

**San Antonio Public Library
Monthly Operating Statement
October 1, 2019 to July 31, 2020
Percent of FY Elapsed: 83%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
City General Fund--Personnel Services					
Car Exp Allowance	18,000	15,000	-	3,000	83%
Cell Phone Reimburse	7,370	6,150	-	1,220	83%
Civ Cloth/Boot Allowance	2,600	100	-	2,500	4%
Civil Actv Healthcr	2,444,896	2,037,413	-	407,483	83%
Def Comp-Executives	23,482	20,412	-	3,070	87%
FICA & Medicare Exp	1,444,041	1,165,549	-	278,492	81%
Language Skill Pay	38,800	32,100	-	6,700	83%
Life Insurance	13,457	9,236	-	4,221	69%
Overtime Salaries	2,521	2,213	-	308	88%
Pers Leave Buy Back	318,611	318,611	-	0	100%
Regular Salaries	19,297,044	15,460,370	-	3,836,674	80%
Retiree Hlth Assess	424,439	353,700	-	70,739	83%
Retiree Payout Sal	25,516	39,726	-	(14,210)	156%
Retirement Exp	1,929,611	1,604,774	-	324,837	83%
Salary Turnover Targ	(450,487)	-	-	(450,487)	0%
Shift Differential	41,362	25,990	-	15,372	63%
Temp FICA & Medicare	793	896	-	(103)	113%
Temporary Salaries	10,157	11,605	-	(1,448)	114%
Total General Fund Personal Services	25,592,213	21,103,845	-	4,488,368	82%
City General Fund--Contractual Services					
Adv and Publications	11,450	6,851	-	4,599	60%
Alarm and Sec. Serv.	92,748	84,722	13,142	(5,117)	106%
Binding & Printing	38,665	15,781	2,201	20,683	47%
Cleaning Services	1,048,882	758,241	180,838	109,803	90%
Computer Software Maint.	509,645	504,345	-	5,300	99%
Contractual Services	863,178	624,960	174,646	63,572	93%
Construction Cost	21,587	21,587	3,891	(3,891)	118%
Credit Card Fees	19,569	9,998	-	9,571	51%
Disposal Services	34	34	-	(0)	101%
Fees to Prof Contr.	877,608	747,640	-	129,968	85%
Freight and Storage	31,269	13,362	19,785	(1,878)	106%
Inspection Fees	72	-	-	72	0%
Mail and Parcel Post	27,647	21,692	-	5,955	78%
Maint - Buildings	1,059,690	853,248	212,980	(6,538)	101%
Maint & Rep - Cmrc	4,611	2,006	-	2,605	43%
Maint. - M&E	40,420	30,404	16,711	(6,695)	117%
Maint.- Repair Auto	20,507	14,365	-	6,142	70%
Membership Dues	16,389	3,082	-	13,307	19%
Other Contract Svcs	24,471	24,471	-	(0)	100%
Participation-Booth Fees	2,087	1,587	-	500	76%
Public Copy/Print	245,586	158,487	-	87,099	65%
Rental of Equipment	9,275	8,940	-	335	96%
Rental Office Equipment	15,103	10,380	-	4,723	69%
Subscriptions to Computer Svcs	203,642	169,748	-	33,894	83%
Temporary Services	217,343	188,662	37,889	(9,208)	104%
Transportation Fees	114,086	79,136	-	34,950	69%
Travel-Official	-	161	-	(161)	
Total General Fund Contractual Services	5,515,564	4,353,891	662,082	499,591	91%
City General Fund--Commodities					
Clothing and Linen	9,242	6,027	5,010	(1,795)	119%
Computer Software	8,224	4,224	-	4,000	51%
Food	9,449	5,147	-	4,302	54%
Janitorial Supplies	43,310	41,573	480	1,257	97%
Library Materials	155,711	71,744	2,476	81,491	48%

*Budget line overages are allowable. Budget control is at the Department level.

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Library Resources	5,192,944	3,893,443	83,886	1,215,615	77%
M&R Material Bldg/Imp	66,014	45,110	-	20,904	68%
M&R Material Mach/Eq	22,497	8,208	-	14,289	36%
M&R Parts Automotive	5,747	3,887	-	1,860	68%
Office Supplies	125,296	57,102	1,792	66,403	47%
Other Commodities	35,991	22,038	37	13,916	61%
Total General Fund Commodities	5,674,425	4,158,504	93,680	1,422,241	75%
City General Fund Other Expenditures					
Automotive Admin Chg	1,551	1,293	-	259	83%
Build. Maint. Chg	253,152	210,960	-	42,192	83%
Gas and Electricity	984,448	751,854	-	232,594	76%
General Liab. Assess	62,994	52,495	-	10,499	83%
Mail & Delivery Svcs	9,973	8,311	-	1,662	83%
Unemploy Comp Assess	542	407	-	136	75%
Motor Fuel and Lub.	18,460	13,591	-	4,869	74%
Rent of City Equip. (Vehicle Replacement Fund)	108,584	90,487	-	18,097	83%
Water and Sewer	273,486	242,039	-	31,447	89%
Workers Comp Assess	60,238	50,198	-	10,040	83%
Total General Fund Other Expenditures	1,773,428	1,421,634	-	351,794	80%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	1,293	1,507	-	(214)	117%
CAP Admin Cost-Indir	626	727	-	(101)	116%
Cell Phone Services	7,857	5,118	-	2,739	65%
Communications Radio	12	1,034	-	(1,022)	8614%
Interfnd Transf Out	138,106	115,088	-	23,018	83%
IT Assessment Fee	2,629,923	2,191,603	-	438,320	83%
Procurement Fee	164,767	137,306	-	27,461	83%
Wireless Data Communications	1,332	760	-	572	57%
Total General Fund Scheduled Line Items	2,943,916	2,453,142	-	490,774	83%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	43,216	19,338	14,749	9,129	79%
Cap<5000 - Furn & Fix	195,650	81,663	71,355	42,632	78%
Cap<5000 - M&E Other	5,261	5,261	-	0	100%
Cap<5000 - PC Replct	550,091	488,206	-	61,885	89%
M&E Computer Equipment	24,614	24,614	-	-	100%
M&E (Modified)	5,570	5,570	-	0	100%
Total General Fund Capital Outlay	824,402	624,651	86,104	113,647	86%
Total City General Fund	42,323,948	34,115,666	841,866	7,366,416	83%
Major Gifts					
Friends of the Library	50,000	4,832	-	45,168	10%
Library Foundation	220,930	131,287	22,295	67,347	70%
Total Major Gifts	270,930	136,119	22,295	112,515	58%