


**CITY OF SAN ANTONIO
CITY MANAGER'S OFFICE**

TO: Mayor and Council
FROM: Erik Walsh; City Manager 
COPIES: Executive Team
SUBJECT: Information Requested by Council Members
DATE: June 2, 2020

This correspondence transmits information requested by City Council members at the May 28 City Council briefing on COVID-19 City Response and Community Resiliency & Recovery.

Door-to-Door Outreach

Councilwoman Sandoval and Councilwoman Viagran requested an explanation as to why the budget for the Small Business door-to-door outreach was budgeted at \$1.3 million and the Housing Security door-to-door outreach was budgeted at \$500,000.

The Small Business outreach program focuses on building and leveraging the capacity of place-based business support organizations (BSOs) such as SAGE, Southside First, Centro San Antonio and WDC to engage in the various neighborhood small business corridors located in portions of our city with poor equity assessment ratings. This new program will connect the small businesses to existing programs that can provide financial and business planning, technology and other assistance that will build resilience for the small businesses. This will require significant training and potential temporary staff augmentation for the BSOs and is intended to build on their capacity so they can continue to provide the assistance long after the program ends. The proposed budget of \$1.3 million also includes coordination of these various organizations by the San Antonio Economic Development Foundation and development of business support training curriculum by the Women's Business Center and Launch SA.

The \$500,000 proposed for resident door to door outreach will target residents who have traditionally been marginalized in the community in an effort to increase their connection and utilization of resources and benefits through Financial Recovery Centers. To implement, the Department of Human Services will work with an existing network of non-profit organizations (across multiple funders); local colleges and universities to leverage social work and promotora interns; community volunteers; faith based organizations; and a small pool of temporary staff to perform outreach activities. Outreach activities will include an assessment of current resources and benefits accessed; assisting residents with addressing any barriers to accessing services; and connecting them to appropriate resources. Community neighborhoods targeted for outreach services will be based on an equity driven approach and equity assessment ratings.

Watch Expand Assure Plan

Councilwoman Sandoval inquired about the budgeted amount for Education and Enforcement included in the Watch Expand Assure Plan.

The funds allocated to providing education, enforcement, and information to the public included in the plan is included in the following program expense categories:

	Payroll Eligible Budget	Non-Payroll Budget	Total Budget
Education and Enforcement	\$539,445	\$114,631	\$654,076
COVID Hotline	41,193	472,874	514,067
Community Health and Prevention	317,976	282,701	600,677
Provider Hotline	113,735	57,882	171,617
Provider Relations and EPI Hotline		175,560	175,560
Total	\$1,012,349	\$1,103,648	\$2,115,977

Free public parking

Councilwoman Viagran requested that the staff recommendation for free parking at city-owned parking facilities in the downtown area be changed from 5pm to 2am on weekdays to 3pm to 2am from June to August.

The City currently has contracts in the St Mary's Garage and Houston Street Garage with major employers. We are contractually required to provide the employers day time parking. The earliest we could provide free parking at these facilities would be 4pm.

Metro Health Heat Plan

Councilman Courage is requesting to see a copy of the Metro Health Heat Plan that would allow the City to open cooling stations if the heat advisory level requires it.

Office of Sustainability (OS) in coordination with OEM and Metro Health, has leveraged existing support from the American Cities Climate Challenge (ACCC) to convene an Extreme Heat Working Group to assess the current Heat Plan in light of COVID-19, as well as the SA Climate Ready Climate Action and Adaptation Plan. The final report with the revised written Heat Plan will be provided to Council later this week.

Emergency Housing Assistance Program Multiple Requests

Councilwoman Andrews-Sullivan requested the number of people that have made multiple rental assistance request through the Emergency Housing Assistance Program.

Staff is extracting this information and will provide a report the week of June 1.

Parks Grab and Go Food Program

Councilwoman Viagran requested information on the Parks Grab and Go Food program to distribute to council offices so they can put it out to the community – is requesting that as soon as possible.

A complete list of program locations was included in the Return to Work Plan sent out by the City Manager yesterday. The Parks and Recreation Department will provide, by email, the list of sites and the flyer to the Council staff (Chief of Staff and Communications staff) for them to share. They are finalizing the flyer now.

This will be similar to the information already provided to the District Offices for the Summer Day Camps.

Community and Resiliency Line Item Budget

Councilman Treviño requested the line item budget for the Community and Resiliency Plan.

The line item budget for each of the four pillars of the community and resiliency plan is attached.

COVID-19 Community Resiliency and Recovery Plan
 Workforce Development

Expenditure Category		Workforce Training & Support Services	Temporary Child Care Support for Working Families	Total
General Ledger Account	Description			
5202020	Contractual Services - Intake, Referral, Wraparound Support and Career Navigation	8,000,000		8,000,000
5202020	Contractual Services - Training	14,000,000		14,000,000
5202020	Contractual Services - Training Subsidies to Participants	43,000,000		43,000,000
5202020	Contractual Services - Day Care		9,600,000	9,600,000
5202010	Temporary Services		375,856	375,856
5205010	Mail and Parcel Post		24,144	24,144
	TOTAL	65,000,000	10,000,000	75,000,000

COVID-19 Community Resiliency and Recovery Plan
Housing Security Pillar

Expenditure Category		Family Independence FII	Fair Housing Counseling & Family Resource Center	Virtual & Place Based Recovery Hub	Connect Residents to Low Cost Financial Products	Door to Door Engagement	Digital Referral Platform	Homeless Shelter	Domestic Violence	Total
General Ledger Account	Description									
5201040	Fees to Professional Contractors		1,100,000	-	45,390				885,000	2,030,390
5202020	Contractual Services	4,000,000		2,401,487	35,304	155,094	1,500,000	8,623,984		16,715,869
5208530	Alarm and Security				20,000	163,480		360,136		543,616
5202010	Temporary Services		960,517	312,267	19,306			253,880	477,000	2,022,970
5203040	Advertising and Publications		50,000	75,000	-	3,000			900,000	1,028,000
5205010	Mail and Parcel Post		50,000							50,000
5203060	Binding and Printing			75,000	-	3,141			90,000	168,141
5203090	Transportation			23,760	-	3,000			12,000	38,760
5201025	Education Classes			11,600	-					11,600
5204050	Facility Expenses		50,000		-					50,000
	Contractual Services	4,000,000	2,210,517	2,899,114	120,000	327,715	1,500,000	9,238,000	2,364,000	22,659,346
5302010	Office Supplies		25,000	4,000	-	3,000			10,000	42,000
	Commodities	-	25,000	4,000	-	3,000	-	-	10,000	42,000
5407032	Direct Services		25,588,699	1,051,886	-	157,733			900,000	27,698,318
5403040	Cell Phone Service			-	-	3,552				3,552
	Self Insurance/ Other	-	25,588,699	1,051,886	-	161,285	-	-	900,000	27,701,870
5501000	Computer Equipment		50,000	45,000		8,000			26,000	129,000
	Capital Outlay	-	50,000	45,000	-	8,000	-	-	26,000	129,000
	TOTAL	4,000,000	27,874,216	4,000,000	120,000	500,000	1,500,000	9,238,000	3,300,000	50,532,216

COVID-19 Community Resiliency and Recovery Plan
 Small Business Support

Expenditure Category							
General Ledger Account	Description	Microbusiness Support	Arts Support	Protective Equipment and Sanitizer	Virtual and Place-based Financial Recovery Hub	Door to Door Engagement	Total
5202020	Contractual Services - Grants	27,000,000			200,000	1,300,000	28,500,000
5202020	Contractual Services - Training Subsidies to Participants	5,000,000					5,000,000
	Contractual Services	32,000,000	-	-	200,000	1,300,000	33,500,000
530480	Other Commodities			2,000,000			2,000,000
	Commodities	-	-	2,000,000	-	-	2,000,000
5407032	Direct Services		2,600,000				2,600,000
	Self Insurance/ Other	-	2,600,000	-	-	-	2,600,000
	TOTAL	32,000,000	2,600,000	2,000,000	200,000	1,300,000	38,100,000

COVID-19 Community Resiliency and Recovery Plan
 Digital Inclusion

Expenditure Category		Core Infrastructure and Fiber Connections	Network Access & Wireless Mesh	Student Connection in the Home	Recovery Portal	Total
General Ledger Account	Description					
5202020	Contractual Services	4,000,000	17,047,546	6,000,000	250,000	27,297,546
	TOTAL	4,000,000	17,047,546	6,000,000	250,000	27,297,546