



CITY OF SAN ANTONIO
METROPOLITAN HEALTH DISTRICT
INTRA-DEPARTMENTAL MEMORANDUM

To: Colleen M. Bridger, MPH, PhD, Assistant City Manager
From: Dawn Emerick, Ed.D, Director *DE*
Copied: Jennifer Herriott, MPH, Assistant Director, Stacy A. Maines, Contract Manager, Linda Costley, *LM*
Grants Manager *LC*
Date: February 4, 2020
Subject: Special Category Grant Authorization form – Healthy Texas Mothers and Babies Community Coalition annual grant renewal

Attached for your signature is a Special Category Grant Opportunity authorization form for the Healthy Texas Mothers and Babies Community Coalition Contract annual grant renewal for State Year 2021. The Department of State Health Services sent an e-mail on January 29, 2020 proposing to increase the contract for 2021 by \$117,500.00.

Ordinance 2017-12-14-1007 authorized the submission of applications for the project period of the grant through 2022 and acceptance of funds up to \$320,625.00. The Director has permission through this Ordinance to accept up to 10% of additional funds, or at total of \$352,687.50, without additional Council action. The 2021 award, will put us over the original \$320,625.00 approved by Council and bring us to a total award amount of \$363,125.00. There is an additional year remaining during the project period. In order to avoid returning to Council next year, we propose seeking Council approval to accept up to \$480,625.00. This would assume level funding of \$117,500 for next year as well.


As noted above, we received the notice of the increased funding on January 29, 2020 and the budget and face page are due back by February 7, 2020, only 9 days after the initial e-mail. Since this is less than 30 days, we are requesting authorization to submit a Special Category Grant Opportunity Form in order to avail ourselves of this opportunity.




CITY OF SAN ANTONIO
Special Category Grant Opportunity

SUBMISSION AUTHORIZATION REQUEST

Instructions:

Submit this completed form to the Intergovernmental Relations Department. Only grant proposals with a solicitation timeline of 30 days or less may be submitted for authorization via this track.

Grant Title:	Healthy Texas Mothers and Babies Community Coalition Contract
Grantor: (Agency name)	Texas Department of State Health Services
Grant Category: (New; renewal; re-award; funding; increase; other [explain])	Increase
Solicitation Date:	1/29/2020
Due Date:	2/7/2020
Grantee: (Department submitting)	San Antonio Metropolitan Health District (Health Department)
Project Manager/Grant Writer:	Kori Eberle/Linda Costley
Funding Amount:	An additional \$117,500 for State Year 2021
Match Requirement: (cash/in-kind)	None
Partnerships:	None
Ordinance, Date/Number: (Previously approved grants)	2017-12-14-1007
Grant Summary:	
<p>The funds made available to the San Antonio Metropolitan Health District will be used to develop collaborations to support collective impact in improving birth outcomes, maternal, perinatal and infant health and to reduce disparities in infant mortality.</p> <p>Ordinance 2017-12-14-1007 authorized the submission of applications for the project period of the grant and acceptance of funds up to \$320,625. The Director has permission through this ordinance to accept up to 10% of additional funds without going to Council. Metro Health has received \$245,625 to date. The additional \$117,500 for the next two years will increase the total award to \$480,625, requiring Metro Health to seek Council approval for acceptance of funds.</p> <p>We received the notice of the increased funding on 1/29/20 and the budget and face page are due back by 2/7/20, only 9 days after the initial e-mail. Since this is less than 30 days, we are requesting authorization to submit a Special Category Grant Opportunity Form in order to avail ourselves of this opportunity.</p>	
<input checked="" type="checkbox"/> _____ (check to acknowledge provision)	PROVISION: Submission of this grant does not obligate the City of San Antonio to accept funds if awarded. The City Manager's Office will make a final determination regarding the availability of cash match requirements.
Submitted By: Linda Costley	 Date: 2/4/2020

Department Head Authorization: Dawn Emerick		Date: 2/4/2020
IGR/Authorization: Sally Basurto	CWright for SBasurto	Date: 2/5/20
OMB/Authorization (Budget Analyst): Dorian Sanchez		Date: 2.6.20
Management Team Member Authorization: Colleen M. Bridger		Date: 2-7-2020

Rvsd: 04.11.07