

Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code. \*This is a New Submission or Correction or Update to previous submission.

*1. Name of person su	bmitting this disclosure form.		
First: Eric	M.i.	Last: Ploch	Suffix;
*2. Contract informati	on.		
a) Contract or project	name: <u>Airport Develo</u>	pment & Strategic Plann	ing Services
b) Originating depart	ment: <u>City of San Ant</u>	tonio Aviation Departmen	nt
*3. Name of individual	(s) or entity(ies) seeking a cont	tract with the city (i.e. parties to t	he contract).
WSP USA Inc.			
			4
*4. List any individual (listed in Question 3.	s) or entity(ies) that is a partne	r, parent, joint venture, or subsid	diary entity(les) of the individual or entity
<b>X</b> Not applicable. Co	ntracting party(les) does not ha	ave partner, parent, joint venture	e, or subsidiary entities.
Names of partner, pand officers of each		ary entities, and all the board me	embers, executive committee members,
5. List any individuals	s or entities that will be subcon	itractors on this contract.	
☐Not applicable. No	subcontractors will be retained	d for this contract.	
Subcontractors ma	y be retained, but have not be	en selected at the time of this sul	bmission.
XList of subcontracto	ors, including the name of the	owner(s), and business name:	
Associates, LLC Consulting, Inc Steven Alverson,	- Ernest Maestas, Pozne - Tony Drake, Connico I	ecki-Camarillo, Inc Ferr Inc Connie Gowder, En Systems - Andrew Knudts	C - Faith Varwig, Maestas & nando Camarillo, PE, Unision vironmental Science Associates - son, Hirsh Associates, Ltd Joel
*6. List any attorneys, contract.	lobbyists, or consultants retain	ned by any individuals listed in Q	uestions 3, 4, or 5 to assist in seeking this
Not applicable. No	attorneys, lobbyists, or consul	tants have been retained to assis	st in seeking this contract.
List of attorneys, lo	bbyists, or consultants retained	d to assist in seeking this contrac	it:



Office of the City Clerk

## \*7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

		_	• -	•		
$\overline{\mathbf{X}}$ Not applicable. No campaign or officeholder cont	ributions have beer	n made in į	preceding	24 months	by these indivi	duals.
List of contributions:	22					

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under <u>Section 2-309 of the Municipal Campaign Finance Code</u>, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### 8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

$\mathbf{X}$ I am not aware of any conflict(s) of interest issues under S	ection 2-43 or 2-44 of the City Ethics Code for members of City
Council or a city board/commission.	n
I am aware of the following conflict(s) of interest:	



Office of the City Clerk

#### Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?
No
□Yes

#### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see <u>Section 2-58</u> of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

#### **Acknowledgements**

#### \*1. <u>Updates Required</u>

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### \*2. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <u>Section 2-61</u> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.



Office of the City Clerk

*3.	<b>Contribution</b>	<b>Prohibitions</b>	<u>for "High-Profile"</u>	Contracts
-----	---------------------	---------------------	---------------------------	-----------

This is not a high-profile contract.

This is a high-profile contract.

## \*4. Conflict of Interest Questionnaire (CIQ)

<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

*(	Dath				
I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.					
Your Name:	Title: Transportation Area Manager				
Company Name or DBA: WSP USA Inc.	Date: <u>5/8/19</u>				



# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

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For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\*This is a • New Submission or Correction or Update to previous submission. 1. Name of person submitting this disclosure form. Suffix: APR First: Gretchen M.I. Roufs Last: \*2. Contract information. a) Contract or project name: Airport Development & Strategic Planning Services b) Originating department: \*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract). Gretchen Roufs, APR, Auxiliary Marketing Services \*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.  $\sqrt{N}$  Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities. Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity: 5. List any individuals or entities that will be subcontractors on this contract. Not applicable. No subcontractors will be retained for this contract. ✓ Subcontractors may be retained, but have not been selected at the time of this submission. List of subcontractors, including the name of the owner(s), and business name: 6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.  $\checkmark$  Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



Office of the City Clerk

#### \*7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.

✓ List of contributions:

Name of Contributor	To Whom		Total Amount of Contribution(s)	Add
Gretchen Roufs	Ron Nirenberg Campaign	6-2-17	\$100.00	Delete

