

**San Antonio Public Library
Monthly Operating Statement
October 1, 2019 to January 31, 2020
Percent of FY Elapsed: 33%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
City General Fund--Personnel Services					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	3,600	2,690	-	910	75%
Civil Actv Healthcr	2,492,541	830,847	-	1,661,694	33%
Def Comp-Executives	21,245	17,596	-	3,649	83%
FICA & Medicare Exp	1,510,090	497,201	-	1,012,889	33%
Language Skill Pay	33,600	13,150	-	20,450	39%
Life Insurance	16,186	3,773	-	12,413	23%
Overtime Salaries	1,737	2,441	-	(704)	141%
Pers Leave Buy Back	199,688	318,611	-	(118,923)	160%
Regular Salaries	19,688,988	6,411,741	-	13,277,247	33%
Reserve COLA	325,725	-	-	325,725	0%
Reserve Performance Pay	267,964	-	-	267,964	0%
Retiree Hlth Assess	424,439	141,480	-	282,959	33%
Retiree Payout Sal	-	8,197	-	(8,197)	
Retirement Exp	1,926,362	693,050	-	1,233,312	36%
Salary Turnover Targ	(900,977)	-	-	(900,977)	0%
Shift Differential	19,300	14,190	-	5,110	74%
Temp FICA & Medicare	-	245	-	(245)	
Temporary Salaries	-	3,110	-	(3,110)	
Total General Fund Personal Services	26,051,008	8,964,322	-	17,086,686	34%
City General Fund--Contractual Services					
Adv and Publications	11,450	4,786	-	6,664	42%
Alarm and Sec. Serv.	65,055	40,248	8,960	15,847	76%
Binding & Printing	52,585	9,373	1,095	42,117	20%
Cleaning Services	1,139,245	412,675	794,538	(67,968)	106%
Computer Software Maint.	666,315	504,345	-	161,970	76%
Contractual Services	924,763	234,375	520,395	169,993	82%
Credit Card Fees	24,000	6,711	-	17,289	28%
Education - Classes	3,623	750	-	2,873	21%
Fees to Prof Contr.	724,828	319,658	-	405,170	44%
Disposal Services	-	34	-	(34)	
Freight and Storage	31,817	9,336	26,191	(3,710)	112%
Mail and Parcel Post	14,526	11,647	-	2,879	80%
Maint - Buildings	924,671	416,690	512,288	(4,307)	100%
Maint & Rep - Cmrc	3,393	433	-	2,960	13%
Maint. - M&E	40,420	14,673	2,685	23,062	43%
Maint.- Repair Auto	12,595	7,704	-	4,891	61%
Membership Dues	15,300	1,707	-	13,593	11%
Other Contract Svcs	23,000	-	-	23,000	0%
Participation-Booth Fees	-	837	-	(837)	
Public Copy/Print	306,218	81,536	73	224,609	27%
Rental of Equipment	5,000	5,100	1,340	(1,440)	129%
Rental Office Equipment	9,000	2,582	-	6,418	29%
Subscriptions to Computer Svcs	70,000	158,342	-	(88,342)	226%
Temporary Services	123,262	80,656	113,128	(70,522)	157%
Transportation Fees	89,485	32,217	-	57,268	36%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	5,281,551	2,356,417	2,002,281	922,853	83%
City General Fund--Commodities					
Clothing and Linen	6,092	2,653	8,116	(4,677)	177%
Computer Software	63,300	3,548	676	59,076	7%

*Budget line overages are allowable. Budget control is at the Department level.

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	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
Expense Allowance	1,000	-	-	1,000	0%
Food	-	2,855	-	(2,855)	
Janitorial Supplies	36,452	15,877	3,375	17,200	53%
Library Materials	222,257	50,340	11,871	160,046	28%
Library Resources	5,192,944	1,821,322	63,278	3,308,344	36%
M&R Material Bldg/Imp	60,854	22,557	1,171	37,127	39%
M&R Material Mach/Eq	28,608	1,512	1,926	25,170	12%
M&R Parts Automotive	7,741	1,502	-	6,239	19%
Office Supplies	135,877	32,880	623	102,375	25%
Other Commodities	53,000	11,559	3,719	37,722	29%
Total General Fund Commodities	5,808,125	1,966,604	94,754	3,746,767	35%
City General Fund Other Expenditures					
Automotive Admin Chg	1,551	517	-	1,034	33%
Build. Maint. Chg	253,152	84,384	-	168,768	33%
Gas and Electricity	1,038,159	307,779	-	730,380	30%
General Liab. Assess	62,994	20,998	-	41,996	33%
Mail & Delivery Svcs	9,973	3,324	-	6,649	33%
Unemploy Comp Assess	542	136	-	407	25%
Motor Fuel and Lub.	23,494	6,923	-	16,571	29%
Rent of City Equip. (Vehicle Replacement Fund)	108,584	36,195	-	72,389	33%
Water and Sewer	298,773	81,571	-	217,202	27%
Workers Comp Assess	60,238	20,079	-	40,159	33%
Total General Fund Other Expenditures	1,857,460	561,906	-	1,295,554	30%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	291	-	(291)	
CAP Admin Cost-Indir	-	145	-	(145)	
Cell Phone Services	7,227	1,352	-	5,875	19%
Communications Radio	-	9	-	(9)	
Interfnd Transf Out	138,106	46,035	-	92,071	33%
IT Assessment Fee	2,629,923	876,641	-	1,753,282	33%
Procurement Fee	164,767	54,922	-	109,845	33%
Wireless Data Communications	3,000	242	-	2,758	8%
Total General Fund Scheduled Line Items	2,943,023	979,638	-	1,963,385	33%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	27,700	15,366	3,750	8,584	69%
Cap<5000 - Furn & Fix	195,650	814	32,092	162,744	17%
Cap<5000 - M&E Other	6,550	5,261	-	1,289	80%
Cap<5000 - PC Replct	659,091	-	-	659,091	0%
M&E Computer Equipment	-	24,614	-	(24,614)	
M&E (Modified)	-	5,570	-	(5,570)	
M&E (Budget Only)	30,657	-	-	30,657	0%
Total General Fund Capital Outlay	919,648	51,624	35,842	832,182	10%
Total City General Fund	42,860,815	14,880,512	2,132,877	25,847,426	40%
Major Gifts					
Friends of the Library	50,000	-	-	50,000	0%
Library Foundation	220,930	814	1,406	218,710	1%
Total Major Gifts	270,930	814	1,406	268,710	1%

Library General Fund % Spent

FY17 Budget \$39.8M, FY18 \$40.4M, FY19 \$42.1M & FY20 \$42.8M

