

CHILDREN AT RISK
PRE-K4 SA
UNITED WAY OF SAN ANTONIO AND BEXAR COUNTY
Memorandum of Understanding (MOU)

1. Purpose

A Shared Services Alliance is a network of early care and education providers who work together to share information and costs, while improving program quality. The goal of San Antonio Shared Services Alliance is to improve operational stability and service quality in all participating centers by centralizing business and pedagogical leadership. This Memorandum of Understanding is executed with the full knowledge and intent from each organizational Board of Directors.

The purpose of this MOU is to establish the roles and responsibilities of CHILDREN AT RISK, PRE-K 4 SA, and the UNITED WAY OF SAN ANTONIO AND BEXAR COUNTY for the start-up and establishment of a Shared Services Alliance as part of CHILDREN AT RISK's grant agreement with the W. K. Kellogg Foundation and the Texas Education Agency's grant agreement with the U.S. Department of Health & Human Services.

CHILDREN AT RISK is a research and advocacy nonprofit organization located at 2900 Wesleyan, Suite 400, Houston, TX 77027. Shay Everitt is the person of contact; she can be reached at SEveritt@childrenatrisk.org or 713-869-7740.

PRE-K 4 SA aims to change the trajectory of education in San Antonio through high quality early childhood education. Their corporate office is located at 7031 S New Braunfels Ave, San Antonio, TX 78223. Dr. Sarah Baray is the person of contact; she can be reached at Sarah.Baray@sanantonio.gov or 210-206-2750.

UNITED WAY OF SAN ANTONIO AND BEXAR COUNTY is a nonprofit organization focused on building community collaborations to find lasting solutions that change people's lives and is located at 700 South Alamo, San Antonio, TX 78205. Dr. Kasi McCormick is the person of contact; she can be reached at kmccomlick@unitedwaysatx.org or 210-352-7147.

2. Terms of Agreement

CHILDREN AT RISK will serve as coordinator of and consultant for the San Antonio Shared Services Alliance collaboration, henceforth referred to as "Alliance," and PRE-K 4 SA and UNITED WAY OF SAN ANTONIO AND BEXAR COUNTY will serve as Alliance Hub partners, and each party shall adhere to the terms of this MOU from the date of execution, to December 31, 2019. At any time during the term of the MOU, the three parties will discuss (1) Alliance needs and funding strategies, (2) modifications to, or extensions of, this MOU, or (3) withdrawal of a party from participation, if necessary. Notwithstanding the foregoing termination date, the Hub partners intend to provide continuing assistance to Alliance members (hereinafter defined) and CHILDREN AT RISK understands the potential need for, and intends to provide, continued support to the Alliance.

3. Scope of Work

CHILDREN AT RISK will:

1. Steward the vision for full implementation of the Alliance. C@R will work with experts and Hub partners to ensure the robust implementation of the Alliance, documentation of the model, and foster potential replication in other communities.
2. Provide Hub partners and members with support, best practices, and relevant information as they create and build the Alliance. This will include conducting a provider needs assessment and hosting "learning calls" based on Alliance needs.
3. Work with Hub partners to explore funding for additional consulting, services, or resources that the Alliance may need following the termination of this MOU.
4. Identify Alliance Hubs partners, if these change, and Alliance Members and assist with the startup and initial formation of the San Antonio Alliance.
5. Facilitate and foster partnership across Texas Shared Services Alliances through sharing of best practices.
6. Commit to adapting strategies and action items as needed based on childcare providers' evolving needs.
7. Create and execute a timeline upon which the three parties agree.

PRE-K 4 SA and UNITED WAY OF SAN ANTONIO AND BEXAR COUNTY will:

1. Work with C@R to define each organization's roles.
2. Recruit Alliance members and pursue additional funding as needed, with support from C@R.
3. Commit to staffing the Alliance appropriately and partnering with other organizations as needed, as the Alliance develops.
4. Work with C@R to collaborate and share best practices across Texas Shared Services Alliances.
5. Commit to adapting strategies and action items as needed based on childcare providers' evolving needs.
6. Provide communication and support to Alliance members, as the Alliance grows.
7. Create and execute a timeline upon which the three parties agree.

The parties hereto agree:

- This MOU fully and accurately describes their responsibilities and the terms of their MOU
- That this MOU may not be modified except in a writing signed by all parties.
- None of W. K. Kellogg Foundation, Texas Education Agency, and the U.S. Department of Health & Human Services are parties to, or third-party beneficiaries, of this MOU.

We, the undersigned, have read and agree with this MOU.

CHILDREN AT RISK
President & CEO
Senior Manager

Dr. Sarah Baray
PRE-K4 SA CEO

Date: _____

Date: 6/17/19

UNITED WAY OF SAN ANTONIO AND BEXAR COUNTY
President & CEO _____

Date: 6/6/19

Appendix

Alliance Hub Partner refers to a local organization serving as a lead entity in a Shared Services Alliance. For the San Antonio Shared Services Alliance, the Alliance Hubs are Pre-K 4 SA and the United Way of San Antonio and Bexar County.

Alliance Members are the group of early child care providers that join the Shared Services Alliance. Alliance Members can be child care centers, homes, or registered homes in the general geographic area of the Shared Services Alliance.