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for m	embers of City
Council or a city board/commission.	•
I am aware of the following conflict(s) of interest:	



Office of the City Clerk

#### Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

#### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### \*2. No Contact with City Officials or Staff during Contract Evaluation

✓ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <u>Section 2-61</u> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**Company Name or DBA:** 



# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

**Date:** 05/01/2019

*3. Contribut	ion Prohibitions for "High-Profile" Contracts	
○ This is not a	a high-profile contract.	
• This is a high	gh-profile contract.	
following ir candidates business da signatory to	dge that this contract has been designated as a high-pro- ndividuals are prohibited from making campaign or office for City Council, or political action committees that make by after the solicitation has been released until 30 calenda o contract individual(s) seeking the contract, owner or official duals, and any attorney, lobbyist, or consultant retained	holder contributions to members of City Council, contributions to City Council elections from the 10th r days after the contract has been awarded: legal cer of an entity seeking the contract, the spouse of any of
	nat no contributions have been made by these individual Finance Code.	s in violation of Section 2-309 of the Municipal
*4. Conflict o	f Interest Questionnaire (CIQ)	
Chapter 176 of	f the Local Government Code requires all contractors and the Office of the City Clerk, even if contract is not designa	
✓ I acknowle Code.	dge that I have been advised of the requirement to file a	CIQ form under Chapter 176 of the Local Government
	*Oath	
	affirm that the statements contained in this Contracts Disected and belief are true, correct, and complete.	closure Form, including any attachments, to the best of
Your Name:	Gretchen Roufs	Title: Owner

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966

**Auxiliary Marketing Services** 



## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

**Update**Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code.

\*This is a New Submission or Correction or Update to previous submission.

*1. Name of person submitting this disclosure form.						
First: Connie	M.I. S		Last:	Gowder		Suffix:
<b>*</b> 0 <b>C</b>						
*2. Contract information.						
a) Contract or project name:	Airport Developme	nt & Sti	rategic I	Planning Service	es (RFQ #20170609MA)	
b) Originating department:						
*3. Name of individual(s) or entit	ty(ies) seeking a cont	ract wi	th the c	ity (i.e. parties to	o the contract).	
Connico Incorporated						
*4. List any individual(s) or entity listed in Question 3.	y(ies) that is a partne	r, parer	nt, joint	venture, or sub	sidiary entity(ies) of the	individual or entity
Not applicable. Contracting p	party(ies) does not ha	ve par	tner, pa	rent, joint vent	ure, or subsidiary entitie	25.
Names of partner, parent, joir and officers of each entity:	Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity:					
Connie Gowder, President/CEO David Hunley, Vice President Sri J. Kumar, Secretary						
✓ Names of executive committee members, officers, partners, and directors:						
*5. List any individuals or entitie						
✓ Not applicable. No subcontra						
Subcontractors may be retain	ned, but have not bee	n seled	cted at t	the time of this	submission.	
List of subcontractors, including	ing the name of the c	wner(	s), and b	ousiness name:		
*6. List any attorneys, lobbyists, contract.	or consultants retain	ed by a	any indi	viduals listed in	Questions 3, 4, or 5 to a	assist in seeking this
✓ Not applicable. No attorneys	, lobbyists, or consult	ants h	ave bee	n retained to as	ssist in seeking this cont	ract.
List of attorneys, lobbyists, or	consultants retained	to ass	ist in se	eking this contr	act:	



## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

#### 7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

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- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.
List of contributions:

### Updates on Contributions Required

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#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City	
Council or a city board/commission.	
I am aware of the following conflict(s) of interest:	



Office of the City Clerk

#### \*9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

#### Notice Regarding Prohibited Interest in Contracts.

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Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

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# City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

