

**AN ORDINANCE**

**APPROVING AN INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF TEXAS AT SAN ANTONIO IN AN AMOUNT NOT TO EXCEED \$69,132.00 FROM FEBRUARY 1, 2020 THROUGH JANUARY 31, 2025 TO CONDUCT A COMPREHENSIVE COMMUNITY ASSESSMENT WITH FOUR ANNUAL UPDATES AND APPROVING THE AMENDMENT OF TWO PROGRAM DOCUMENTS FOR THE CITY OF SAN ANTONIO HEAD START PROGRAM.**

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**WHEREAS**, the City of San Antonio Head Start Program (Program) is federally-funded and administered by the U.S. Department of Health and Human Services (HHS) to provide early childhood education and family support services to low-income children, including those with disabilities, experiencing homelessness, and in the foster care system; and

**WHEREAS**, the Department of Human Services (DHS) administers both Head Start for eligible children between the ages of six weeks and five years, and Early Head Start-Child Care Partnership (EHS-CCP) for families with infants and toddlers ages 6 weeks to 35 months; and

**WHEREAS**, the Program serves over 3,220 children in the inner-city San Antonio Independent School District (SAISD) and Edgewood Independent School District (EISD) areas, Head Start directly through the school districts and EHS-CCP through six non-profit child care centers; and

**WHEREAS**, Head Start federal grant regulations require all programs to conduct a comprehensive community assessment at least once within a five-year project period, with annually reviews and updates to reflect any significant changes; and

**WHEREAS**, as a result, the Program issued a Request for Proposal for organizations with community assessment expertise and The University of Texas at San Antonio was selected; and

**WHEREAS**, the Program also updated the Head Start Policy Council (HSPC) Bylaws and the Program's Impasse Procedures to comply with the Amended Head Start Program Performance Standards, which the HSPC approved on November 19, 2019; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The execution of an Interlocal Agreement with The University of Texas at San Antonio (UTSA) in an amount not to exceed \$69,132.00 from February 1, 2020 through January 31, 2025 to conduct a comprehensive community assessment with four annual updates for the City of San Antonio's Head Start Program (Program) is approved. The agreement in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I.**

**SECTION 2.** The amended Head Start Policy Council Bylaws and the Program's amended Impasse Procedures are approved. The documents are attached hereto and incorporated herein for all purposes as **Attachments II** and **III**, respectively.

**SECTION 3.** Funding for this Interlocal Agreement is contingent upon receiving the annual Head Start and EHS-CCP funding for each year of the Agreement. Upon awarding of subsequent grant funds, new Funds and Internal Orders will be created and the budgeted amount is authorized to be encumbered. Annual payment not to exceed the budgeted amount is authorized to the University of Texas at San Antonio upon issuance of a purchase order.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney