscal Year 2019 budget and such other appropriations necessary to fund the contracts through their terms as evidenced by subsequent ordinances.

SECTION 3. The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the

City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

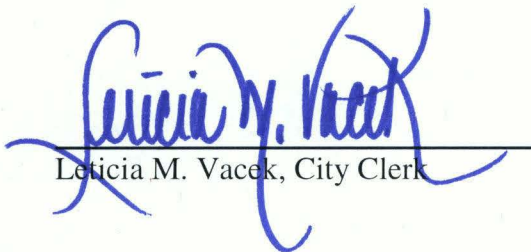
SECTION 4. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

PASSED and APPROVED this 16th day of May, 2019.



M A Y O R
Ron Nirenberg

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Andrew Segovia, City Attorney

Agenda Item:	7 (in consent vote: 6, 7, 8, 9, 10A, 10B, 10C, 10D, 10E, 11, 12, 13, 14, 15, 16, 17, 19, 20, 21, 22, 23, 24A, 24B)						
Date:	05/16/2019						
Time:	09:38:17 AM						
Vote Type:	Motion to Approve						
Description:	Ordinance approving the following contracts establishing unit prices for goods and services for an estimated annual cost of \$769,000.00, available and included in the respective departments' FY 2019 Adopted Budget: (A) Cintas Corporation for the purchase of uniforms and accessories; and (B) Selrico Services, Inc. for amendments to the annual contract for custodial services at various facilities. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x			x	
Art A. Hall	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x				
Clayton H. Perry	District 10		x				

LC
05/16/19
Item No. 7

Exhibit I

City of San Antonio Bid Tabulation

Exhibit I

Opened: April 1, 2019		US COMMUNITIES Cintas Corp 3349 S.E. Loop 410 San Antonio, TX 78222 210-224-6321
For: Annual Contract for Purchase of Uniforms and Accessories		
6100011394	HH	
Item	Description	
1	Uniforms, Footwear, and Accessories Discount (%) Off Stocked Items, Exhibit A, Cintas Uniform Purchase Price List 2015	Exhibit A
2	Uniforms, Footwear, and Accessories Discount (%) off Non-Stocked Catalog/Pricelist	20%
3	Embroidery Flat Fee	\$2.95
4	Emblem/Patch Application Fee	\$2.95
4	Artwork	n/a
5	Set Up Fee	n/a
6	Size Premiums on Pants Waist 44" and Above	\$2.00
7	Size Premiums on Pants Inseam 36" and Above	\$2.00
8	Size Premiums on Shirts 3XL and Above	\$2.00
	Payment Terms	Net 30



CONTRACT NAME:	Annual Contract for Custodial Services - Various City Facilities
CONTRACT NUMBER:	RFCSP 18-084; RFx: 6100010398
VENDOR NAME:	Selrico Services Inc.
VENDOR ADDRESS:	717 West Ashby Place San Antonio, TX 78212
ATTN:	John R. Aleman
CHANGE ORDER NUMBER:	1
DATE ISSUED:	January 30, 2019
EFFECTIVE DATE OF CHANGE ORDER:	February 4, 2019

The City of San Antonio ("City") hereby issues this change order to the above referenced contract pursuant to Texas Local Government Code §252.048, and Ordinance No. 2011-12-08-1014, passed and approved December 8, 2011. This contract is hereby amended as follows:

1. CHANGE ORDER

1.1. Attachment B – Price Schedule (BAFO – Price Schedule, Dated: 10/10/18) and Attachment H – Facility List are hereby revised by adding the following two facilities at the corresponding rates:

Building Name:	Brooks City Base, Building 912
Location:	2712 Flight Nurse
Estimated Square Footage:	4,000
Anticipated Service Level:	10
Bid Price per Square Foot per Month:	\$0.28

Building Name:	City Marina
Location:	202 E. Nueva
Estimated Square Footage:	1,000
Anticipated Service Level:	13
Bid Price per Square Foot per Month:	\$0.28

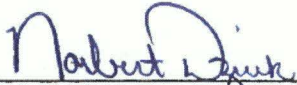
- 1.2 Services provided in accordance with this Change Order shall not exceed \$50,000.00. This Change Order shall begin upon the Effective Date set forth above and terminate when the total expenditure reaches \$50,000.00 unless this Change Order is approved by the San Antonio City Council by passage of an ordinance. If so approved, this Change Order shall remain in effect for the duration of the term of this RFCSP, including all renewal and extension periods exercised by the City.
- 1.3 The total sum of all change orders issued by the City cannot exceed 25% of the original estimated contract price in accordance with the requirements of Chapter 252, Texas Local Government Code. If such sum is reached in the provision of services by Vendor prior to the expiration of the term, City will terminate the contract.

