

**GOVERNANCE CITY COUNCIL COMMITTEE
MEETING MINUTES
JUNE 19, 2019 at 11:30 AM
MUNICIPAL PLAZA “B” ROOM**

Committee Present:	Mayor Ron Nirenberg, <i>Chair</i> Councilmember Roberto Treviño, <i>District 1</i> Councilmember Rebecca Viagran, <i>District 3</i> Councilmember Rey Saldaña, <i>District 4</i> Councilmember Ana Sandoval, <i>District 7</i>
Staff Present:	Councilmembers Shirley Gonzales & Manny Pelaez, <i>Districts 5 & 8</i> ; Erik Walsh, <i>City Manager</i> ; Andy Segovia, <i>City Attorney</i> ; Leticia Vacek, <i>City Clerk</i> ; Rod Sanchez, <i>Assistant City Manager</i> ; Colleen Bridger, <i>Interim Assistant City Manager</i> ; Michael Shannon & Crystal Gonzales, <i>Development Services Dept.</i> ; Shreya Shah & Joseph Harney, <i>City Attorney’s Office</i> ; Caitlin Krobot, Amanda Reyna, Michael Dice, Carol Metzger, & Stephanie Flores, <i>City Manager’s Office</i> ; Justin Renteria, <i>District 1 Staff</i> ; Christopher Villa, <i>District 3 Staff</i> ; Teri Castillo, <i>District 5 Staff</i> ; Mya Carnahan & Taylor Torres, <i>District 7 Staff</i> ; Lina Rodriguez, <i>Executive Assistant to the City Clerk</i>
Others Present:	Dylan McGuinness, <i>SA Express News</i> ; Erin Bley, <i>Kaufman-Killen</i> ; Leroy Alloway & Eloy LaQue, <i>VIA Metropolitan</i>

CALL TO ORDER

Mayor Nirenberg called the meeting to order.

1. Approval of the Minutes from the Governance Council Committee Meeting of March 20, 2019.

Councilmember Viagran moved to approve the Minutes from the Governance Council Committee Meeting of March 20, 2019. Councilmember Sandoval seconded the motion. The motion carried by those present.

2. A briefing and discussion of a Council Consideration Request (CCR) from Councilman Pelaez to review and discuss baby changing station requirements [Rod Sanchez, Assistant City Manager]

Development Services Department Director Michael Shannon briefed the Committee on the CCR sponsored by Councilmember Manny Pelaez requesting the review and discussion of requiring baby changing stations to be installed in all new buildings with restroom facilities that offer public accommodations, and all existing buildings when restroom facilities are added or altered in a manner that requires a building permit. He reported that there is currently no state or local regulations that require baby changing stations to be installed in new or existing construction. He stated that staff recommended additional research and the creation of a task force to develop and evaluate the impact to the development community and produce language for potential Code changes that will be enforced by a Building Official.

Councilmember Pelaez stated that when drafting his CCR, he acquired the support and agreement of the Hotel Association, the Restaurant Association, and the Real Estate Council. He relayed his experience of having to change his children’s diapers in a hot car due to the lack of baby changing stations in the men’s restroom.

Councilmember Viagran inquired as to who would be part of the task force. Mr. Shannon responded that the regular stakeholders for Building Code Changes would be contacted and asked to join as well as any others suggested by the Committee or who are interested in participating.

Councilmember Viagran moved to approve the staff recommendation and commence the stakeholder group process. Councilmember Treviño seconded the motion. The motion carried by those present.

3. A briefing and discussion of a Council Consideration Request (CCR) from Councilwoman Gonzales and Councilman Pelaez on the Domestic Violence and Intimate Partner Violence Comprehensive Strategy [Colleen M. Bridger, MPH, PhD, Interim Assistant City Manager]

Councilmember Saldaña entered the meeting at this time.

Interim Assistant City Manager Colleen Bridger briefed the Committee on the CCR brought by Councilmembers Gonzales and Pelaez requesting to prioritize and increase funding for a comprehensive domestic violence and intimate partner violence (IPV) education, response, and prevention strategy. Dr. Bridger stated that a comprehensive response and prevention strategy was needed. She noted the strategy invest the most resources into prevention versus response. She added that staff had already begun surveying existing providers of these services throughout the city and cited close collaboration with the Bexar County Domestic Violence Taskforce. She mentioned that the first step was to inventory all existing entities that provide these services. She stated that staff would identify the gaps in service and that would be the basis for the comprehensive strategy. She noted that the comprehensive strategy would be brought to the full City Council in August.

Councilmember Gonzales inquired of the list containing the existing services throughout the City, and if it was complete. Dr. Bridger responded that it was not complete, but it would be completed in preparation of the comprehensive strategy. Councilmember Gonzales noted the pilot programs she attempted in her own District and thanked the Committee for bringing this issue to a larger platform with a larger response from the City.

Councilmember Pelaez noted the urgency of this issue and thanked the Committee for their commitment to Domestic Violence Protection and the City's forthcoming comprehensive strategy.

Councilmember Sandoval requested that the strategy be aligned with the goals of SA2020 and the SA Tomorrow Plan.