*3. Contribution Prohibiti	ons for "High-Profile" Contracts	
○ This is not a high-profile	contract.	
• This is a high-profile con	tract.	
following individuals are candidates for City Cound business day after the sol signatory to contract indi	prohibited from making campaign or officehold cil, or political action committees that make con icitation has been released until 30 calendar da	ributions to City Council elections from the 10th is after the contract has been awarded: legal of an entity seeking the contract, the spouse of any of
✓ I warrant that no contrib Campaign Finance Code	utions have been made by these individuals in v	riolation of Section 2-309 of the Municipal
*4. Conflict of Interest Qu	estionnaire (CIQ)	
		dors to submit a Conflict of Interest Questionnaire
Form (CIQ) to the Office of the	ne City Clerk, even if contract is not designated a	s "High Profile".
✓ I acknowledge that I hav Code.	e been advised of the requirement to file a CIQ	orm under Chapter 176 of the Local Government
	*Oath	
		ure Form, including any attachments, to the best of
Your Name: Connie S. Go	wder Tit	e: President/CEO
Company Name or DBA:	Connico Incorporated	<b>Date:</b> 05/07/2019
	Please fill this form out online, print complete	d form and submit with



## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

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*This is a \( \cap \) New Submission or \( \cap \) Correction or \( \cap \) Update to previous submission.					
*1. Name of person submitting	this disclosure form.				
First: Andrew	M.I. <u>M</u>	Last:	Knudtsen		Suffix:
*2. Contract information.					
a) Contract or project name:	AIRPORT DEVELOPMENT	Γ & STRAT	EGIC PLANNING S	ERVICES	
b) Originating department:	Aviation Department				
*3. Name of individual(s) or enti	ty(ies) seeking a contract v	with the o	ity (i.e. parties to t	he contract).	
Economic & Planning Systems, I	nc.				
*4. List any individual(s) or entit listed in Question 3.	y(ies) that is a partner, par	rent, joint	venture, or subsic	liary entity(ies) of the in	ndividual or entity
✓ Not applicable. Contracting	party(ies) does not have p	artner, pa	rent, joint venture	e, or subsidiary entities	i.
Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity:					
*5. List any individuals or entitie	es that will be subcontract	ors on thi	s contract.		
✓ Not applicable. No subcontr	actors will be retained for	this conti	act.		
Subcontractors may be retain	ned, but have not been se	lected at	the time of this su	bmission.	
List of subcontractors, includ	ing the name of the owne	er(s), and l	ousiness name:		
*6. List any attorneys, lobbyists, contract.	or consultants retained b	y any ind	viduals listed in Q	uestions 3, 4, or 5 to as	ssist in seeking this
✓ Not applicable. No attorneys	, lobbyists, or consultants	have bee	n retained to assis	st in seeking this contra	act.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



Office of the City Clerk

#### 7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

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- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

$\checkmark$ Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individual	als.
List of contributions:	

### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City	
Council or a city board/commission.	
I am aware of the following conflict(s) of interest:	



Office of the City Clerk

#### \*9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

#### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### \*2. No Contact with City Officials or Staff during Contract Evaluation

✓ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <a href="Section 2-61">Section 2-61</a> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.



Office of the City Clerk

*3. Contribution Prohibitions for "High-Profile" Contracts
This is not a high-profile contract.
This is a high-profile contract.
I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any or these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
<ul> <li>✓ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.</li> <li>*4. Conflict of Interest Questionnaire (CIQ)</li> </ul>
<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire
Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".
I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.
*Oath
I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.
Your Name: Andrew M. Knudtsen Title: Managing Principal
Company Name or DBA: Economic & Planning Systems, Inc. Date: 05/02/2019
Please fill this form out online, print completed form and submit with



## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

**Update**Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code.

*This is a   New Submission or   Correction or   Update to previous submission.
*1. Name of person submitting this disclosure form.
First: Michael M.I. Last: Arnold Suffix:
*2. Contract information.
a) Contract or project name: Airport Development & Strategic Planning Services
b) Originating department:
*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract).
Environmental Science Associates
*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.
✓ Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.
Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity:
*5. List any individuals or entities that will be subcontractors on this contract.
✓ Not applicable. No subcontractors will be retained for this contract.
Subcontractors may be retained, but have not been selected at the time of this submission.
List of subcontractors, including the name of the owner(s), and business name:
*6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.
✓ Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.
List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

#### \*7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
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- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable.	No campaign or officeh	nolder contributions have bee	n made in preceding 24	4 months by these individuals.
List of contribu	tions:			

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

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- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City	
Council or a city board/commission.	
I am aware of the following conflict(s) of interest:	



Office of the City Clerk

#### Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

#### Notice Regarding Prohibited Interest in Contracts.

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Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### \*2. No Contact with City Officials or Staff during Contract Evaluation

