

**San Antonio Public Library
Monthly Operating Statement
October 1, 2018 to July 31, 2019
Percent of FY Elapsed: 83%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
City General Fund--Personnel Services					
Car Exp Allowance	18,000	15,000	-	3,000	83%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	4,200	5,750	-	(1,550)	137%
Civ Cloth/Boot Allowance	-	250	-	(250)	
Civil Actv Healthcr	2,502,340	2,085,284	-	417,056	83%
Def Comp-Executives	15,300	12,300	-	3,000	80%
FICA & Medicare Exp	1,457,401	1,151,028	-	306,373	79%
Hol.Pay-Hourly Sal.	-	1,892	-	(1,892)	
Language Skill Pay	36,000	28,450	-	7,550	79%
Life Insurance	15,714	9,218	-	6,496	59%
Overtime Salaries	1,737	4,283	-	(2,546)	247%
Pers Leave Buy Back	199,688	315,760	-	(116,072)	158%
Regular Salaries	18,988,316	15,269,715	-	3,718,601	80%
Reserve COLA	225,872	-	-	225,872	0%
Reserve for Pay Plan	315,937	-	-	315,937	0%
Reserve Performance Pay	257,235	-	-	257,235	0%
Retiree Hlth Assess	417,091	347,575	-	69,516	83%
Retiree Payout Sal	-	56,044	-	(56,044)	
Retirement Exp	1,836,515	1,568,443	-	268,072	85%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	40,878	-	(21,578)	212%
Temp FICA & Medicare	-	2,726	-	(2,726)	
Temporary Salaries	-	35,557	-	(35,557)	
Total General Fund Personal Services	25,899,503	20,950,155	-	4,949,348	81%
City General Fund--Contractual Services					
Adv and Publications	11,450	10,094	-	1,356	88%
Alarm and Sec. Serv.	65,055	82,702	1,583	(19,230)	130%
Binding & Printing	56,662	30,740	6,729	19,193	66%
Cleaning Services	1,139,245	1,039,156	-	100,089	91%
Computer Software Maint.	568,304	558,105	-	10,199	98%
Contractual Services	924,763	664,531	183,323	76,909	92%
Credit Card Fees	24,000	22,044	-	1,956	92%
Education - Classes	3,623	340	-	3,283	9%
Fees to Prof Contr.	713,557	727,308	-	(13,751)	102%
Freight and Storage	31,817	21,065	27,556	(16,805)	153%
Mail and Parcel Post	14,526	20,589	-	(6,063)	142%
Maint - Buildings	835,009	932,730	158,953	(256,674)	131%
Maint & Rep - Cmrcl	3,393	7,604	-	(4,211)	224%
Maint. - M&E	20,420	35,348	3,540	(18,468)	190%
Maint.- Repair Auto	12,595	16,842	-	(4,247)	134%
Membership Dues	15,300	18,002	-	(2,702)	118%
Other Contract Svcs	23,000	23,921	-	(921)	104%
Participation-Booth Fees	-	1,450	-	(1,450)	
Public Copy/Print	306,218	205,409	3,437	97,372	68%
Rental of Equipment	5,000	8,564	1,045	(4,609)	192%
Rental Office Equipment	9,000	10,826	-	(1,826)	120%
Subscriptions to Computer Svcs	50,000	16,798	-	33,202	34%
Temporary Services	340,000	197,972	97,859	44,169	87%
Transportation Fees	89,485	95,555	-	(6,070)	107%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	5,263,422	4,747,694	484,025	31,702	99%

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City General Fund--Commodities					
Clothing and Linen	6,092	6,454	4,536	(4,898)	180%
Computer Software	65,100	2,663	-	62,437	4%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	10,613	-	(10,613)	
Janitorial Supplies	36,452	35,875	218	359	99%
Library Materials	226,634	117,787	646	108,201	52%
Library Resources	5,192,944	4,364,402	100,707	727,836	86%
M&R Material Bldg/Imp	71,854	58,254	4,977	8,623	88%
M&R Material Mach/Eq	37,608	5,996	463	31,148	17%
M&R Parts Automotive	7,741	5,599	-	2,142	72%
Office Supplies	135,877	101,600	995	33,282	76%
Other Commodities	62,927	33,722	2,991	26,215	58%
Tools & Apparatus	-	171	-	(171)	
Total General Fund Commodities	5,844,229	4,743,136	115,532	985,561	83%
City General Fund Other Expenditures					
Automotive Admin Chg	1,485	1,238	-	248	83%
Software Licenses	-	4,433	-	(4,433)	
Build. Maint. Chg	313,881	261,568	-	52,314	83%
Gas and Electricity	919,801	801,623	-	118,178	87%
General Liab. Assess	62,387	51,989	-	10,398	83%
Mail & Delivery Svcs	10,949	9,124	-	1,825	83%
Motor Fuel and Lub.	23,581	17,920	-	5,661	76%
Rent of City Equip. (Vehicle Replacement Fund)	31,182	25,985	-	5,197	83%
Water and Sewer	207,224	203,524	-	3,700	98%
Workers Comp Assess	56,908	47,424	-	9,484	83%
Registrations, Renewals	-	117	-	(117)	
Total General Fund Other Expenditures	1,627,398	1,424,944	-	202,454	88%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	2,715	-	(2,715)	
CAP Admin Cost-Indir	-	1,253	-	(1,253)	
Cell Phone Services	6,599	5,782	-	817	88%
Communications Radio	585	60	-	525	10%
Interfnd Transf Out	138,106	115,088	-	23,018	83%
IT Assessment Fee	2,481,059	2,067,549	-	413,510	83%
Procurement Fee	153,685	128,071	-	25,614	83%
Wireless Data Communications	6,419	1,026	-	5,393	16%
Total General Fund Scheduled Line Items	2,786,453	2,321,544	-	464,909	83%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	78,430	31,392	-	47,038	40%
Cap<5000 - Other Imp	-	-	27,564	(27,564)	
Cap<5000 - Furn & Fix	461,350	406,976	-	54,374	88%
Cap<5000 - M&E Other	-	17,047	-	(17,047)	
Cap<5000 - PC Replct	195,156	165,486	-	29,670	85%
Total General Fund Capital Outlay	734,936	620,901	27,564	86,471	88%
Total City General Fund	42,155,941	34,808,376	627,121	6,720,444	84%
Major Gifts					
Friends of the Library	50,000	29,350	1,992	18,658	63%
Library Foundation	225,559	58,947	86,991	79,622	65%
Total Major Gifts	275,559	88,297	88,983	98,280	64%

*Budget line overages are allowable. Budget control is at the Department level.

Library General Fund % Spent

FY16 Budget \$37.7M, FY17 \$39.8M, FY18 \$40.4M & FY19 \$42.1M

