

ORDINANCE 2019-08-22-0648

**AWARDING A LABOR AND MATERIAL CONTRACT TO DORAZIO ENTERPRISES, INC. FOR ASPHALT WORK IN SAN ANTONIO PARKS FOR AN ESTIMATED AMOUNT OF \$2,018,180.00 FOR A DURATION OF UP TO THREE (3) YEARS, AS NEEDED AND IN ACCORDANCE WITH THE ANNUAL ADOPTED BUDGET APPROVED BY CITY COUNCIL.**

\* \* \* \* \*

**WHEREAS**, the City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases; and

**WHEREAS**, annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the procurement process; and

**WHEREAS**, utilization of annual contracts allows the City to procure numerous different commodities in support of normal daily operations; and

**WHEREAS**, the formal competitive bid was advertised in The Hart Beat on May 24, 2019, and May 31, 2019, on the City's website and in the Electronic State Business Daily; and

**WHEREAS**, bids were opened on Tuesday, July 2, 2019, with two (2) responsive bids submitted; and

**WHEREAS**, Dorazio Enterprises, Inc. was the lowest responsive bidder with a bid amount of \$2,018,180.00; and

**WHEREAS**, this contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program; and

**WHEREAS**, Dorazio Enterprises is a Small Business Enterprise (SBE) and has committed to satisfying the 26% Minority and/ or Women-Owned Business Enterprise (M/WBE) subcontracting goal and the 5% African American Business Enterprise (AABE) subcontracting goal;  
**NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee or the Director of Parks and Recreation Department or designee, is authorized to accept the lowest qualified bid from Dorazio Enterprises, Inc. and award them a Labor and Material Contract for asphalt work in San Antonio parks for an estimated amount of \$2,018,180.00 for the duration of up to three (3) years, as needed and in accordance with annual adopted budget approved by City Council. A copy of the contract, in

substantially final form, is attached hereto and incorporated herein for all purposes as **Attachment I.**

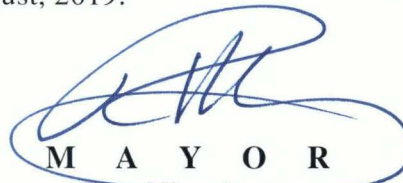
**SECTION 2.** Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with Operating and/or Capital Budgets for current and future fiscal years.

**SECTION 3.** Payment not to exceed \$2,018,180.00, is authorized to be encumbered with a purchase order and made payable to Dorazio Enterprises, Inc. for labor and asphalt material services.

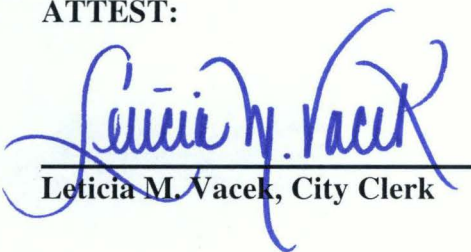
**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.


**PASSED AND APPROVED** this 22<sup>nd</sup> day of August, 2019.

  
**M A Y O R**  
Ron Nirenberg

**ATTEST:**

  
Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

  
Andrew Segovia, City Attorney

<b>Agenda Item:</b>	<b>12 ( in consent vote: 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, P-1, Z-1 )</b>						
<b>Date:</b>	08/22/2019						
<b>Time:</b>	09:35:19 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	Ordinance approving a Labor and Material Contract to Dorazio Enterprises, Inc. for asphalt work in San Antonio parks for an estimated amount of \$2,018,180.00 for a duration of up to three years, as needed with funding from the annual adopted budget approved by City Council. [Colleen M. Bridger, MPH, PhD, Assistant City Manager; Homer Garcia III, Interim Director, Parks and Recreation]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				x
Jada Andrews-Sullivan	District 2		x				
Rebecca Viagran	District 3		x				
Dr. Adriana Rocha Garcia	District 4		x				
Shirley Gonzales	District 5		x				
Melissa Cabello Havrda	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x			x	
Clayton H. Perry	District 10		x				



