



# City of San Antonio

## Contract Summary Sheet

Date: 9/3/2020  
Agenda Item: 20-4681

**Name/Title (Caption as shown on agenda):**

**Change Order for Annual Contract for Interim Computerized Maintenance Management System Solution 6100010687 MA**

**Brief Description of Item(s) and Use:**

In December 2018, City awarded an informal contract for an interim Computerized Maintenance Management System (CMMS) to manage airport facility work orders, preventive maintenance, life-cycle costing, assets, and inventory. The two year contract began on December 10, 2018 with an estimated total contract value of \$42,388.00 which include 20 CMMS system users. It was anticipated that a Citywide CMMS solution would be selected and implemented in the near future.

On October 31, 2019, City issued Change Order 1 to add 20 additional CMMS system users which increased the contract amount by \$4,600.00, for a new estimated total contract value of \$46,988.00.

With a City-wide solution still being investigated this Change Order 2 will allow for up to 70 additional CMMS systems users per year, and extend the contract term with three additional one-year renewal options. This Change Order 2 will increase the contract value by \$4,600.00 for year 2 and by \$41,000.00 annually for year 3, 4 and 5 of the contract. The new estimated total contract value is \$174,000.00.

<b>Total \$:</b>	\$41,000.00 annually; \$174,000.00 contract period
<b>Contract Period:</b>	December 10, 2018 through December 10, 2020 with three, one-year renewal options
<b>Method of Procurement:</b>	Change Order
<b>Price Trend:</b>	N/A
<b>Contract Info:</b>	Formal ____ Annual <u>X</u> Support/Maintenance ____ Lease ____
<b>Recommended Contractor(s):</b>	<b>Asset Management Technologies, LLC, 3605 Long Beach, Suite 416, Long Beach, CA 90807</b>
<b>Previous Contractor(s):</b>	Asset Management Technologies, LLC, 3605 Long Beach, Suite 416, Long Beach, CA 90807
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A

<b>Procurement Alternative:</b>	Should this change order not be approved, the Aviation Department will have to operate without the already established interim CMMS solution to manage work orders, preventive maintenance, life-cycle costing, assets, and inventory. Having to suspend use of the interim solution while awaiting long term, Citywide solution would have a negative impact on the Aviation's Department ability to manage its facilities.
<b>Using Department (s):</b>	Aviation