

AN ORDINANCE 2019-09-19-0748

**AUTHORIZING THE 2020 APPLICATION FOR
AND ACCEPTANCE UPON AWARD OF
COMMUNITY SERVICES BLOCK GRANT
FUNDS IN THE AMOUNT OF \$2,051,128.00
FROM THE TEXAS DEPARTMENT OF
HOUSING AND COMMUNITY AFFAIRS FOR
THE PERIOD JANUARY 1, 2020 THROUGH
DECEMBER 31, 2020, AND AUTHORIZING A
BUDGET AND PERSONNEL COMPLEMENT.**

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WHEREAS, the City of San Antonio Department of Human Services (DHS), the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program since 1979; and

WHEREAS, the primary purpose of the Community Services Block Grant is to transition individuals and families out of poverty and provide safety net assistance and support, including utility, rental and tuition assistance, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the DHS or designee, is authorized to apply for and to accept Community Services Block Grant funds upon award in the amount of \$2,051,128.00 from the Texas Department of Housing and Community Affairs (TDHCA) for the period January 1, 2020 through December 31, 2020, and to execute any and all necessary documents to effectuate acceptance of the grant funds. A copy of the grant is on file with the DHS.

SECTION 2. The City Manager or her designee, or the Director of the DHS or her designee, is further authorized to execute amendments pertaining to the grant when approved by TDHCA, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; (g) one-time equipment purchases or defined program services; and h) changes in regulations.

SECTION 3. New fund and internal order numbers will be created upon acceptance of this grant, should funding be awarded, and the sum of up to \$2,051,128.00 will be appropriated

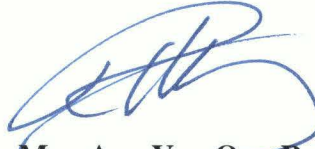
from TDHCA. The proposed budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

SECTION 4. The personnel complement of twenty-five (25) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is approved.

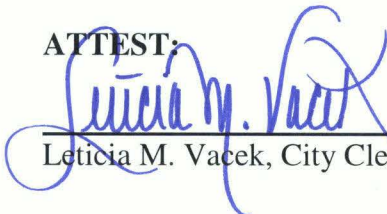
SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 19th day of September, 2019.



M A Y O R
Ron Nirenberg

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Andrew Segovia, City Attorney

Agenda Item:	19 (in consent vote: 4, 5, 6, 7, 8, 9, 10, 11, 12, 13A, 13B, 15A, 15B, 15C, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 28, 29, 30, 32, 33, 34, 35)						
Date:	09/19/2019						
Time:	09:38:36 AM						
Vote Type:	Motion to Approve						
Description:	Ordinance approving the submission of the 2020 application for and acceptance upon award of Community Services Block Grant funds in the amount of \$2,051,128.00 from the Texas Department of Housing and Community Affairs for the period January 1, 2020 through December 31, 2020, and approving a budget and personnel complement. [Colleen M. Bridger, MPH, PhD, Assistant City Manager; Melody Woosley, Director, Human Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				x
Jada Andrews-Sullivan	District 2		x				
Rebecca Viagran	District 3		x				
Adriana Rocha Garcia	District 4		x				
Shirley Gonzales	District 5		x				
Melissa Cabello Havrda	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x			x	
Clayton H. Perry	District 10		x				

ATTACHMENT I

2020 Community Service Block Grant
January 1, 2020 - December 31, 2020

		Budget 2020	Budget 2019	+/-
REVENUES:				
4501000	Grants Federal Operating	\$ 2,051,128	\$ 2,051,128	\$ -
	TOTAL REVENUES	\$ 2,051,128	\$ 2,051,128	\$ -
APPROPRIATIONS				
13800000XXXX 2020 CSBG Administration				
5101010	Reg Salaries & Wages	\$ 154,958	\$ 99,459	\$ 55,499
5101050	Language Skill Pay	600	1,200	(600)
5103005	FICA	11,854	7,608	4,246
5103010	Life Insurance	155	99	56
5103035	Personal Leave Buy Back Pay	4,534	1,238	3,296
5103056	Transportation Allowance	1,560	1,080	480
5105010	Retirement Expense	18,068	11,597	6,471
5170040	Civln Actv Healthcr	20,048	14,824	5,224
5201025	Education - Classes	2,000	2,000	-
5201040	Fees to Professional Contractor	2,000	2,000	-
5202010	Temporary Services		12,500	(12,500)
5203040	Advertising and Publications	1,500	1,500	-
5203050	Membership Dues	8,750	8,400	350
5203060	Binding Printing & Repro.	4,000	4,000	-
5205010	Mail & Parcel Post	250	250	-
5205020	Rental of Equipment	7,000	7,000	-
5207010	Travel-Official	8,000	8,000	-
5302010	Office Supplies	8,000	8,000	-
5304010	Food	4,500	4,500	-
5404520	Software Licenses	50,000	50,000	-
5406530	Indirect Cost	-	28,962	(28,962)
5501065	Furniture & Fixtures	50,000	-	50,000
	Total 13800000xxxx	\$ 357,777	\$ 274,217	\$ 83,560
13800000XXXX 2020 CSBG Training For Job Success				
5101010	Reg Salaries & Wages	\$ 514,034	\$ 505,681	\$ 8,353
5101050	Language Skill Pay	2,400	3,000	(600)
5103005	FICA	39,324	38,685	639
5103010	Life Insurance	514	506	8
5103035	Personal Leave Buy Back Pay	5,805	6,295	(490)
5105010	Retirement Expense	59,936	58,962	974
5170040	Civln Actv Healthcr	81,675	85,822	(4,147)
5203090	Transportation Fees	3,000	3,000	-
5407032	Direct Assistance	213,250	308,052	(94,802)
	Total 13800000xxxx	\$ 919,938	\$ 1,010,003	\$ (90,065)

ATTACHMENT II

**2020 Community Service Block Grant
January 1, 2020 - December 31, 2020**

Personnel Complement

POSITIONS	JOB CLASS	BEGINNING OF YEAR	ADD/DELETE	BUDGET 2020 POSITIONS
CSBG-Administration				
Assistant City Attorney	0066	1		1
Senior Admin Asst	0042	1	(1)	0
Admin Associate	2063	1		1
Management Analyst	0046		1	1
CSBG - Training For Job Success				
Family Support Coordinator	2290	1		1
Community Svcs Supervisor	2054	1		1
Admin Assistant I	0040	2		2
Community Svcs Specialist	2062	7		7
CSBG - Emergency Assistance				
Admin Associate	2063	4		4
Community Svcs Specialist	2062	3		3
CSBG - Financial Counseling				
Senior Management Analyst	0999	1		1
Family Support Supervisor	2289	3		3
Total Positions		25	0	25