

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2018 to June 30, 2019  
Percent of FY Elapsed: 75%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	13,500	-	4,500	75%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	4,200	5,140	-	(940)	122%
Civ Cloth/Boot Allowance	-	250	-	(250)	
Civil Actv Healthcr	2,502,340	1,876,756	-	625,584	75%
Def Comp-Executives	15,300	12,300	-	3,000	80%
FICA & Medicare Exp	1,457,401	1,033,464	-	423,937	71%
Hol.Pay-Hourly Sal.	-	1,892	-	(1,892)	
Language Skill Pay	36,000	25,450	-	10,550	71%
Life Insurance	15,714	8,292	-	7,422	53%
Overtime Salaries	1,737	3,328	-	(1,591)	192%
Pers Leave Buy Back	199,688	315,760	-	(116,072)	158%
Regular Salaries	18,988,316	13,675,332	-	5,312,984	72%
Reserve COLA	225,872	-	-	225,872	0%
Reserve for Pay Plan	315,937	-	-	315,937	0%
Reserve Performance Pay	257,235	-	-	257,235	0%
Retiree Hlth Assess	417,091	312,818	-	104,273	75%
Retiree Payout Sal	-	52,203	-	(52,203)	
Retirement Exp	1,836,515	1,405,892	-	430,623	77%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	37,136	-	(17,836)	192%
Temp FICA & Medicare	-	2,326	-	(2,326)	
Temporary Salaries	-	30,336	-	(30,336)	
<b>Total General Fund Personal Services</b>	<b>25,899,503</b>	<b>18,812,175</b>	<b>-</b>	<b>7,087,328</b>	<b>73%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	7,376	-	4,074	64%
Alarm and Sec. Serv.	65,055	78,726	1,073	(14,744)	123%
Binding & Printing	56,662	28,098	3,487	25,077	56%
Cleaning Services	1,139,245	936,644	-	202,601	82%
Computer Software Maint.	568,304	558,105	-	10,199	98%
Contractual Services	924,763	632,802	183,323	108,638	88%
Credit Card Fees	24,000	19,846	-	4,154	83%
Education - Classes	3,623	190	-	3,433	5%
Fees to Prof Contr.	713,557	657,809	-	55,748	92%
Freight and Storage	31,817	21,065	14,555	(3,804)	112%
Mail and Parcel Post	14,526	20,589	-	(6,063)	142%
Maint - Buildings	835,009	814,134	219,848	(198,973)	124%
Maint & Rep - Cmrcl	3,393	7,577	-	(4,184)	223%
Maint. - M&E	20,420	34,778	2,645	(17,003)	183%
Maint.- Repair Auto	12,595	14,870	-	(2,275)	118%
Membership Dues	15,300	5,732	-	9,569	37%
Other Contract Svcs	23,000	23,921	-	(921)	104%
Participation-Booth Fees	-	1,400	-	(1,400)	
Public Copy/Print	306,218	184,256	617	121,345	60%
Rental of Equipment	5,000	8,621	363	(3,984)	180%
Rental Office Equipment	9,000	8,468	-	532	94%
Subscriptions to Computer Svcs	50,000	16,798	-	33,202	34%
Temporary Services	340,000	180,474	107,524	52,002	85%
Transportation Fees	89,485	86,598	-	2,887	97%
Travel-Official	1,000	-	-	1,000	0%
<b>Total General Fund Contractual Services</b>	<b>5,263,422</b>	<b>4,348,878</b>	<b>533,435</b>	<b>381,109</b>	<b>93%</b>
<b>City General Fund--Commodities</b>					

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	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
Clothing and Linen	6,092	5,617	5,253	(4,778)	178%
Computer Software	65,100	2,663	-	62,437	4%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	8,530	-	(8,530)	
Janitorial Supplies	36,452	31,130	218	5,105	86%
Library Materials	226,634	94,923	17,610	114,101	50%
Library Resources	5,192,944	3,860,760	88,125	1,244,059	76%
M&R Material Bldg/Imp	71,854	43,095	9,063	19,697	73%
M&R Material Mach/Eq	37,608	5,996	463	31,148	17%
M&R Parts Automotive	7,741	5,169	-	2,572	67%
Office Supplies	135,877	92,099	1,957	41,821	69%
Other Commodities	62,927	30,242	2,991	29,694	53%
Tools & Apparatus	-	171	-	(171)	
<b>Total General Fund Commodities</b>	<b>5,844,229</b>	<b>4,180,396</b>	<b>125,679</b>	<b>1,538,154</b>	<b>74%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,485	1,114	-	371	75%
Software Licenses	-	4,433	-	(4,433)	
Build. Maint. Chg	313,881	235,411	-	78,470	75%
Gas and Electricity	919,801	707,217	-	212,584	77%
General Liab. Assess	62,387	46,790	-	15,597	75%
Mail & Delivery Svcs	10,949	8,212	-	2,737	75%
Motor Fuel and Lub.	23,581	16,033	-	7,548	68%
Rent of City Equip. (Vehicle Replacement Fund)	31,182	23,387	-	7,796	75%
Water and Sewer	207,224	182,135	-	25,089	88%
Workers Comp Assess	56,908	42,681	-	14,227	75%
Registrations, Renewals	-	117	-	(117)	
<b>Total General Fund Other Expenditures</b>	<b>1,627,398</b>	<b>1,267,529</b>	<b>-</b>	<b>359,869</b>	<b>78%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	2,693	-	(2,693)	
CAP Admin Cost-Indir	-	1,243	-	(1,243)	
Cell Phone Services	6,599	4,768	-	1,831	72%
Communications Radio	585	59	-	526	10%
Interfnd Transf Out	138,106	103,579	-	34,527	75%
IT Assessment Fee	2,481,059	1,860,794	-	620,265	75%
Procurement Fee	153,685	115,264	-	38,421	75%
Wireless Data Communications	6,419	798	-	5,621	12%
<b>Total General Fund Scheduled Line Items</b>	<b>2,786,453</b>	<b>2,089,198</b>	<b>-</b>	<b>697,255</b>	<b>75%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	78,430	31,392	-	47,038	40%
Cap<5000 - Other Imp	-	-	27,564	(27,564)	
Cap<5000 - Furn & Fix	461,350	397,848	1,354	62,148	87%
Cap<5000 - M&E Other	-	17,047	-	(17,047)	
Cap<5000 - PC Replct	195,156	149,525	-	45,631	77%
<b>Total General Fund Capital Outlay</b>	<b>734,936</b>	<b>595,812</b>	<b>28,918</b>	<b>110,206</b>	<b>85%</b>
<b>Total City General Fund</b>	<b>42,155,941</b>	<b>31,293,988</b>	<b>688,032</b>	<b>10,173,920</b>	<b>76%</b>
<b>Major Gifts</b>					
Friends of the Library	50,000	31,680	3,075	15,245	70%
Library Foundation	225,559	47,110	90,990	87,460	61%
<b>Total Major Gifts</b>	<b>275,559</b>	<b>78,790</b>	<b>94,064</b>	<b>102,705</b>	<b>63%</b>

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# Library General Fund % Spent

FY16 Budget \$37.7M, FY17 \$39.8M, FY18 \$40.4M & FY19 \$42.1M

