



Date: 9/19/2019
Agenda Item: 19-6113

City of San Antonio Contract Summary Sheet

Name/Title (Caption as shown on agenda): Annual Contract for Senior Center Software & Equipment Updates 6100011581 KM	
Brief Description of Item(s) and Use: This contract will provide the City of San Antonio Department of Human Services with the purchase and delivery of updated equipment and continued software maintenance related to the Senior Services Division. In April 2017, the Department of Human Services, Senior Services Division, went live with a vendor hosted and cloud base application solution to automate manual business processes for client data and service delivery recording and tracking. The business application/system included features and functionality that meets detailed requirements in the following component areas: member registration, events management, activity tracking, meal compliance management, volunteer tracking/scheduling, transportation tracking and reporting. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.	
Total \$:	\$288,295.00 Year 1; \$760,855.00 total contract value
Contract Period:	Upon award through September 20, 2020 with four, one year renewal options
Method of Procurement:	Sole Source
Price Trend:	4% Increase on maintenance costs annually
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Creative Software Solutions, LLC dba MJM Innovations, 6300 Blair Hill Lane, Suite 301, Baltimore, MD 21209 (Non-Local)
Previous Contractor(s):	Creative Software Solutions, LLC dba MJM Innovations, 6300 Blair Hill Lane, Suite 301, Baltimore, MD 21209
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the City of San Antonio Department of Human Services would not be able to effectively maintain the Senior Center Automation application nor provide the updates needed to keep the system working efficiently. This could force a return to manual processes.

Using Department(s):	Department of Human Services
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