

**San Antonio Public Library
Monthly Operating Statement
October 1, 2019 to June 30, 2020
Percent of FY Elapsed: 75%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
City General Fund--Personnel Services					
Car Exp Allowance	18,000	13,500	-	4,500	75%
Cell Phone Reimburse	7,370	5,640	-	1,730	77%
Civ Cloth/Boot Allowance	2,600	100	-	2,500	4%
Civil Actv Healthcr	2,444,896	1,833,672	-	611,224	75%
Def Comp-Executives	23,482	20,412	-	3,070	87%
FICA & Medicare Exp	1,444,041	1,062,078	-	381,963	74%
Language Skill Pay	38,800	29,000	-	9,800	75%
Life Insurance	13,457	8,470	-	4,987	63%
Overtime Salaries	2,521	6,762	-	(4,241)	268%
Pers Leave Buy Back	318,611	318,611	-	0	100%
Regular Salaries	19,297,044	14,047,184	-	5,249,860	73%
Retiree Hlth Assess	424,439	318,330	-	106,109	75%
Retiree Payout Sal	25,516	34,618	-	(9,102)	136%
Retirement Exp	1,929,611	1,462,263	-	467,348	76%
Salary Turnover Targ	(450,487)	-	-	(450,487)	0%
Shift Differential	41,362	24,591	-	16,771	59%
Temp FICA & Medicare	793	778	-	15	98%
Temporary Salaries	10,157	10,060	-	97	99%
Total General Fund Personal Services	25,592,213	19,196,067	-	6,396,146	75%
City General Fund--Contractual Services					
Adv and Publications	11,450	6,666	-	4,784	58%
Alarm and Sec. Serv.	92,748	79,817	16,589	(3,658)	104%
Binding & Printing	38,665	14,740	1,255	22,670	41%
Cleaning Services	1,048,882	668,689	297,952	82,241	92%
Computer Software Maint.	509,645	504,345	-	5,300	99%
Contractual Services	863,178	614,814	175,333	73,032	92%
Construction Cost	21,587	21,587	3,891	(3,891)	118%
Credit Card Fees	19,569	9,882	-	9,687	50%
Disposal Services	34	34	-	(0)	101%
Fees to Prof Contr.	877,608	658,916	-	218,692	75%
Freight and Storage	31,269	13,256	19,785	(1,772)	106%
Inspection Fees	72	-	-	72	0%
Mail and Parcel Post	27,647	21,670	-	5,977	78%
Maint - Buildings	1,059,690	773,346	263,227	23,116	98%
Maint & Rep - Cmrcl	4,611	1,866	-	2,745	40%
Maint. - M&E	40,420	22,659	476	17,285	57%
Maint.- Repair Auto	20,507	12,955	-	7,552	63%
Membership Dues	16,389	3,082	-	13,307	19%
Other Contract Svcs	24,471	24,471	-	(0)	100%
Participation-Booth Fees	2,087	1,587	-	500	76%
Public Copy/Print	245,586	160,291	-	85,295	65%
Rental of Equipment	9,275	8,940	-	335	96%
Rental Office Equipment	15,103	8,730	-	6,373	58%
Subscriptions to Computer Svcs	203,642	161,248	-	42,394	79%
Temporary Services	217,343	171,112	52,122	(5,891)	103%
Transportation Fees	114,086	71,857	-	42,229	63%
Total General Fund Contractual Services	5,515,564	4,036,561	830,629	648,374	88%
City General Fund--Commodities					
Clothing and Linen	9,242	4,888	6,149	(1,795)	119%
Computer Software	8,224	4,224	-	4,000	51%
Food	9,449	5,147	-	4,302	54%
Janitorial Supplies	43,310	40,352	1,788	1,170	97%
Library Materials	155,711	67,911	4,794	83,006	47%
Library Resources	5,192,944	3,430,675	75,710	1,686,558	68%

*Budget line overages are allowable. Budget control is at the Department level.

**San Antonio Public Library
Monthly Operating Statement
October 1, 2019 to June 30, 2020
Percent of FY Elapsed: 75%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
M&R Material Bldg/Imp	66,014	38,802	555	26,656	60%
M&R Material Mach/Eq	22,497	4,892	-	17,605	22%
M&R Parts Automotive	5,747	3,591	-	2,156	62%
Office Supplies	125,296	50,436	931	73,929	41%
Other Commodities	35,991	15,914	3,033	17,044	53%
Total General Fund Commodities	5,674,425	3,666,832	92,962	1,914,631	66%
City General Fund Other Expenditures					
Automotive Admin Chg	1,551	1,163	-	388	75%
Build. Maint. Chg	253,152	189,864	-	63,288	75%
Gas and Electricity	984,448	655,593	-	328,855	67%
General Liab. Assess	62,994	47,246	-	15,749	75%
Mail & Delivery Svcs	9,973	7,480	-	2,493	75%
Unemploy Comp Assess	542	407	-	136	75%
Motor Fuel and Lub.	18,460	12,155	-	6,305	66%
Other Expenditures	-	-	946	(946)	
Rent of City Equip. (Vehicle Replacement Fund)	108,584	81,438	-	27,146	75%
Water and Sewer	273,486	209,118	-	64,368	76%
Workers Comp Assess	60,238	45,178	-	15,060	75%
Total General Fund Other Expenditures	1,773,428	1,249,642	946	522,840	71%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	1,293	1,507	-	(214)	117%
CAP Admin Cost-Indir	626	727	-	(101)	116%
Cell Phone Services	7,857	4,529	42	3,286	58%
Communications Radio	12	906	-	(894)	7553%
Interfnd Transf Out	138,106	103,579	-	34,527	75%
IT Assessment Fee	2,629,923	1,972,443	-	657,480	75%
Procurement Fee	164,767	123,575	-	41,192	75%
Wireless Data Communications	1,332	683	-	649	51%
Total General Fund Scheduled Line Items	2,943,916	2,207,950	42	735,924	75%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	43,216	15,366	662	27,188	37%
Cap<5000 - Furn &Fix	195,650	43,639	84,756	67,255	66%
Cap<5000 - M&E Other	5,261	5,261	-	0	100%
Cap<5000 - PC Replct	550,091	487,933	13	62,146	89%
M&E Computer Equipment	24,614	24,614	-	-	100%
M&E (Modified)	5,570	5,570	-	0	100%
Total General Fund Capital Outlay	824,402	582,382	85,431	156,589	81%
Total City General Fund	42,323,948	30,939,434	1,010,010	10,374,504	75%
Major Gifts					
Friends of the Library	50,000	4,737	-	45,263	9%
Library Foundation	220,930	29,620	115,281	76,029	66%
Total Major Gifts	270,930	34,357	115,281	121,292	55%

Library General Fund % Spent

FY17 Budget \$39.8M, FY18 \$40.4M, FY19 \$42.1M & FY20 \$42.8M

