

The City of San Antonio, Texas
OFFICE OF THE CITY COUNCIL/MAYOR

CITY COUNCIL PROJECT FUNDS APPLICATION



CCPF Ordinances

INTERNAL OR EXTERNAL CCPF APPLICATION

Instructions

Project Name: Districts 9 and 10 Veteran's 5K

Today's date: 07/17/2019

Are you submitting an:

- ☐ Internal Application
☒ External Application

APPLICANT INFORMATION

Applicant Last Name:
Adkins

First:
Mandy

Middle:
Lipps

Amount Requesting*:
\$12,084.92

Council District Request (May send to multiple districts):

**Please note that any award over \$10,000 will require City Council Approval.*

☐ District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐ District 6 ☐ District 7 ☐ District 8 ☒ District 9 ☒ District 10 ☐ Mayor

Project Request - CCPF FUNDS (Delegate Agencies Excluded):

City Council finds that investment of CCPF in programs, activities, events, scholarships, goods or services deemed eligible under the criteria and guidelines established under this ordinance serve the municipal public purposes of:

- Promoting the health, safety and welfare of the community;
- Promoting family, social and economic stability;
- Promoting community education and training, which, in part, prepares the workforce for productive employment and meets the professional needs of the City;
- Promoting community recreation;
- Preventing homelessness; and
- Revitalizing neighborhoods.

Please identify your project request:

- ☒ District Community Events
☐ Education
☐ Youth / Senior Activities

City Council finds that the following qualify as eligible Applicants for CCPF:

- 1) A City Council District Office for district events;
- 2) A non-profit entity that: a) is exempt from federal income tax or is able to show proof at the time of application for CCPF of having filed for tax exempt status as determined by the Internal Revenue Service under section 501(c)(3) of the United States Internal Revenue Code, or is an affiliate of a non-profit, tax-exempt corporation; b) is able to show proof of exemption from franchise taxes by the Texas State Comptroller at the time of application for CCPF; and c) demonstrates that the proposed services, programs and events funded by CCPF will be open to the public;
- 3) A neighborhood association or other legally formed entity whose purpose as stated in its organizational documents is defined as serving the community;
- 4) Another governmental entity, such as municipality, county, school district, or other political subdivision of the State of Texas, who is requesting CCPF for a project it is not required to carry under its own charter or mandates by state or federal law, unless it involves a joint project with the City.

PROJECT INFORMATION

Project Name: Districts 9 and 10 Veteran's 5K

Project Liaison: Mandy Adkins

Date of Event: 06/29/2019

Description of Event/Purpose (Describe in 200-300 words):

San Antonio Sports Fit Family Challenge is a free, annual, 4-month, county-wide family fitness program that began in 2010. The program is implemented over the summer months of May through August. The goal of Fit Family Challenge is to improve the health and wellness of San Antonio families through routine family-friendly physical activity and nutrition education. Our target audience is San Antonio families with children under 18 years of age, focusing on families living in the 10 zip codes originally identified by San Antonio Metro Health as at risk of poor health. Families are asked to exercise the recommended 60 minutes a day, set health and fitness goals, track physical and nutrition activity, make a commitment to eat healthier, and attend Fit Family Challenge events. The program includes a comprehensive evaluation using surveys, observations, and BMI analysis of target families to measure program impact on family health and wellness.

San Antonio Sports, a 501c3, is requesting a City Council Project Funds (CCPF) grant from City Council District 9 and 10 to support the implementation of the county-wide family-friendly fitness and nutrition event, District 9 and 10 Veteran's 5K, that will take place at Blossom Athletic Center on June 29, 2019. This event is part of the Fit Family Challenge summer events schedule. The event meets the goal of CCPF as it promotes family health and wellness through the promotion of community recreation. The event allowed families to participate in a free 5K. The event also includes a health fair, health screenings, health incentives, and recognition for leading an active and healthy lifestyle. Approximately 2,000 family members participated in the event. Funds will support program costs that are needed to implement the D9 and 10 Veteran's 5k.

☒ Invoices of how funds will be allocated (I certify that I have attached all invoices related to this request. I understand that any missing invoices will not be covered by funds and purchases need to exclude alcohol, gift/gas cards, livestock, equipment or supplies from city departments and delegate agencies):

Important Note: Please, if you are not a registered vendor with the City of San Antonio, visit this website to register:

<http://www.sanantonio.gov/purchasing/SAePS.aspx>

Project Liaison Phone Number: (210) 820-2125

Email: madkins@sanantoniosports.org

Department/District/Organization: San Antonio Sports

Address: PO Box 830386 San Antonio, TX 78283

FOR EXTERNAL APPLICANTS ONLY

All fields are required to have the attachments when submitting. Applications will be considered incomplete if missing information.

☒ Agency Board Roster:

I certify that I have attached a list of board members and their contact information.

☒ Agency Fact:

I certify that I have attached a copy of the organization purpose or mission, the services that the organization offers along with the name of the project and program description for which funds are being requested.

☒ Organization Verification of Federal Tax Identification #:

I certify that I have attached a copy of the organization's Federal Tax Identification letter.

Acknowledgement Agreement: [Terms & Conditions]

Disagreement with these terms will cancel the submission of this grant application.

☒ Read and Agree with the terms

LIST OF ALL RELATED EXPENSES

Date	Vendor	Expense Item / Explanation	Paid / UnPaid	Amount	Add
4/30/2019	San Antonio Sports	Event management fee	Unpaid	\$ 3,000.00	Delete
06/24/2019	Bill Huedepohl	Event sound system	Paid	\$ 500.00	Delete
06/24/2019	Flasher Equipment Co.	Traffic control devices (pickup and set up)	Paid	\$ 541.75	Delete
5/6/2019	Titan Sign Company	Stage and gantry banners	Paid	\$ 320.00	Delete
5/15/2019	Soler's Sports	Race management, race medals, race bibs	Paid	\$ 6,135.00	Delete
3/12/2019	COSA - SAPD	Processions permit fee	Paid	\$ 75.00	Delete
06/24/2019	COSA - Parks and Rec.	Mobile Stage	Paid	\$ 370.00	Delete
06/24/2019	NEISD	Venue Costs: Custodial Support and Security	Paid	\$ 799.00	Delete
06/24/2019	First Medical Response	Event day ambulance	Paid	\$ 344.17	Delete

Total Expenses \$12,084.92

SIGNATURE

All fields are required to be filled out prior to submitting. Applications will be considered incomplete if missing information.

☒ I certify that the statements contained in this City Council Project Fund Application comply with CCPF ordinances 2011-12-08-1011 and 2013-11-07-0761, including expenses, and are true, correct and complete to the best of my knowledge and belief.

Signature (or printed name) of Applicant:

Nancy R. Roberts

Date: 7/17/19

APPROVAL OF FUNDS

Signature of Councilmember (If Applicable):

C. A. P.

Date: 7/30/19

Signature of Department Director/Department (If Applicable):

Chris B. Day

Date: 7/29/19

Fiscal Approval:

Jane Brand

Approved Funding: \$6,042.⁴⁶

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Signature (or printed name) of Applicant:

Nancy L. Albors

Date: 7/17/19

APPROVAL OF FUNDS

Signature of Councilmember (If Applicable):

John Comago

Date: 8/22/19

Signature of Department Director/Department (If Applicable):

Chris B. Jeff

Date: 7/29/19

Fiscal Approval:

Shene Brand

Approved Funding: \$6,042.46