

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH BAKER & TAYLOR, LLC TO PROVIDE LIBRARY MATERIALS, CATALOGING AND PROCESSING SERVICES, AND ELECTRONIC ORDERING AND INVOICING FOR THE SAN ANTONIO PUBLIC LIBRARY FOR A TOTAL ESTIMATED AMOUNT OF \$13.5 MILLION OVER A FIVE YEAR PERIOD. THE AMOUNT OF \$2.7 MILLION FOR THE FIRST YEAR WILL BE FUNDED THROUGH THE LIBRARY'S GENERAL FUND BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City with library materials, cataloging and processing services, and electronic ordering and invoicing for the San Antonio Public Library; and

WHEREAS, three proposals were received and evaluated; and

WHEREAS, the evaluation committee recommends Baker & Taylor, LLC for award of this contract; and

WHEREAS, this ordinance will authorize a contract with Baker & Taylor, LLC for a three year period beginning upon City Council award, with options for the City to renew for two, additional one year periods for a total estimated annual cost of \$13.5 million; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Baker & Taylor, LLC to provide the City with library materials, cataloging and processing services, and electronic ordering and invoicing for the San Antonio Public Library is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP and score summary are attached hereto and incorporated herein for all purposes as **Exhibit I**. A copy of the proposal may be inspected in the offices of the Purchasing Division of the Finance Department.

SECTION 2. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to Baker & Taylor, LLC to provide the City with library materials, cataloging and processing services, and electronic ordering and invoicing for the San Antonio Public Library. All expenditures will be in accordance with the Fiscal Year 2019 budget approved by City Council and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

SECTION 3. The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2019.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney