

# Audit and Accountability Committee



## Post Solicitation Briefing for State Representation Services

Date: August 18, 2020

Presented by: Jeff Coyle, Director, Government & Public Affairs

# Solicitation Overview



## Project Overview

Support and implement the City's state legislative program for the advancement of the City's priorities and the protection of interests.

Includes but not limited to: advocating for the City leading up to and during State legislative session years, developing strategies to support City initiatives, monitoring and analyzing legislation, and assisting in arranging high level meetings with members of the Legislature and state agencies.



## Solicitation Type

- RFQ



## Estimated Value

- \$1.35 Million



## Proposed Term

- One year with 2, 1 year renewal options

# Recommended Award

RFQ 20-039, 6100012505 State Representation Services  Score Summary INITIAL EVALUATION Tuesday, July 21, 2020	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G	Vendor H
A - Experience, Background, Qualifications	75	72.40	72.00	70.40	68.20	61.00	53.60	45.60	38.20
B - Small Business Economic Development Advocacy Program	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C - Local Preference Program	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	72.40	72.00	70.40	68.20	61.00	53.60	45.60	38.20
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7	8

SBEDA Program: SBE Prime Contract Program (5 pts), M/WBE Prime Contract Program (5 pts)

# Recommended Award

<b>RFQ 20-039, 6100012505</b> <b>State Representation Services</b>  <b>Score Summary</b> <b>FINAL EVALUATION</b> <b>Friday, July 31, 2020</b>	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F
A - Experience, Background, Qualifications	75	72.00	74.60	69.20	68.40	71.60	39.00
B - Small Business Economic Development Advocacy Program	10	0.00	0.00	0.00	0.00	0.00	0.00
C - Local Preference Program	10	0.00	0.00	0.00	0.00	0.00	0.00
D - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>72.00</b>	<b>74.60</b>	<b>69.20</b>	<b>68.40</b>	<b>71.60</b>	<b>39.00</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>2</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>6</b>

SBEDA Program: SBE Prime Contract Program (5 pts), M/WBE Prime Contract Program (5 pts)

# Due Diligence

## Finance and Audit Departments – Due Diligence Results

Number of vendors notified:	75
Number of vendors at pre-submittal conference:	8
Number of responses received:	8
Results of Minimum Requirements Review:	No Findings
Results of Due Diligence Review:	No Findings