

AN ORDINANCE 2019-11-07-0907

APPROVING THE SUBMISSION OF AN EARLY HEAD START GRANT APPLICATION AND ACCEPTANCE UPON AWARD OF UP TO \$2,254,384.00, INCLUDING \$224,752.00 IN START-UP FUNDS, FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, AND APPROVING AN IN-KIND MATCH OF UP TO \$563,596.00, TO BE SHARED BETWEEN THE DEPARTMENT OF HUMAN SERVICES AND THE EDGEWOOD INDEPENDENT SCHOOL DISTRICT.

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WHEREAS, on September 13, 2019, the Administration for Children and Families announced the availability of a funding opportunity to provide Early Head Start (EHS) high-quality, comprehensive services to low-income infants and toddlers (0-3) and their families; and

WHEREAS, the Department of Human Services (DHS) currently manages both Head Start and Early Head Start - Child Care Partnership (EHS-CCP) program grants servicing the Edgewood ISD (EISD) and San Antonio ISD communities, providing early childhood care, education and support services to more than 11,000 children and their families on a daily basis; and

WHEREAS, the need for childcare in San Antonio for the 0 to age 3 population is not being met in terms of availability nor quality programs and DHS' current EHS-CCP program has a waitlist of over 150 unduplicated families; and

WHEREAS, through this new grant application, DHS requests 128 EHS slots (80 slots in existing center-based child care centers and 48 slots in home-based care) within the EISD area to offer full-day, full-year services and build capacity in some of the community's most economically-disadvantaged neighborhoods; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Submission of an Early Head Start grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$2,254,384.00 for the City of San Antonio Head Start Program for the period of March 1, 2020 - February 28, 2021 is approved. A copy of the application is on file with Department of Human Services (DHS).

SECTION 2. The City Manager or designee, or the Director of the Department of Human Services (DHS) or designee, is authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of this grant and grant contract amendments, if needed, when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

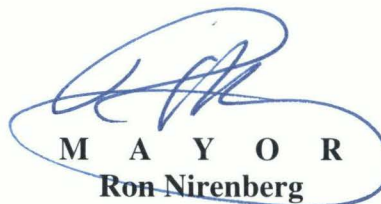
SECTION 3. A total budget of 2,817,980.00, including an in-kind match budget of \$563,596.000, is attached and incorporated here for all purposes as **Attachment I**, and is approved. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$2,254,384.00 from the HHS will be appropriated. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

SECTION 4. The proposed personnel complement of five (5) positions, attached and incorporated here for all purposes as **Attachment II**, is approved.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

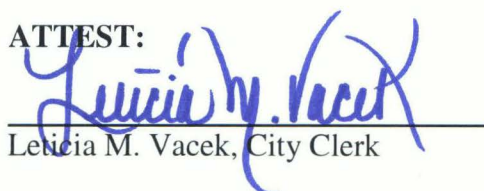
SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 7th day of November, 2019.



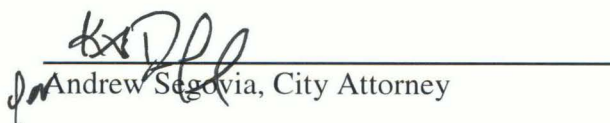
M A Y O R
Ron Nirenberg

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Andrew Segovia, City Attorney

Agenda Item:	14 (in consent vote: 5, 6, 7, 8, 9, 10A, 10B, 10C, 10D, 10E, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 29)						
Date:	11/07/2019						
Time:	09:42:59 AM						
Vote Type:	Motion to Approve						
Description:	Ordinance approving the submission of an Early Head Start Grant application and acceptance upon award of up to \$2,254,384.00, including up to \$224,752.00 in start-up funds, from the U.S. Department of Health and Human Services for the period March 1, 2020 through February 28, 2021, and approving an in-kind match of up to \$563,596.00, to be shared between the Department of Human Services and Edgewood Independent School District and a personnel complement of 5 positions. [Colleen M. Bridger, MPH, PhD, Assistant City Manager; Melody Woosley, Director, Human Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				
Jada Andrews-Sullivan	District 2		x			x	
Rebecca Viagran	District 3		x				
Adriana Rocha Garcia	District 4		x				
Shirley Gonzales	District 5	x					
Melissa Cabello Havrda	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x				x
Clayton H. Perry	District 10		x				