Councilmember Viagran requested that the comprehensive strategy be brought to the Community Health and Equity Council Committee. She noted the importance of keeping this issue a priority for the Council during the Budget Goal Setting Session.

Councilmember Saldaña requested the involvement of the survivors of domestic violence and current providers of assistance to victims of domestic violence. Dr. Bridger responded that those stakeholders would be integral in the creation of the comprehensive strategy.

Councilmember Treviño noted the importance of data collecting metrics in order to measure the success of the comprehensive strategy.

Mayor Nirenberg highlighted the importance of this issue throughout the community and to find the gaps in services that are already offered versus what is lacking. He noted that the key would be interconnectivity between agencies and entities that already provide this service.

Councilmember Sandoval moved to approve the staff recommendation to begin the process of compiling the comprehensive strategy. Councilmember Viagran seconded the motion. The motion carried unanimously.

4. A briefing and discussion on the recommendations of the Boards and Commissions subcommittee of the Governance Committee [Leticia M. Vacek, City Clerk]

City Clerk Leticia Vacek briefed the Committee on the recommendations of the Boards and Commissions Subcommittee to amend Chapter 2 of the City Code entitled "Administration" by amending Article IX entitled "Boards and Commissions" which governs the operation of boards and commissions created by the City Council. She outlined the proposed changes below:

Code Section	Modification	Rationale
Sec. 2-526 Application	Office of the City Clerk will coordinate deadlines with the respective department(s) for applications to At-Large positions on Boards/Commissions	Involvement of departments for oversight and responsibility.
Sec. 2-527 District appointments	Reorganizes existing language to reflect current order of appointment process and procedures	Reflects current process
Sec. 2-530 Terms of office	Add that appointments made during an existing term are for the remainder of the unexpired term.	Provides clarity regarding terms of office.
Sec. 2-531 Meeting procedures	Robert's Rules of Order for parliamentary procedures is the default; but other rules of order may be adopted by the Board/Commission Clarifies that non-voting members do not satisfy the quorum requirement	Any set of procedural rules established by the Board is acceptable; the key objective is order and respect. Provides clarity regarding quorum.
2-533 Attendance	Appointing Councilmember or Mayor in the case of At-Large appointments shall determine whether to remove a board member for absences (previously, 3 consecutive absences resulted in automatic removal)	Appointing Councilmember or Mayor if At-Large appointment, should have discretion
2-535 Removal from office	A board member can be removed without cause – effected by appointment of a new appointment; ordinance no longer necessary CCR not needed for removal of district appointments; just written request by specific CC member. A written removal request may also request the City Clerk to advertise for applications or place the name for the appointee on the next CC agenda	More efficient
2 – 539 New member orientation and swearing in And 2-540 MLI	Failure or refusal to attend the new member orientation or complete the Municipal Leadership Institute Training within the 1 st year of service shall result in automatic removal. Removal for this reason means you would be ineligible to serve for a year from date of removal	Training is necessary to serve
2-542 CCComm Oversight	B & C report on attendance activities and recommendations submitted for CCComm Oversight upon request in addition to annually	CCComm Oversight for discretion to request more than annually

Mrs. Vacek also recommended the launch of a pilot program to allow newly appointed board and commission members to view the Municipal Leadership Institute online, if unable to attend the training in person.

Councilmember Sandoval spoke as the Chair of the Boards and Commissions Subcommittee, appointed by the Mayor, and noted that the proposed changes to the guidelines were the first of many products of the Subcommittee's work. She moved to forward said changes to the Boards and Commissions Guidelines to the full City Council. Councilmember Viagran seconded the motion. The motion carried unanimously.

**5. Review of Applicants to the VIA Metropolitan Transit Authority Board of Trustees (1 Slot)
[Leticia M. Vacek, City Clerk]**

City Clerk Leticia Vacek reported that there was one (1) At-Large slot to fill on the VIA Metropolitan Transit Authority due to the resignation of Patricia Rodriguez. She stated that her office received 32 applications and provided same to the Committee. She noted that the next step would be the selection of finalists for interviews to be conducted at the next meeting.

Mayor Nirenberg noted that Councilmember Saldaña recused and excused himself from the meeting due to his nomination as the Chair-Elect of the VIA Metropolitan Board of Trustees.

EXECUTIVE SESSION

Mayor Nirenberg recessed the meeting into Executive Session at 12:16 pm to discuss the following:

- A. Deliberate the appointment of VIA Board members pursuant to Texas Government Code Section 551.074 (personnel matters).

RECONVENED

Mayor Nirenberg reconvened the meeting at 12:37 pm and announced that no action was taken in Executive Session.

Councilmember Viagran moved to select the following five applicants for interview at the next Governance City Council Committee to fill the vacancy: (1) Jordan Ghawi; (2) Erika Gonzalez; (3) Michelle Lugalia-Hollon; (4) Athalie Malone; and (5) Judy Trevino. Councilmember Sandoval seconded the motion. The motion carried by all except Councilmember Saldaña who excused himself from the meeting.

ADJOURNMENT

There being no further discussion, Mayor Nirenberg adjourned the meeting at 12:39 pm.

ATTEST:

Ron Nirenberg, Mayor

***Leticia M. Vacek, TRMC/CMC/MMC
City Clerk***