SW/ah  
8/22/19  
Item #12

# **ATTACHMENT I**

## CITY OF SAN ANTONIO

Issued By: Transportation and Capital Improvements  
ID NO.: 23-01353

Date Issued: June 19, 2019

**(010) FORMAL INVITATION FOR BIDS (IFB) to CONTRACT  
Labor and Materials Task Order Contract for Asphalt Work**

Online bidding will be utilized via CivCast at <https://www.civcastusa.com/bids>. Online bid services will open for bidding on Friday, May 24, 2019 and close on **Tuesday, July 2, 2019 at 2:00 P.M. CST**. Follow submittal instructions on <https://www.civcastusa.com/>. **Hard Copies will not be accepted for this solicitation.** Bid results will be read out loud in City Council Chambers, 114 W. Commerce, San Antonio, Texas 78205 at 2:00 P.M. on day of deadline. A Non-Mandatory Pre-bid meeting will be held at 114 W. Commerce, San Antonio, TX 78205 in the 9<sup>th</sup> fl. conference room on Thursday, June 6, 2019 at 9:00 A.M. **Deadline for questions: 4:00 P.M., Thursday, June 13, 2019**

**The estimated construction budget for this contract is \$1,800,000.00**

**This invitation includes the following Contract Documents which are required downloads in CivCast:**

010	Invitation for Bids	075	Performance Bond
020	Contract Signature Page	076	Payment Bond
040	Standard Instructions to Respondent	081	General Conditions for Construction Contracts
041	Certificate of Interested Parties (TEC Form 1295)	■	Subcontractor/Supplier Commitment Form
050.01	SBEDA Guidelines	■	Wage Decision
060	Supplemental Conditions	■	Insurance Requirements

The City of San Antonio point of contact for all questions regarding the solicitation is Victoria Cantu, and can be reached at [victoria.cantu@sanantonio.gov](mailto:victoria.cantu@sanantonio.gov). Bid documents and addenda will be posted on the web at <https://www.civcastusa.com/bids> along with this solicitation. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

Bid Documents must contain “**Legal Name of Company**” as listed by the Texas Secretary of State Registry (<http://www.sos.state.tx.us/>). The documents required in CivCast (fully completed and with digital signatures) constitute the required information to be submitted as a part of the bid proposal.

**The following documents constitute the required information to be submitted as a part of the bid proposal and are required uploads in CivCast:**

- |                               |  |
|-------------------------------|--|
| ■ 020 Contract Signature Page | ■ Subcontractor/Supplier Commitment Form           |
| ■ Bid Bond                    | ■ Form 1295 with Certification Number & Date Filed |

Under the “Special Conditions for Task Order Contracts” section of the City’s General Conditions, section “1.6 Article XI.3 Performance Bonds and Payment Bonds” states “Unless otherwise stipulated by City, Payment and Performance Bonds are required for entire Task Order Contract Sum. City may elect at time of solicitation to stipulate other bonding requirements.” For this solicitation the City requires the Awardee to submit Performance & Payment Bonds for the entire Task Order Contract Sum.

It is understood and agreed that the work is to be substantially completed on or before 1095 calendar days. This project **does not** include hazardous environmental work. This project requires 0 project sign(s).

**Small Business Economic Development Advocacy (SBEDA) Program Compliance** – Respondents shall meet the subcontracting requirements as stated on 050.01 Form and on the *Subcontractor/Supplier Commitment Form* posted with this solicitation on the City’s website.

**Wage Decision** – Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City’s website.

The bidder acknowledges that this is a unit price contract; that unit prices established will remain in effect and valid throughout the duration of the contract; the quantities shown are estimated quantities for budgetary purposes only; the award of this contract does not guarantee contractor the entire work shown in this FORMAL INVITATION FOR BID (IFB); the City may order all, some, or none of the work shown in this IFB; and projects will be assigned as they become available.



CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS

020

**CONTRACT SIGNATURE PAGE**

Labor and Materials Task Order Contract for Asphalt Work

**Project Name (print)**

Dorazio Enterprises, Inc.

**Legal Name of Company (print)**

Mark Dorazio

President

Person Authorized to Sign Bid/Contract (Print)

Title of Person Signing

27-1506607

Tax Id No.

143 N. Tower Drive

210-490-8895

Address

Fax No.

San Antonio, Texas 78232

☒ Local Headquarters

(Check one)

City, State and Zip Code

☐ Local Branch Office

210-490-3933

info@dorazioenterprises.com

Telephone No.

E-mail Address

Name of the proposed **Project Manager**:

Bryan Tew

Name of the proposed **Site Superintendent**:

John Norton

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in the tables above and the enabling Ordinance and associated documentation that form the entire Contract upon approval by the City Council.

July 2, 2019

Signer's Name: Mark Dorazio, President

Original Signature of Person Authorized to Sign Bid/Contract

Date

(Please Print or Type)



**PROJECT:**

Labor & Materials Task Order Contract for Asphalt Work

**BIDDER:**

Dorazio Enterprises, Inc.

**TOTAL BID:**

\$2,018,180.00

**COMPLETION TIME:**

Not Required

**BIDDER INFO:**

143 N. Tower Drive

San Antonio, TX 78232

P: 210-490-3933

F: 210-490-8895

**BID TOTALS**

<b>BASE BID</b>	<b>Total</b>
Base Bid Items - ITEM NO. 1 - TRAIL REPAIR	\$62,300.00
Base Bid Items -ITEM NO. 2 - PARKING AREAS	\$566,860.00
Base Bid Items - ITEM NO. 3 - OVERLAY (TO INCLUDE MILLING EXISTING SURFACE 2" AND REPAVE AREAS WITH TYPE D ASPHALT TO MATCH)	\$539,880.00
Base Bid Items - ITEM NO. 4 - ASPHALT DEMOLITION & HAUL OFF	\$247,500.00
Base Bid Items - ITEM NO. 5 - SPEED HUMPS	\$19,114.70
Base Bid Items - ITEM NO. 6 - MATERIALS	\$212.79
Base Bid Items - ITEM NO. 7 - CONCRETE WHEEL STOPS	\$23,745.00
Base Bid Items - ITEM NO. 8 - SEAL COAT	\$85,590.00
Base Bid Items - ITEM NO. 9 - EMERGENCY RESPONSE	\$4,809.87
Base Bid Items - ITEM NO. 10 - TACK COAT	\$6,980.00
Base Bid Items - ITEM NO. 11 - PAINT STRIPING	\$25,380.00
Base Bid Items - ITEM NO. 12 - Supplemental Excavation	\$369,790.00
Base Bid Items - ITEM NO. 13- Irrigation Replacement	\$66,017.64
<b>Total</b>	<b>\$2,018,180.00</b>

<b>Base Bid Items - ITEM NO. 1 - TRAIL REPAIR</b>					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Asphalt only Type C flat rate/cost per item	SF	10000	\$1.78	\$17,800.00
1	Asphalt only Type D flat rate/cost per item	SF	10000	\$1.56	\$15,600.00
1	Asphalt & Base flat rate/cost per item	SF	10000	\$2.89	\$28,900.00
				<b>Sub Total:</b>	<b>\$62,300.00</b>

<b>Base Bid Items -ITEM NO. 2 - PARKING AREAS</b>					
No.	Description	Unit	Qty	Unit Price	Ext Price
2	Flat work/cost per item	SY	22000	\$11.88	\$261,360.00
2	Crack seal	LF	50000	\$6.11	\$305,500.00



	Sub Total:	\$566,860.00
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**Base Bid Items - ITEM NO. 3 - OVERLAY (TO INCLUDE MILLING EXISTING SURFACE 2" AND REPAVE AREAS WITH TYPE D ASPHALT TO MATCH)**

No.	Description	Unit	Qty	Unit Price	Ext Price
3	Flat rate/cost per item	SY	33000	\$16.36	\$539,880.00
				Sub Total:	\$539,880.00

**Base Bid Items - ITEM NO. 4 - ASPHALT DEMOLITION & HAUL OFF**

No.	Description	Unit	Qty	Unit Price	Ext Price
4	Flat rate/cost per item over 500 SF	SF	33000	\$2.85	\$94,050.00
4	Flat rate/cost per item under 500 SF	SF	33000	\$4.65	\$153,450.00
				Sub Total:	\$247,500.00

**Base Bid Items - ITEM NO. 5 - SPEED HUMPS**

No.	Description	Unit	Qty	Unit Price	Ext Price
5	Cost per item	EACH	110	\$173.77	\$19,114.70
				Sub Total:	\$19,114.70

**Base Bid Items - ITEM NO. 6 - MATERIALS**

No.	Description	Unit	Qty	Unit Price	Ext Price
6	Black base	TON	1	\$172.08	\$172.08
6	Road base	TON	1	\$40.71	\$40.71
				Sub Total:	\$212.79

**Base Bid Items - ITEM NO. 7 - CONCRETE WHEEL STOPS**

No.	Description	Unit	Qty	Unit Price	Ext Price
7	FLAT RATE / COST PER ITEM	EA	300	\$79.15	\$23,745.00
				Sub Total:	\$23,745.00

