

**COMMUNITY HEALTH AND EQUITY  
COUNCIL COMMITTEE MEETING  
AUGUST 7, 2019  
10:00 A.M.  
MUNICIPAL PLAZA BUILDING**

<b>Members Present:</b>	Councilmember Ana Sandoval, Chair, <i>District 7</i> Councilmember Roberto Treviño, <i>District 1</i> Councilmember Jada Andrews-Sullivan, <i>District 2</i> Councilmember Adriana Rocha Garcia, <i>District 4</i> Councilmember Manny Peláez, <i>District 8</i>
<b>Staff Present:</b>	Colleen M. Bridger, MPH, PhD, <i>Assistant City Manager</i> ; Leticia M. Vacek, <i>City Clerk</i> ; Tina Flores, <i>Interim Deputy City Clerk</i> ; Alvaro Flores, <i>Policy Advisor, Mayor's Office</i> ; Denice F. Treviño, <i>Office of the City Clerk</i>
<b>Others Present:</b>	Javier Paredes, <i>Director of Development, Munoz &amp; Company</i> ; Steven Dean, <i>Vice President, Pape-Dawson</i> ; Debra Reece, <i>Director, SAWCCF</i> ; Lee Niles, <i>Chairman, MGA-SA</i> ; Andrew Peterson, <i>President/CEO, MGA-SA</i>

**Call to order**

Chairwoman Sandoval called the meeting to order and welcomed the new Committee Members

**1. Approval of the Minutes for the May 23, 2019 Community Health and Equity Committee Meeting**

Councilmember Treviño moved to approve the minutes for the May 23, 2019 Community Health and Equity Committee Meeting. Councilmember Andrews-Sullivan seconded the motion. The motion carried unanimously.

**Citizens to be Heard**

There were no citizens registered to speak.

**Briefing and Possible Action on**

**2. A Briefing by the Office of Innovation and the Office of Equity on the Final Analysis and Recommendations to Enhance the Boards and Commissions Process.** [Brian Dillard, Chief Innovation Officer; Zan Gibbs, Chief Equity Officer]

Zan Gibbs stated that a Council Consideration Request (CCR) was issued in January of 2018 requesting the Office of Equity to complete an Equity Impact Assessment of the diversity on Boards and Commissions. She noted that it was found that women and people of color were appointed to Boards and Commissions similar to the percentages in which they applied. She stated that women and Hispanics did not apply to serve on Boards and Commissions in proportion to

their composition of the San Antonio population. She reviewed the data findings for race and gender and noted the following common logistical barriers:

- Time consuming application process
- Time and location of meetings
- Lack of childcare
- Lack of compensation, even if it is non-monetary such as food and paid parking
- Need for targeted community outreach

Ms. Gibbs reviewed the common structural barriers to service on boards and the following best practices and policies:

- A formal process to assess board culture and identify barriers to inclusion
- Targeted and strategic membership outreach and communication guidelines
- A process to identify and address discriminatory and non-inclusive behaviors
- Formal procedures that include a commitment to diversity and inclusion
- Assessment of board performance and commitment to development of members

Brian Dillard reviewed the following recommendations: 1) Resource constraints; 2) Process constraints; and 3) Technology constraints. He noted that the recommendations would require investment from the City Office of the City Clerk and the website. He stated that the Office of the City Clerk would take the lead in moving forward with the next steps.

Councilmember Treviño requested that Boards and Commission report to the Office of the City Clerk any issues related to a lack of quorum and the Office of the City Clerk report those to the City Council.

Councilmember Andrews-Sullivan suggested a marketing plan. Mrs. Vacek replied that at present a marketing plan would require funding. She added that adjustments to the Online Application System have been made annually and the current system was robust and an off the shelf product would require customization.

Councilmember Rocha Garcia asked of the average time it would take to complete an application for a board or commission. Mr. Dillard stated that the time it would take to complete an application varied depending on the specific board or commission since the application varies. He added that he would provide a workflow analysis of the steps and time taken to apply for appointment.

Chairwoman Sandoval requested that staff involved bring forward an Implementation Plan to the Committee.

No action was required for Item 2.

**3. A Briefing on the Municipal Golf Association San Antonio (MGA-SA).** [Colleen M. Bridger, MPH, PhD, Assistant Director; Homer Garcia III, Interim Director, Parks and Recreation; Lee Niles, Chairman of the Board, MGA-SA; Andrew Peterson, CEO and President, MGA-SA]

Andrew Peterson stated that the mission of the MGA-SA was to provide the best quality municipal golf to citizens at an affordable rate, and to continue to provide municipal golf as a City amenity for all. He noted that MGA-SA seeks to provide access to all and encourages senior play, as well as promoting junior golf. He reviewed data regarding the MGA-SA and noted the MGA-SA facility locations. He stated that MGA-SA was created in 2007 when the City entered into a Golf Course Management Agreement with MGA-SA to assume management of the City's municipal golf courses over a three-year transition period. He noted that in 2017 all deficits had been met and 100% of revenues would be utilized to fund capital improvements at the golf courses.

In May 2015, the second amendment to the agreement was made with the addition of the Northern Hills Golf Course acquired by the City. He noted that the City approved a five-year extension to the agreement through May 31, 2022. He stated that the MGA-SA Board was comprised of 15 members, 2 of them ex-officio, with seven at-large members appointed by the board and six City Council-appointed members for two-year terms. He noted that the board meets six-seven times annually and various committees meet monthly as needed. He reviewed the financial commitments made by the MGA-SA to the City of San Antonio and its accomplishments. He presented the improvement projects identified by the MGA-SA and the benefits provided to the City by the MGA-SA.

Chairwoman Sandoval requested information on the seven at-large appointments made by the board and the City Council Districts they represent. Mr. Peterson provided a list.

Councilmember Treviño excused himself from the meeting at this time.

No action was required for Item 3.

**4. Consideration of Applicants to the Municipal Golf Association San Antonio (MGA-SA) Board of Directors (6 slots).** [Leticia M. Vacek, City Clerk]

Chairwoman Sandoval requested the names of the applicants which were present at the meeting. Mrs. Vacek listed the following applicants which were present and interviewed by the Committee:

Ted Davis  
Jeffrey Harvey  
Samuel Luna  
Rudolph Rodriguez  
Steven Dean  
Gretchen Garceau-Kragh  
Michael Joe Hernandez  
Debra Reece  
Jesus Anguiano  
Javier Paredes

Chairwoman Sandoval recessed the meeting into Executive Session at 11:20 a.m. to discuss matters pursuant to Texas Government Code Section 551.071 (consultation with attorney). She

reconvened the meeting at 11:39 a.m. and announced that no action was taken during Executive Session.

Councilmember Rocha Garcia moved to recommend and forward the re-appointment of Ted Davis, Jeffrey Harvey, Samuel Luna, and Rudolph Rodriguez to the MGA-SA and the appointment of Gretchen Garceau-Kragh, and Javier Paredes to the MGA-SA to the full City Council for consideration and approval. Councilmember Andrews-Sullivan seconded the motion. The motion carried unanimously.

### **Adjourn**

There being no further discussion, the meeting was adjourned at 11:45 a.m.

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*Ana Sandoval, Chair*

*Respectfully Submitted*

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*Denice F. Treviño, Office of the City Clerk*