### **Audit and Accountability Committee**



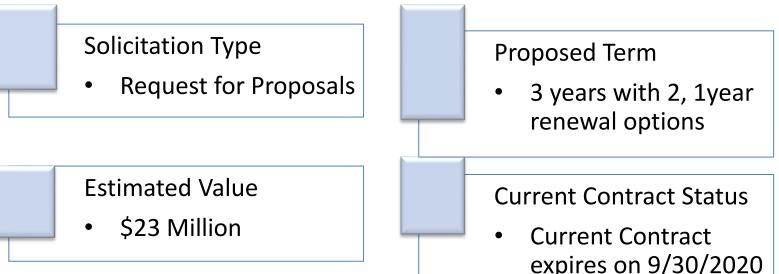
### Pre Solicitation Briefing for Citywide Security Systems Installations & Support

Date: March 17, 2020

Presented by: Craig Hopkins, CIO, Information Technology Services Department

## **Project & Solicitation Overview**

The Information Technology Services Department is seeking to contract with one or more manufacturer certified and experienced Security System Integration Contractors to provide premise access control, video surveillance, intrusion alarm system installations, preventative maintenance, service and support at approximately 120 city facilities.



## **Solicitation Overview**

Outreach		<b>Evaluation Voting Members</b>	
NIGP	NIGP code(s) and description: 99050, Installation of Security and Alarm Equipment	Craig Hopkins, Chief Information Officer, ITSD	
Codes Identified		Patsy Boozer, Chief Information Security Officer, ITSD	
Number of Vendors to be Notified	Central Vendor Registry: 35 Veteran Owned Small Business (SBA): 3,459 (SCTRCA): 21 Targeted Vendor Outreach: 8	Derek Rabey, Technical Security Manager, ITSD	
		Louis Resendez, Special Projects Manager, ITSD	
		Francisco Garcia, Facilities Manager, SAPD	
Advertising	TVSA Channel 21 COSA Bidding & Contracting Opportunities website Express News	Aurora Perkins, Parking Administrator, CCDO	

# **Solicitation Requirements**

Evaluation Criteria	Experience, Background, Qualifications: 30 points Proposed Plan: 40 points
	Pricing: 15 points
	Local Preference Program: 10 points
	Veteran Owned Small Business Preference Program: 5 points

Additional Requirements	SBEDA Subcontracting Requirements: 5% M/WBE Audited Financial Statements: Not Required
Goal Setting Committee	Troy Elliott, Deputy Chief Financial Officer, Finance
Members	Craig Hopkins, Chief Information Officer, ITSD
	Dr. Anita Kurian, Assistant Director, SAMHD
	Shuchi Nagpal, Interim Assistant Director, EDD
	Linda Lopez-George, Citizen Member

# **Project Timeline**

Pre-Solicitatio	n Solicitation	Post – Solicitation	Finalization
Goal Setting	Pre-Submittal	Evaluation	City Council
Committee:	Conference:	Complete:	Consideration:
February 7, 2020	April 8, 2020	■ June 22, 2020	September 10, 2020
Audit Committee	Deadline for	Contract	Contract Start Date:
Pre Solicitation	Questions:	Negotiated:	<ul> <li>October 1, 2020</li> </ul>
Briefing:	<ul> <li>April 22, 2020</li> </ul>	■ July 22, 2020	- October 1, 2020
<ul> <li>March 17, 2020</li> </ul>	· · ··· /	53.7 22, 2020	
	Due Date:	Audit Committee	
Release Date:	May 8, 2020	Post Solicitation	
March 23, 2020		Briefing:	
		August 18, 2020	