



# City of San Antonio

## Contract Summary Sheet

Date: 2/13/2020  
Agenda Item: 20-1116

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Wide Format Printing Services 6100012272 HH	
<b>Brief Description of Item(s) and Use:</b> This contract will provide various City Departments with wide format printing services, with materials such as foam board, vinyl, styrene, and coroplast. This contract will be managed by the City's Finance Department, Print and Mail Operations Division, to support print services for various City Departments.	
<b>Total \$:</b>	\$300,000.00 annually
<b>Contract Period:</b>	Upon award through June 30, 2022, with a one-year renewal option
<b>Method of Procurement:</b>	Competitive (5 bids received)
<b>Price Trend:</b>	N/A
<b>Contract Info:</b>	Formal ____ Annual <u>X</u> Support/Maintenance ____ Lease ____
<b>Recommended Contractors:</b>	<b>Thompson Print Solutions, 5818 Rocky Point, San Antonio, TX 78249 (Local)</b>
<b>Previous Contractor(s):</b>	TL Abbott Investments, LLC, 2714 West Ave, San Antonio, TX 78201
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, City Departments would be required to purchase wide format printing services on an as needed basis which may result in higher prices due to non-contract buying and delays in timely delivery of printing services.
<b>Using Department (s):</b>	Citywide