



City of San Antonio

Contract Summary Sheet

Date: 6/04/2020
Agenda Item: 20-3333

Name/Title (Caption as shown on agenda): Annual Contract for Custodial Services – River Walk 6100005156 JG	
Brief Description of Item(s) and Use: This change order will provide the Center City Development and Operations Department with an extension to the initial term of the contract through June 30, 2021. This contract will provide custodial services along 6 miles (3 miles on each side) of the San Antonio River Walk for the Center City Development and Operations Department. Services will be performed in two continuous daily overlapping shifts, 6:00 AM - 8:00 PM, 7 days per week, 52 weeks per year, including holidays. In addition, hourly service rates are included and will provide supplemental coverage when requested and on an on-call basis for immediate needs. The contractor will ensure the locations are uniformly clean, hygienic, orderly and attractive. Contractor will provide all labor, material, and cleaning supplies and equipment to perform scope of custodial services which shall include, but not be limited to, sweeping sidewalks, stairwells, and footbridges, collecting litter and plant debris, disposing of trash in receptacles, replacing Contractor furnished trash liners, and cleaning the interior and exterior finishes of outdoor elevators. The term for the original contract was for May 1, 2015 through June 30, 2018 with two additional one-year renewal options. Change Order 1 will extend the contract with Centro Public Improvement District under the same terms and conditions for an additional year from July 1, 2020 through June 30, 2021.	
Total \$:	\$390,000.00 annually
Contract Period:	July 1, 2020 through June 30, 2021
Method of Procurement:	Change Order
Price Trend:	N/A
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Centro Public Improvement District, 110 Broadway Street, Ste 230, San Antonio, TX 78247
Previous Contractor(s):	Centro Public Improvement District, 110 Broadway Street, Ste 230, San Antonio, TX 78247
Comments:	N/A
Anticipated Future Requirements and Action:	N/A

Procurement Alternative:	Should this contract not be approved, Center City Development and Operations Department would be required to process individual procurements to provide custodial services thus affecting the cleanliness and appearance of the River Walk facilities. The department does not have the staff to perform these services in-house. Processing individual procurements will affect the cost of services due to non-contract pricing.
Using Department:	Center City Development and Operations