

Audit and Accountability Committee



Pre Solicitation Briefing for State Representation Services

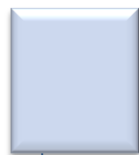
Date: January 21, 2020

Presented by: Jeff Coyle, Director, Government and Public Affairs

Project & Solicitation Overview

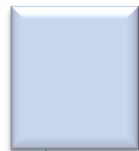
Support and implement the City's state legislative program for the advancement of the City's priorities and the protection of interests.

Includes but not limited to: advocating for the City leading up to and during State legislative session years, developing strategies to support City initiatives, monitoring and analyzing legislation, and assisting in arranging high level meetings with members of the Legislature and state agencies.



Solicitation Type

- RFQ



Estimated Value

- \$1.35 Million



Proposed Term

- One year with 2, 1 year renewal options



Current Contract Status

- Expired September 30, 2019

Solicitation Overview

Outreach

NIGP Codes Identified	961-51: Lobby Services
Number of Vendors to be Notified	Central Vendor Registry: 27 Veteran Owned Small Business (SBA): 0 Targeted Vendor Outreach: 44
Advertising	TVSA Channel 21 COSA Bidding Opportunities website Austin American Statesman Express News

Evaluation Voting Members

Carlos Contreras, Assistant City Manager, City Manager's Office

Jeff Coyle, Director, GPA

Edward Guzman, Deputy City Attorney, City Attorney's Office

Christine Wright, State Legislative Manager, GPA

Solicitation Requirements

Evaluation Criteria

Experience, Background, Qualifications: 75 points
SBEDA Prime Contract Program: 5 points
MWBE Prime Contract Points: 5 points
Local Preference Program: 10 points
Veteran Owned Small Business Preference Program: 5 points

Additional Requirements

Audited Financial Statements: Not Required

Goal Setting Committee Members

Anita Kurian, Chair – Goal Setting Committee
Troy Elliott, Deputy CFO – City of San Antonio
Jeff Coyle, GPA Director – City of San Antonio
Linda Lopez-George – Citizen Member
Shuchi Nagpal, Interim Economic Development Assistant Director – City of San Antonio

Project Timeline

