

**San Antonio Public Library
Monthly Operating Statement
October 1, 2018 to Aug 31, 2019
Percent of FY Elapsed: 92%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
City General Fund--Personnel Services					
Car Exp Allowance	18,000	16,500	-	1,500	92%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	4,200	6,360	-	(2,160)	151%
Civ Cloth/Boot Allowance	-	250	-	(250)	
Civil Actv Healthcr	2,502,340	2,293,813	-	208,527	92%
Def Comp-Executives	15,300	12,300	-	3,000	80%
FICA & Medicare Exp	1,457,401	1,265,377	-	192,024	87%
Hol.Pay-Hourly Sal.	-	1,892	-	(1,892)	
Language Skill Pay	36,000	31,450	-	4,550	87%
Life Insurance	15,714	10,146	-	5,568	65%
Overtime Salaries	1,737	4,285	-	(2,548)	247%
Pers Leave Buy Back	199,688	315,760	-	(116,072)	158%
Regular Salaries	18,988,316	16,816,074	-	2,172,242	89%
Reserve COLA	225,872	-	-	225,872	0%
Reserve for Pay Plan	315,937	-	-	315,937	0%
Reserve Performance Pay	257,235	-	-	257,235	0%
Retiree Hlth Assess	417,091	382,333	-	34,758	92%
Retiree Payout Sal	-	61,801	-	(61,801)	
Retirement Exp	1,836,515	1,721,127	-	115,388	94%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	44,870	-	(25,570)	232%
Temp FICA & Medicare	-	2,988	-	(2,988)	
Temporary Salaries	-	38,995	-	(38,995)	
Total General Fund Personal Services	25,899,503	23,026,322	-	2,873,181	89%
City General Fund--Contractual Services					
Adv and Publications	11,450	10,896	-	554	95%
Alarm and Sec. Serv.	65,055	85,920	510	(21,375)	133%
Binding & Printing	56,662	36,863	2,499	17,300	69%
Cleaning Services	1,139,245	1,142,638	-	(3,393)	100%
Computer Software Maint.	568,304	558,105	-	10,199	98%
Contractual Services	924,763	845,257	17,305	62,201	93%
Credit Card Fees	24,000	24,231	-	(231)	101%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	713,557	932,674	-	(219,117)	131%
Freight and Storage	31,817	28,422	8,337	(4,942)	116%
Mail and Parcel Post	14,526	24,354	-	(9,828)	168%
Maint - Buildings	835,009	1,007,563	105,888	(278,443)	133%
Maint & Rep - Cmrc	3,393	7,610	-	(4,217)	224%
Maint. - M&E	20,420	36,732	2,935	(19,247)	194%
Maint.- Repair Auto	12,595	17,663	-	(5,068)	140%
Membership Dues	15,300	18,062	-	(2,762)	118%
Other Contract Svcs	23,000	23,921	-	(921)	104%
Participation-Booth Fees	-	1,450	-	(1,450)	
Public Copy/Print	306,218	218,787	3,000	84,431	72%
Rental of Equipment	5,000	9,474	-	(4,474)	189%
Rental Office Equipment	9,000	12,100	-	(3,100)	134%
Subscriptions to Computer Svcs	50,000	16,798	-	33,202	34%
Temporary Services	340,000	216,866	79,510	43,624	87%
Transportation Fees	89,485	104,754	-	(15,269)	117%
Travel-Official	1,000	69	-	931	7%
Total General Fund Contractual Services	5,263,422	5,381,210	219,983	(337,772)	106%
City General Fund--Commodities					

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Clothing and Linen	6,092	7,027	3,962	(4,898)	180%
Computer Software	65,100	2,663	-	62,437	4%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	11,347	-	(11,347)	
Janitorial Supplies	36,452	43,703	775	(8,026)	122%
Library Materials	226,634	118,648	2,353	105,633	53%
Library Resources	5,192,944	4,743,557	165,281	284,106	95%
M&R Material Bldg/Imp	71,854	65,508	2,659	3,687	95%
M&R Material Mach/Eq	37,608	8,385	1,416	27,807	26%
M&R Parts Automotive	7,741	5,697	-	2,044	74%
Office Supplies	135,877	109,093	2,208	24,576	82%
Other Commodities	62,927	37,434	3,198	22,295	65%
Tools & Apparatus	-	171	-	(171)	
Total General Fund Commodities	5,844,229	5,153,235	181,853	509,142	91%
City General Fund Other Expenditures					
Automotive Admin Chg	1,485	1,361	-	124	92%
Software Licenses	-	4,433	-	(4,433)	
Build. Maint. Chg	313,881	287,724	-	26,157	92%
Gas and Electricity	919,801	903,050	-	16,751	98%
General Liab. Assess	62,387	57,188	-	5,199	92%
Mail & Delivery Svcs	10,949	10,037	-	912	92%
Motor Fuel and Lub.	23,581	19,738	-	3,843	84%
Rent of City Equip. (Vehicle Replacement Fund)	31,182	28,584	-	2,599	92%
Water and Sewer	207,224	226,227	-	(19,003)	109%
Workers Comp Assess	56,908	52,166	-	4,742	92%
Registrations, Renewals	-	117	-	(117)	
Total General Fund Other Expenditures	1,627,398	1,590,625	-	36,773	98%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	2,737	-	(2,737)	
CAP Admin Cost-Indir	-	1,263	-	(1,263)	
Cell Phone Services	6,599	6,008	-	591	91%
Communications Radio	585	87	-	498	15%
Interfnd Transf Out	138,106	126,597	-	11,509	92%
IT Assessment Fee	2,481,059	2,274,304	-	206,755	92%
Procurement Fee	153,685	140,878	-	12,807	92%
Wireless Data Communications	6,419	1,140	-	5,279	18%
Total General Fund Scheduled Line Items	2,786,453	2,553,014	-	233,439	92%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	78,430	31,392	-	47,038	40%
Cap<5000 - Other Imp	-	27,564	-	(27,564)	
Cap<5000 - Furn & Fix	461,350	406,976	-	54,374	88%
Cap<5000 - M&E Other	-	17,047	-	(17,047)	
Cap<5000 - PC Replct	195,156	165,605	-	29,551	85%
Total General Fund Capital Outlay	734,936	648,584	-	86,352	88%
Total City General Fund	42,155,941	38,352,991	401,836	3,401,115	92%
Major Gifts					
Friends of the Library	50,000	31,436	3,840	14,724	71%
Library Foundation	225,559	62,934	100,258	62,367	72%
Total Major Gifts	275,559	94,370	104,098	77,091	72%

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