

**CITY OF SAN ANTONIO
ZONING COMMISSION**

RESOLUTION NO. 07-04-03

**PROVIDING FOR POLICIES INCREASING THE EFFICIENCY OF ZONING
COMMISSION PUBLIC HEARINGS**

* * * * *

Whereas, it is necessary for the City Zoning Commission to conduct its meetings in an efficient and productive manner while providing a fair and comprehensible process for the public; NOW THEREFORE

BE IT RESOLVED BY THE ZONING COMMISSION OF THE CITY OF SAN ANTONIO:

That the following processes shall be implemented:

1. The staff recommendation shall be included in the on-screen presentation.
2. The staff presentation will be reduced by summarizing the recommendation.
3. A handout will be provided to the public explaining the meeting procedures and process by which Zoning Commission makes recommendations.
4. Speaker Time Limits shall be adjusted as such:
 - 5 minutes for applicant/representative
 - 3 minutes per speaker
 - 3 minutes rebuttal limited to one person only
5. Uncontested Zoning Cases Open Hearing and Motion.
 - A. Uncontested Cases Definition: Those cases which have:
 1. staff approval
 2. are not SAWS related
 3. have no opposition *to speak*
 4. Have the approval of the respective District Commissioner.

- B. Process: After staff reviews the citizen's sign-in list, the Chairperson will call for staff to submit the list of Uncontested Zoning Cases by number and address. Each Commissioner will be asked to withdraw any cases on the list for an individual hearing. The Chair will open the hearing for the uncontested cases and will have staff read the Zoning ordinance and ask if there is anyone for or against approval of the ordinance. If any wish to be heard, then the case will be pulled for an individual hearing. If there are no responses, Staff will review the next case. After all cases have been reviewed, the Chair will call for a motion to approve the uncontested cases.
- C. The motion for approval will include the case numbers and accept the recommendations of the Zoning Staff.
- D. Any case which has been heard using the above procedure, and that has been approved for reconsideration, may not be heard until the next regularly scheduled Zoning Commission meeting. When appropriate, re-notifications will be made.
- E. Individual hearings will continue as usual.
6. Staff shall take the appropriate steps to request a speaker timer system be purchased and installed in the Board Room.

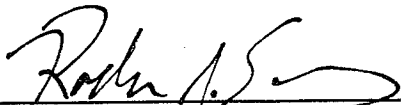
PASSED AND APPROVED THIS 3rd DAY OF April, 2007

APPROVED:



Henry Avila, Chair

ATTEST:



Executive Secretary