

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2018 to May 31, 2019  
Percent of FY Elapsed: 67%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	12,000	-	6,000	67%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	4,200	4,530	-	(330)	108%
Civ Cloth/Boot Allowance	-	250	-	(250)	
Civil Actv Healthcr	2,502,340	1,668,227	-	834,113	67%
Def Comp-Executives	15,300	12,300	-	3,000	80%
FICA & Medicare Exp	1,457,401	927,515	-	529,886	64%
Hol.Pay-Hourly Sal.	-	1,087	-	(1,087)	
Language Skill Pay	36,000	22,550	-	13,450	63%
Life Insurance	15,714	7,365	-	8,349	47%
Overtime Salaries	1,737	3,303	-	(1,566)	190%
Pers Leave Buy Back	199,688	315,760	-	(116,072)	158%
Regular Salaries	18,988,316	12,253,064	-	6,735,252	65%
Reserve COLA	225,872	-	-	225,872	0%
Reserve for Pay Plan	315,937	-	-	315,937	0%
Reserve Performance Pay	257,235	-	-	257,235	0%
Retiree Hlth Assess	417,091	278,060	-	139,031	67%
Retiree Payout Sal	-	37,115	-	(37,115)	
Retirement Exp	1,836,515	1,264,603	-	571,912	69%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	33,286	-	(13,986)	172%
Temp FICA & Medicare	-	1,945	-	(1,945)	
Temporary Salaries	-	25,363	-	(25,363)	
<b>Total General Fund Personal Services</b>	<b>25,899,503</b>	<b>16,868,323</b>	<b>-</b>	<b>9,031,180</b>	<b>65%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	7,121	-	4,329	62%
Alarm and Sec. Serv.	65,055	66,984	2,989	(4,918)	108%
Binding & Printing	56,662	26,745	2,481	27,436	52%
Cleaning Services	1,139,245	834,323	-	304,922	73%
Computer Software Maint.	568,304	558,105	-	10,199	98%
Contractual Services	924,763	631,906	183,323	109,534	88%
Credit Card Fees	24,000	17,780	-	6,220	74%
Education - Classes	3,623	100	-	3,523	3%
Fees to Prof Contr.	713,557	582,556	-	131,001	82%
Freight and Storage	31,817	20,769	14,852	(3,804)	112%
Mail and Parcel Post	14,526	10,589	-	3,937	73%
Maint - Buildings	835,009	712,656	259,527	(137,175)	116%
Maint & Rep - Cmrc	3,393	7,510	-	(4,117)	221%
Maint. - M&E	20,420	23,226	13,770	(16,576)	181%
Maint.- Repair Auto	12,595	13,867	-	(1,272)	110%
Membership Dues	15,300	5,044	-	10,256	33%
Other Contract Svcs	23,000	23,921	-	(921)	104%
Participation-Booth Fees	-	1,400	-	(1,400)	
Public Copy/Print	306,218	136,921	37	169,260	45%
Rental of Equipment	5,000	6,062	-	(1,062)	121%
Rental Office Equipment	9,000	8,468	-	532	94%
Subscriptions to Computer Svcs	50,000	135,103	-	(85,103)	270%
Temporary Services	340,000	159,502	124,757	55,740	84%
Transportation Fees	89,485	76,662	-	12,823	86%
Travel-Official	1,000	-	-	1,000	0%
<b>Total General Fund Contractual Services</b>	<b>5,263,422</b>	<b>4,067,322</b>	<b>601,736</b>	<b>594,363</b>	<b>89%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	5,183	5,950	(5,041)	183%

\*Budget line overages are allowable. Budget control is at the Department level.

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2018 to May 31, 2019  
Percent of FY Elapsed: 67%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
Computer Software	65,100	2,663	-	62,437	4%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	7,275	-	(7,275)	
Janitorial Supplies	36,452	28,191	3,156	5,105	86%
Library Materials	226,634	94,602	17,931	114,101	50%
Library Resources	5,192,944	3,380,336	116,559	1,696,049	67%
M&R Material Bldg/Imp	71,854	38,609	4,782	28,464	60%
M&R Material Mach/Eq	37,608	5,996	463	31,148	17%
M&R Parts Automotive	7,741	4,621	-	3,120	60%
Office Supplies	135,877	81,147	4,274	50,456	63%
Other Commodities	62,927	25,966	1,518	35,444	44%
Tools & Apparatus	-	64	-	(64)	
<b>Total General Fund Commodities</b>	<b>5,844,229</b>	<b>3,674,653</b>	<b>154,633</b>	<b>2,014,944</b>	<b>66%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,485	990	-	495	67%
Software Licenses	-	233	4,200	(4,433)	
Build. Maint. Chg	313,881	209,254	-	104,627	67%
Gas and Electricity	919,801	611,226	-	308,575	66%
General Liab. Assess	62,387	41,591	-	20,796	67%
Mail & Delivery Svcs	10,949	7,299	-	3,650	67%
Motor Fuel and Lub.	23,581	14,171	-	9,410	60%
Rent of City Equip. (Vehicle Replacement Fund)	31,182	20,788	-	10,394	67%
Water and Sewer	207,224	162,724	-	44,500	79%
Workers Comp Assess	56,908	37,939	-	18,969	67%
Registrations, Renewals	-	117	-	(117)	
<b>Total General Fund Other Expenditures</b>	<b>1,627,398</b>	<b>1,106,333</b>	<b>4,200</b>	<b>516,865</b>	<b>68%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	1,113	-	(1,113)	
CAP Admin Cost-Indir	-	508	-	(508)	
Cell Phone Services	6,599	4,768	-	1,831	72%
Communications Radio	585	8	-	577	1%
Interfnd Transf Out	138,106	92,071	-	46,035	67%
IT Assessment Fee	2,481,059	1,654,039	-	827,020	67%
Procurement Fee	153,685	102,457	-	51,228	67%
Wireless Data Communications	6,419	798	-	5,621	12%
<b>Total General Fund Scheduled Line Items</b>	<b>2,786,453</b>	<b>1,855,761</b>	<b>-</b>	<b>930,692</b>	<b>67%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Bldgs	-	-	-		
Cap<5000 - Comp Equ.	78,430	31,392	-	47,038	40%
Cap<5000 - Other Imp	-	-	27,564	(27,564)	
Cap<5000 - Furn & Fix	461,350	260,604	60,379	140,367	70%
Cap<5000 - M&E Other	-	17,047	-	(17,047)	
Cap<5000 - PC Replct	195,156	149,525	-	45,631	77%
<b>Total General Fund Capital Outlay</b>	<b>734,936</b>	<b>458,568</b>	<b>87,943</b>	<b>188,426</b>	<b>74%</b>
<b>Total City General Fund</b>	<b>42,155,941</b>	<b>28,030,960</b>	<b>848,512</b>	<b>13,276,469</b>	<b>69%</b>
<b>Major Gifts</b>					
Friends of the Library	50,000	27,425	7,091	15,484	69%
Library Foundation	225,559	40,732	94,353	90,474	60%
<b>Total Major Gifts</b>	<b>275,559</b>	<b>68,157</b>	<b>101,444</b>	<b>105,958</b>	<b>62%</b>

\*Budget line overages are allowable. Budget control is at the Department level.