**Base Bid Items - ITEM NO. 8 - SEAL COAT**

No.	Description	Unit	Qty	Unit Price	Ext Price



8	FLAT RATE / COST PER ITEM	GAL	1000	\$85.59	\$85,590.00
				Sub Total:	\$85,590.00

Base Bid Items - ITEM NO. 9 - EMERGENCY RESPONSE					
No.	Description	Unit	Qty	Unit Price	Ext Price
9	Emergency Response Flat Fee \$_____ Contractor must respond within 2 working hours from Park Operations notification/call to the Contractor for safety hazards, emergencies, vandalism, and special events.	DOL	1	\$4,809.87	\$4,809.87
				Sub Total:	\$4,809.87

Base Bid Items - ITEM NO. 10 - TACK COAT					
No.	Description	Unit	Qty	Unit Price	Ext Price
10	FLAT RATE / COST PER ITEM OVER	GAL	1000	\$6.98	\$6,980.00
				Sub Total:	\$6,980.00

Base Bid Items - ITEM NO. 11 - PAINT STRIPING					
No.	Description	Unit	Qty	Unit Price	Ext Price
11	FLAT RATE / COST PER ITEM	LF	5000	\$4.57	\$22,850.00
11	TRAIL STRIPING - FLAT RATE/COST PER ITEM	LF	1000	\$2.53	\$2,530.00
				Sub Total:	\$25,380.00

Base Bid Items - ITEM NO. 12 - Supplemental Excavation					
No.	Description	Unit	Qty	Unit Price	Ext Price
12	FLAT RATE /COST PER ITEM OVER 50 CY	CY	11000	\$27.79	\$305,690.00
12	FLAT RATE /COST PER ITEM UNDER 50 CY	CY	2000	\$32.05	\$64,100.00
				Sub Total:	\$369,790.00

Base Bid Items - ITEM NO. 13- Irrigation Replacement					
No.	Description	Unit	Qty	Unit Price	Ext Price

13	REPLACEMENT OF SPRINKLER HEAD	EA	200	\$326.78	\$65,356.00
13	REPLACEMENT OF IRRIGATION LINE	LF	278	\$2.38	\$661.64
				Sub Total:	\$66,017.64



**ACKNOWLEDGE ADDENDA**

NAME	ACKNOWLEDGEMENT DATE
Addendum 1	07/01/2019 6:46:00 AM
Addendum 2	07/01/2019 6:46:01 AM
Addenda 3	07/01/2019 6:46:02 AM

**REQUIRED DOWNLOADS**

TYPE	NAME	DOWNLOAD DATE
Bid Docs	020 Contracts Signature Page	6/24/2019 2:56:54 PM
Bid Docs	040 Standard Instruction to Respondent	6/24/2019 2:57:55 PM
Bid Docs	041 Certificate of Interested Parties (TEC Form 1295)	6/24/2019 2:58:24 PM
Bid Docs	050 SBEDA Guidelines	6/24/2019 2:59:05 PM
Bid Docs	060 Supplement Conditions	6/24/2019 2:59:37 PM
Bid Docs	075 Performance Bonds	6/24/2019 3:00:16 PM
Bid Docs	076 Payment Bonds	6/24/2019 3:00:42 PM
Bid Docs	Subcontractor Supplier Commitment Form	6/24/2019 3:01:06 PM
Bid Docs	Wage Decision	6/24/2019 3:03:21 PM
Bid Docs	Insurance Requirements	6/24/2019 3:03:44 PM
Bid Docs	081 General Conditions	6/24/2019 3:04:08 PM
Bid Docs	Pre-Bid Meeting PowerPoint	6/24/2019 3:04:32 PM
Bid Docs	Pre-Bid Meeting Sign In Sheet	6/24/2019 3:09:59 PM
Bid Docs	SBEDA PowerPoint	6/24/2019 3:04:40 PM
Addenda	Addendum 1	6/24/2019 3:13:53 PM
Addenda	Addendum 2	6/24/2019 3:14:55 PM
Bid Docs	Asphalt Specifications	6/26/2019 2:08:54 PM
Addenda	Addenda 3	6/26/2019 2:08:18 PM

**BID BOND**

Conforms with The American Institute of  
Architects, A.I.A. Document No. A-310

KNOW ALL BY THESE PRESENTS, That we, Dorazio Enterprises, Inc.

143 N. Tower, San Antonio, Texas 78232

\_\_\_\_\_ as Principal, hereinafter called the Principal,  
and the Hanover Insurance Company

of 440 Lincoln St., Worcester, MA 01653-0002, a corporation duly organized under  
the laws of the State of New Hampshire, as Surety, hereinafter called the Surety, are held and firmly bound unto

City of San Antonio as Obligee, hereinafter called the Obligee,

in the sum of \*\*\* FIVE PERCENT OF TOTAL AMOUNT BID BY PRINCIPAL \*\*\*

Dollars ( 5% TAB ), for the payment of which sum well and truly to be made, the said Principal and the said  
Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for \_\_\_\_\_

Labor and Materials Task Order Contract for Asphalt Work - ID No. 23-01353

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in  
accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with  
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in  
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal  
shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount  
for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall  
be null and void, otherwise to remain in full force and effect.

Signed and sealed this 2nd day of July, 2019.

Ami Lordin

Witness

Dorazio Enterprises, Inc.

(Seal)

Principal

pres  
Title

Hanover Insurance Company

By

Betty J. Reeh

Attorney-in-Fact



**THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA**

**POWER OF ATTORNEY**

**THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.**

**KNOW ALL PERSONS BY THESE PRESENTS:**

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

**Bryan K. Moore, Gary W. Wheatley, Betty J Reeh, Clark D. Fresher,  
Michael D. Hendrickson and/or Patricia A. Lytle**

Of Insurance & Bonds Agency of TX PLLC, San Antonio, TX and Irving, TX, each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

**Any surety bond, recognizance or obligation in the United States, not to exceed \$Thirty-five Million Dollars (\$35,000,000.00) in any single instance.**

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

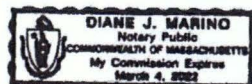
RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 – The Hanover Insurance Company; Adopted April 14, 1982 – Massachusetts Bay Insurance Company; Adopted September 7, 2001 – Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 11th day of January, 2016.



THE COMMONWEALTH OF MASSACHUSETTS )  
COUNTY OF WORCESTER ) ss.

On this 11<sup>th</sup> day of January 2016 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

*Robert Thomas*  
Robert Thomas, Vice President

THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

*J. Michael Pele*  
J. Michael Pele, Vice President

*Diane J. Marino*  
Diane J. Marino, Notary Public  
My Commission Expires March 4, 2022

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 2nd day of July 2019.

**CERTIFIED COPY**

*Theodore G. Martinez*  
Theodore G. Martinez, Vice President



## Texas Complaint Notice

Commercial Lines

### IMPORTANT NOTICE

To obtain information or make a complaint:

You may call The Hanover Insurance Company/  
Citizens Insurance Company of America's toll-free  
telephone number for information or to make a  
complaint at:

1-800-343-6044

You may also write to The Hanover Insurance Company/  
Citizens Insurance Company of America at:

440 Lincoln Street  
Worcester, MA 01653

You may contact the Texas Department of Insurance  
to obtain information on companies, coverages,  
rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:

P. O. Box 149104  
Austin, TX 78714-9104  
Fax: (512) 475-1771  
Web: <http://www.tdi.texas.gov>  
E-mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

### PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium  
or about a claim you should contact the agent or the  
company first. If the dispute is not resolved, you may  
contact the Texas Department of Insurance.

**ATTACH THIS NOTICE TO YOUR POLICY:** This  
notice is for information only and does not become  
a part or condition of the attached document.

### AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis de  
The Hanover Insurance Company/Citizens Insurance  
Company of America's para informacion o para  
someter una queja al:

1-800-343-6044

Usted tambien puede escribir a The Hanover Insurance  
Company/Citizens Insurance Company of America al:

440 Lincoln Street  
Worcester, MA 01653

Puede comunicarse con el Departamento de Seguros  
de Texas para obtener informacion acerca de  
compa  as, coberturas, derechos o quejas al:

1-800-252-3439

Puede escribir al Departamento de Seguros de Texas:

P. O. Box 149104  
Austin, TX 78714-9104  
Fax: (512) 475-1771  
Web: <http://www.tdi.texas.gov>  
E-mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

### DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concerniente a su prima o a un  
reclamo, debe comunicarse con el agente o la com-  
pa  a primero. Si no se resuelve la disputa, puede  
entonces comunicarse con el departamento (TDI).

**UNA ESTE AVISO A SU POLIZA:** Este aviso es solo  
para proposito de informacion y no se convierte en  
parte o condicion del documento adjunto.