



*San Antonio Police Department
Interoffice Correspondence*



August 20, 2018

TO: William P. McManus, Chief of Police *WPM*
FROM: Rachel Saldívar, Grants Management Officer, Grants Administration Office *RS*
SUBJECT: Request For Council Action – Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Please see the attached Special Category Grant Opportunity Submission Authorization Request for the FY18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The San Antonio Police Department is seeking to apply for a joint application with Bexar County for grant funds not to exceed the amount of \$288,482.00 from the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), for a 48 month Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the grant period of October 1, 2018, through September 30, 2022. Due to the application due date of August 22, 2018, there is not enough time to get City Council approval to apply. Therefore, we have to use the Special Category Grant Opportunity Submission Authorization Request process in order to apply for funding on or before August 22, 2018.

This program will support the continued collaborative project between the SAPD and Bexar County to conduct joint investigations with the Bexar County Sheriff's Office, the District Attorney's Office, the Bexar County Housing and Human Services Department, the Texas Department of Family and Protective Services, Christus San Rosa Children's Hospital, and ChildSafe. Two (2) Detective Investigator positions and their operations to investigate sexual abuse/assault involving children will be funded thru this program.

Once the application is approved by the DOJ, we will then submit an RFCA to accept funding if awarded. If you any questions, please contact either myself at (210) 207-7342 or Robert Looney at (210) 207-2054.

Attachments:

FY2018 JAG Special Category Grant Form
FY2018 JAG Budget
FY2018 JAG Personnel Complement
Bexar County FY2018 JAG Proposal

CITY OF SAN ANTONIO
Special Category Grant Opportunity



SUBMISSION AUTHORIZATION REQUEST

Instructions:

Submit this completed form to the Intergovernmental Relations Department. Only grant proposals with a solicitation timeline of 30 days or less may be submitted for authorization via this track.

Grant Title:	Edward Byrne Memorial Justice Assistance Grant Program
Grantor: (Agency name)	U.S. Dept. of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA)
Grant Category: (New; renewal; re-award; funding; increase; other [explain])	New
Solicitation Date:	July 24, 2018
Due Date:	August 22, 2018
Grantee: (Department submitting)	San Antonio Police Department (SAPD)
Project Manager/Grant Writer:	Rachel Saldívar
Funding Amount:	Not to exceed \$288,482.00
Match Requirement: (cash/in-kind)	None
Partnerships:	Bexar County
Ordinance Date/Number : (Previously approved grants)	
Grant Summary:	
<p>The San Antonio Police Department (SAPD) will apply for a joint application with Bexar County for the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, FY 2018 Edward Byrne Memorial Justice Assistance Grant Program for addressing child sexual abuse/assault. This program will support the continued collaborative project between the SAPD and Bexar County to conduct joint investigations with the Bexar County Sheriff's Office, the District Attorney's Office, the Bexar County Housing and Human Services Department, the Texas Department of Family and Protective Services, Christus San Rosa Children's Hospital, and ChildSafe. The program period is for 48 months and will help expand the investigation of sexual abuse/assault cases involving children by funding two (2) Detective Investigator positions and their operations.</p> <p>Additionally the Department of Justice has new requirements regarding certain certifications/commitments as they relate to sanctuary cities. The DOJ is requiring that a local government entity that receives funds from the FY 2018 JAG award must:</p> <ol style="list-style-type: none"> 1. Permit personnel of the U.S. Department of Homeland Security (DHS) to access any correctional or detention facility in order to meet with an alien (or an individual believed to be an alien) and inquire as to his or her right to be or remain in the United States and; 2. Provide at least 48 hours' advance notice to DHS regarding the scheduled release date and time of an alien in the jurisdiction's custody when DHS requests such notice in order to take custody of the alien pursuant to the Immigration and Nationality Act. 	

Bexar County, acting as the Fiscal Agent for this grant, will be responsible for submitting the grant application and all certifications, the administration of the funds, including distributing the funds, monitoring the award, submitting reports including performance measures and program assessment data.

<ul style="list-style-type: none">• <u> X </u> (check to acknowledge provision)	PROVISION: Submission of this grant does not obligate the City of San Antonio to accept funds if awarded. The City Manager's Office will make a final determination regarding the availability of cash match requirements.
Submitted By:	Date:
Department Head Authorization:	 Date:
IGR Authorization:	Date:
OMB Authorization (Budget Analyst):	Date:
Management Team Member Authorization:	 Date: 8/22/18

Rvsd: 04.11.07

**Bureau of Justice Assistance
FY2018 JAG Grant Proposed Budget
October 1, 2018 through September 30, 2022**

General Ledger	Description	Budget
Revenue		
4501000	Bureau of Justice Assistance	\$ 288,482
	Total Revenue	\$ 288,482
Expenditures		
5101010	Regular Salaries & Wages	\$ 148,320
5101020	Overtime	\$ 9,222
5101050	Language Skill Pay	\$ 600
5101060	Longevity Pay	\$ 18,055
5103005	FICA & Medicare Expense	\$ 2,753
5103010	Life Insurance	\$ 148
5103070	Clothing Allowance	\$ 4,080
5104003	F&P Retiree Insurance	\$ 15,118
5104027	Pension	\$ 43,493
5104033	CLEAT Insurance	\$ 2,916
5104045	Police Certification Pay	\$ 5,760
5104060	Educational Pay	\$ 3,780
5170020	Uniform Actv Healthcare	\$ 30,958
	Total Personal Services	\$ 285,203
5201025	Education	\$ 1,104
5207010	Travel	\$ 2,175
	Total Contractual Services	\$ 3,279
	Total Expenditures	\$ 288,482

U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE

GRANT NO.

JUSTICE ASSISTANCE GRANT

OCTOBER 1, 2018 through SEPTEMBER 30, 2022

PERSONNEL COMPLEMENT

Grant Funded Positions:

City Positions:

Job Class	Job Title	Number of Positions
0603	Police Detective Investigator	2
Total City Positions:		<u>2</u>