✓ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <a href="Section 2-61">Section 2-61</a> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

\*3. Contribution Prohibitions for "High-Profile" Contracts



# City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

○ This is not a high-profile contract.				
This is a high-profile contract.				
I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any o these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.				
I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.				
*4. Conflict of Interest Questionnaire (CIQ)				
<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".				
✓ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.				
*Oath				
I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.				
Your Name: Michael Arnold Title: Senior Vice president				
Company Name or DBA: Environmental Science Associates Date: 05/08/2019				



# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\*This is a \( \cap \) New Submission or \( \cap \) Correction or \( \cap \) Update to previous submission. 1. Name of person submitting this disclosure form. Wilke Suffix: First: Wendy M.I. L Last: \*2. Contract information. a) Contract or project name: Airport Development and Strategic Planning Services b) Originating department: \*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract). Faith Group, IIC \*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.  $\sqrt{\ }$  Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities. Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity: 5. List any individuals or entities that will be subcontractors on this contract. ✓ Not applicable. No subcontractors will be retained for this contract.  $\square$ Subcontractors may be retained, but have not been selected at the time of this submission. List of subcontractors, including the name of the owner(s), and business name: 6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.  $\checkmark$  Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract. List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



Office of the City Clerk

#### \*7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
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- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals
List of contributions:

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

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<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City	
Council or a city board/commission.	
I am aware of the following conflict(s) of interest:	



Yes

# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

#### \*9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

#### Notice Regarding Prohibited Interest in Contracts.

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If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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Office of the City Clerk

*3. Contribution Prohibition	ons for "High-Profile" Contr	<u>acts</u>		
○ This is not a high-profile	contract.			
• This is a high-profile con	tract.			
following individuals are candidates for City Counce business day after the sol signatory to contract indi	prohibited from making cam il, or political action committ icitation has been released ui	paign or officeholder ees that make contrib ntil 30 calendar days a t, owner or officer of a	tract by the city. I further acknowledge that the contributions to members of City Council, butions to City Council elections from the 10th after the contract has been awarded: legal an entity seeking the contract, the spouse of any ot in seeking the contract.	
✓ I warrant that no contrib Campaign Finance Code.		ese individuals in viol	lation of Section 2-309 of the Municipal	
*4. Conflict of Interest Que	estionnaire (CIQ)			
			rs to submit a Conflict of Interest Questionnaire	
	ne City Clerk, even if contract	<u>-</u>	-	
✓ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.				
		*Oath		
<del></del>	e statements contained in this ef are true, correct, and comp	Contracts Disclosure	Form, including any attachments, to the best of	
Your Name: Wendy Wilke		Title:	Managing Principal	
Company Name or DBA:	Faith Group, LLC		<b>Date:</b> 05/01/2019	
	Please fill this form out onli	ne, print completed fo	orm and submit with	



Office of the City Clerk

**Update**Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code.

•	'This is a 🔘 New Submis:	sion or 🔘 Col	rection	or ① Update to previous subm	ission.
powers and an armount of the second					
First: <u>Joel</u>		M.I. <u>B.</u>	Last:	Hirsh	Suffix:
a) Contract or project	4-17, 461 (01605) (-3110 1636) (6360) (6360) (6660)	Airport Davol		& Strategic Planning Services	
a) Contract or projec	thaine. <u>Jan Antonio</u>	All port Develo	pment	a strategic rianning services	
b) Originating depar	tment:				
Hirsh Associates, Ltd.					
	entracting party(ies) does parent, joint venture or s	not have part	ner, par	rent, joint venture, or subsidiary d all the board members, execut	entities.
✓ Not applicable. No	o subcontractors will be re by be retained, but have r ors, including the name o	etained for thi not been selec	s contra ted at th	act. he time of this submission.	
• ,			ve beer	retained to assist in seeking the	



Office of the City Clerk

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:  a) any individual seeking contract with the city (Question 3)  b) any owner or officer of entity seeking contract with the city (Question 3)  c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)  d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)  e) the spouse of any individual listed in response to (a) through (d) above  f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)  Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.  List of contributions:
Historiet on Connibutions Regulació (Mariana de Regulació) de la la ligação de la ligação de la latina de la ligação de la ligaç
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<ul> <li>a) Legal signatory of a high-profile contract</li> <li>b) Any individual seeking a high-profile contract</li> <li>c) Any owner or officer of an entity seeking a high-profile contract</li> <li>d) The spouse of any of individual listed in response to (a) through (c) above</li> <li>e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract</li> </ul>
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Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?
<ul> <li>I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.</li> <li>I am aware of the following conflict(s) of interest:</li> </ul>



ີ Yes

## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in

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#### **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### 2. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

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Office of the City Clerk

*3. Contribution Prohibition	ons for "High-Profile" Contract:	<u>5</u>	
○ This is not a high-profile o	contract.		
This is a high-profile cont	tract.		
following individuals are p candidates for City Counc business day after the soli signatory to contract indiv	prohibited from making campaig til, or political action committees icitation has been released until :	in or officeholder that make contrib 30 calendar days a vner or officer of a	tract by the city. I further acknowledge that the contributions to members of City Council, butions to City Council elections from the 10th after the contract has been awarded: legal in entity seeking the contract, the spouse of any of this seeking the contract.
I warrant that no contribution Campaign Finance Code.		individuals in vio	ation of Section 2-309 of the Municipal
*4. Conflict of Interest Que			
	<u>vernment Code</u> requires <u>all</u> contra ne City Clerk, even if contract is no		rs to submit a Conflict of Interest Questionnaire High Profile".
I acknowledge that I have Code.	e been advised of the requiremen	nt to file a CIQ for	m under Chapter 176 of the Local Government
	statements contained in this Co of are true, correct, and complete		Form, including any attachments, to the best of
Your Name: <u>Joel B. Hirsh</u>		Title:	Principal
Company Name or DBA:	Hirsh Associates, Ltd.		Date: 05/07/2019



## City of San Antonio Contracts Disclosure Form Update

Office of the City Clerk

**Update**Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\*This is a ( New Submission or ( Correction or ( Update to previous submission. \*1. Name of person submitting this disclosure form. First: Ernest M.I. T. Last: Maestas Suffix: \*2. Contract information. Airport Development and Strategic Planning Services a) Contract or project name: b) Originating department: \*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract). Maestas & Associates, LLC \*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3. ✓ Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities. Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity: \*5. List any individuals or entities that will be subcontractors on this contract. ✓ Not applicable. No subcontractors will be retained for this contract. Subcontractors may be retained, but have not been selected at the time of this submission. List of subcontractors, including the name of the owner(s), and business name: \*6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract. √ Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



Office of the City Clerk

<ol><li>Disclosure of political contribution</li></ol>	ons.
--	------

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable.	No campaign or officeholder	contributions have be	en made in preceding	24 months by thes	e individuals.

List of contributions:

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City	Ethics Code for members of City
Council or a city board/commission.	is .
am aware of the following conflict(s) of interest:	× .



Office of the City Clerk

#### Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

board or commission?	4	
Currently, or within the past twelve (12) mo of the voting stock or shares, or 10% or mor City board or commission?	· · · · · · · · · · · · · · · · · · ·	
✓No		
Yes		

#### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see <u>Section 2-58</u> of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### \*2. No Contact with City Officials or Staff during Contract Evaluation

✓ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <u>Section 2-61</u> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.



Office of the City Clerk

*3. Contribution Prohibitions for "High-Profile" Contracts
This is not a high-profile contract.
This is a high-profile contract.
I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.
*4. Conflict of Interest Questionnaire (CIQ)
<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".
I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.
*Oath
I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.
Your Name: Ernest T. Maestas Title: President
Company Name or DBA: Maestas & Associates, LLC Date: 05/08/2019



# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\*This is a • New Submission or Correction or Update to previous submission.

1. Name of person submitting this disclosure form. First: Fernando Suffix: M.I. Last: Camarillo \*2. Contract information. a) Contract or project name: San Antonio Airport Development and Strategic Planning Services **Aviation Department** b) Originating department: \*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract). Poznecki-Camarillo, Inc. \*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.  $\sqrt{N}$  Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities. Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity: 5. List any individuals or entities that will be subcontractors on this contract. ✓ Not applicable. No subcontractors will be retained for this contract.  $\square$ Subcontractors may be retained, but have not been selected at the time of this submission. List of subcontractors, including the name of the owner(s), and business name:  $^{4}$ 6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.  $\checkmark$  Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract. List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

#### \*7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.
List of contributions:

### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

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- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City
Council or a city board/commission.
I am aware of the following conflict(s) of interest:



Office of the City Clerk

#### Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

#### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

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## **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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Office of the City Clerk

### \*3. Contribution Prohibitions for "High-Profile" Contracts

- This is not a high-profile contract.
- This is a high-profile contract.
- ✓ I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- ✓ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

#### \*4. Conflict of Interest Questionnaire (CIQ)

<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

✓ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

	*Oath	
my knowledge and beli	e statements contained in this Contracts Disclosure Form, including ef are true, correct, and complete.  marillo  Marillo  Marillo  Mice-President	
Company Name or DBA:		<b>Date:</b> 05/05/2019



Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code. \*This is a \(\cappa\) New Submission or \(\cappa\) Correction or \(\begin{align\*} \text{Update to previous submission.} \) \*1. Name of person submitting this disclosure form. Suffix: First: Robert Last: Vander Meer \*2. Contract information. a) Contract or project name: Airport Development & Strategic Planning Services b) Originating department: \*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract). Quantum Spatial as a subcontractor to WSP USA \*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.  $\sqrt{N}$  Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities. Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity: \*5. List any individuals or entities that will be subcontractors on this contract. ✓ Not applicable. No subcontractors will be retained for this contract. Subcontractors may be retained, but have not been selected at the time of this submission. List of subcontractors, including the name of the owner(s), and business name: 6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



Office of the City Clerk

## \*7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

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- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable. No campaign or officeholder co	ntributions	have beer	n made in p	receding	g 24 month	s by these inc	dividuals.
List of contributions:							

### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

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☑ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for mem	oers of City
Council or a city board/commission.	
☐ I am aware of the following conflict(s) of interest:	



Office of the City Clerk

### \*9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

7					
Currently, or within the past to of the voting stock or shares, City board or commission?					
√No					
∐Yes	£ = =	 =	 e = = = = = = = = = = = = = = = = = = =	0 2	

## Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

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Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## **Acknowledgements**

#### \*1. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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Office of the City Clerk

*3. Contribution Prohibitions for "High-Profile" Contracts
C This is not a high-profile contract.
This is a high-profile contract.
□ I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
☑ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.
*4. Conflict of Interest Questionnaire (CIQ)
<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire
Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".
✓ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.
*Oath
✓ I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.
Your Name: Robert Vander Meer Title: Vice President
Company Name or DBA: Quantum Spatial, Inc. Date: 05/02/2019



Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code.

\*This is a New Submission or Correction or © Update to previous submission. 1. Name of person submitting this disclosure form. First: Anthony M.I. Q Drake Last: Suffix: 2. Contract information. a) Contract or project name: Airport Development & Strategic Planning Services (RFQ #20170609MA), Dept. of Aviation b) Originating department: 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract). Unison Consulting, Inc. 4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3. Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities. Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity: UCG Associates, Inc. - Parent Company. Yovette L. Drake - President, Anthony Q. Drake - Executive Vice President, Sharon Sarmiento - Secretary, Gregory V. Chappell - Treasurer, Donald C. Arthur - Director, Robert J. Dopuch - Director, Brian Drake -Director, John Sorensen - Director 5. List any individuals or entities that will be subcontractors on this contract. ✓ Not applicable. No subcontractors will be retained for this contract. Subcontractors may be retained, but have not been selected at the time of this submission. List of subcontractors, including the name of the owner(s), and business name: 6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract. Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



Office of the City Clerk

#### 7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

✓ Not applicable.	No campaign or officeholder co	ontributions have been ma	ade in preceding 24 months l	by these individuals.
List of contribut	tions:			

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

Penalty. A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

#### 8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

☑ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City
Council or a city board/commission.
I am aware of the following conflict(s) of interest:



Office of the City Clerk

#### 9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes			
			***************************************

## Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see <u>Section 2-58</u> of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## Acknowledgements

#### \*1. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### 2. No Contact with City Officials or Staff during Contract Evaluation

✓ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.



Office of the City Clerk

proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966