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ATTACHMENT I

**City of San Antonio Early Head Start Program
Proposed for Year 1**

		BUDGET	
REVENUES:			
4501000	Grants Federal - Operating	\$	2,254,384
	Subtotal Grant	\$	2,254,384
6500000	In Kind Revenue	\$	563,596
	Subtotal (In Kind)	\$	563,596
	TOTAL REVENUES		2,817,980

APPROPRIATIONS:

138000000xxx 2020-2021 Early Head Start COSA

5101010	Regular Salaries	\$	326,643
5101050	Language Skill Pay		1,200
5103005	FICA & Medicare Exp		24,988
5103010	Life Insurance		326
5103035	Pers Leave Buy Back		2,500
5103056	Transportation Allow		-
5103105	Cell Phone Reimburse		-
5105010	Retirement Exp		38,087
5170040	Civln Actv Healthcr		47,019
5201040	Fees to Pros		4,183
5202020	Contractual Services-COSA		9,100
5203040	Adv and Publications		1,500
5203050	Membership Dues		-
5203060	Binding & Printing		2,500
5203070	Subs to Publications		-
5203080	Subs to Comp. Serv		1,393
5203090	Transportation Fees		4,500
5204050	Maint - Buildings		3,650
5205010	Mail and Parcel Post		30
5205020	Rental Office Equip.		494
5208530	Alarm and Sec. Serv.		372
5302010	Office Supplies		3,300
5304010	Food		4,168
5304075	Computer Software		-
5304080	Other Commodities		-
5403040	Cell Phone Services		475
5403510	Wireless Data Communication		1,056
5404520	Software Licenses		1,500
5404530	Gas and Electricity		1,250
5404540	Water and Sewer		160

5407032	DW Other		1,000
5501055	Cap<5000 - Mach & Equip		2,606
	Total 138000000xx	\$	484,000

138000000xxx 2020-2021 Early Head Start COSA T&TA

5201025	Education - Classes		3,896
5201040	Fees to Prof. Contractors		29,160
5203060	Binding & Printing		2,500
5203080	Subs to Comp. Serv		274
5207010	Travel-Official		7,000
5302010	Office Supplies		1,702
5304080	Other Commodities		1,100
	Total 138000000xxx	\$	45,632

138000000xxxx 2020-2021 Early Head Start EISD

5202040	Sub recipient - Edgewood ISD	\$	1,500,000
	Total 138000000xxx	\$	1,500,000

138000000xxxx 2020-2021 Start Up

5201040	Fees to Pros	\$	5,000
5202040	Contractor- Edgewood ISD		195,331
5501000	Cap<5000- Computer Equipment		12,821
5501065	Cap<5000- Furniture & Fixtures		11,600
	Total 138000000xxx	\$	224,752

138000000xxxx 2020-2021 Head Start - NonFederal

6602025	In Kind Other Contra		563,596
	Total 138000000xxxx	\$	563,596

TOTAL APPROPRIATIONS

\$	2,817,980
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ATTACHMENT II

CITY OF SAN ANTONIO EARLY HEAD START PROGRAM
Proposed for Year 1
PERSONNEL COMPLEMENT

13800000XXXX 2020-2021 EHS	Job Class	Proposed 2020-2021 Positions
SR SPECIAL PROJECTS MANAGER	0095	1
MANAGEMENT ANALYST	0046	2
FAMILY SUPPORT WORKER	2218	2
13800000XXXX 2020-2021 EHS		5