2. PROVISIONS REMAIN IN EFFECT

All other terms, conditions, covenants and provisions of the above referenced contract, as previously amended, not specifically mentioned herein and revised by this document, are retained in their entirety, unchanged, and remain in full force in effect for the duration of said contract, and any renewals thereof.

3. ENTIRE AGREEMENT


This contract, as amended, embodies the complete agreement of the parties hereto with regard to the subject matter contained herein, superseding all oral or written previous and contemporary agreements between the parties relating to matters herein.



Printed Name: Norbert Dziuk
Title: Procurement Operations Lead

This change order is part of the contract. Please acknowledge your receipt of this change order by having it signed by an authorized representative. Please return this change order to the Finance Department, Purchasing Division at the address above, or hand deliver to 111 Soledad, 11th Floor, San Antonio, TX 78205.

Person authorized to sign on Behalf of Contractor:





CONTRACT NAME:	Annual Contract for Custodial Services - Various City Facilities
CONTRACT NUMBER:	RFCSP 18-084; RFx: 6100010398
VENDOR NAME:	Selrico Services Inc.
VENDOR ADDRESS:	717 West Ashby Place San Antonio, TX 78212
ATTN:	John R. Aleman
CHANGE ORDER NUMBER:	2
DATE ISSUED:	April 4, 2019
EFFECTIVE DATE OF CHANGE ORDER:	April 15, 2019

The City of San Antonio ("City") hereby issues this change order to the above referenced contract pursuant to Texas Local Government Code §252.048, and Ordinance No. 2011-12-08-1014, passed and approved December 8, 2011. This contract is hereby amended as follows:

1. CHANGE ORDER

- 1.1. Attachment B – Price Schedule (BAFO – Price Schedule, Dated: 10/10/18) and Attachment H – Facility List are hereby revised by adding the following facility at the corresponding rate:

Building Name: Deco Store Front
 Location: 1800 Fredericksburg Rd. Suite
 Estimated Square Footage: 1,375
 Anticipated Service Level: 12
 Bid Price per Square Foot per Month: \$0.28
 Point of Contact: Danny Liguez (DSD)

Building Name: TCI-Bldg #4
 Location: 6798 Culebra (Culebra Complex)
 Estimated Square Footage: 800 SF
 Anticipated Service Level: 11
 Bid Price per Square Foot per Month: \$0.28
 Point of Contact: Mary Gonzalez (TCI)

- 1.2 Attachment B – Price Schedule (BAFO – Price Schedule, Dated: 10/10/18), Item 4.16, and Attachment H – Facility List are hereby revised by revising the estimated square footage for the Culebra Complex from 25,547 to 24,767. In Attachment H – Facility List, the estimated square footage for the Culebra Complex is as follows:

Facility Name	Facility Address	Estimated Square Footage
SWMD-Building #3	6802 Culebra (Culebra Complex)	6,275
SWMD-Building #6 Warehouse	6802 Culebra (Culebra Complex)	11,420
TCI- Bldg #1	6798 Culebra (Culebra Complex)	6,272
TCI- #4	6798 Culebra (Culebra Complex)	800
Total Estimated Square Footage		24,767

- 1.3 Attachment H – Facility List (Revised 3/13/2019) is incorporated herein for all purposes.
- 1.4 Services provided in accordance with this Change Order shall not exceed \$50,000.00. This Change Order shall begin upon the Effective Date set forth above and terminate when the total expenditure reaches \$50,000.00 unless this Change Order is approved by the San Antonio City Council by passage of an ordinance. If so approved, this Change Order shall remain in effect for the duration of the term of this RFCSP, including all renewal and extension periods exercised by the City.
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This contract, as amended, embodies the complete agreement of the parties hereto with regard to the subject matter contained herein, superseding all oral or written previous and contemporary agreements between the parties relating to matters herein.

Printed Name: Norbert Dziuk
Title: Procurement Operations Lead

This change order is part of the contract. Please acknowledge your receipt of this change order by having it signed by an authorized representative. Please return this change order to the Finance Department, Purchasing Division at the address above, or hand deliver to 111 Soledad, 11th Floor, San Antonio, TX 78205.

Person authorized to sign on Behalf of Contractor:

