



City of San Antonio

ADDENDUM I

SUBJECT: Request for Competitive Sealed Proposal, Annual Contract for Window Cleaning Services, (RFx 6100012127; RFCSP 20-001), Scheduled to Open: March 16, 2020. Date of Issue: February 14, 2020.

FROM: Jennifer Johnson
Procurement Administrator

DATE: March 4, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I TO THE ABOVE REFERENCED
REQUEST FOR COMPETITIVE SEALED PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR COMPETITIVE SEALED PROPOSAL IS HEREBY
AMENDED AS FOLLOWS:**

- A. **Change:** In RFCSP Section 004 – SPECIFICATIONS/SCOPE OF SERVICES, Subsection 6.7, the table is hereby amended by deleting the San Antonio Natatorium location and renumbering the remaining items in the table as restated below:

Location#, Name and Address	Service Hour	Anticipated Cycle/Schedule per Year [A]	Special Instruction.
MANAGED BY CENTER CITY DEVELOPMENT AND OPERATIONS DEPARTMENT (CCDO)			
52. Market Square – El Mercado, 514 W. Commerce,	Service shall be performed Monday–Thursday, 06:00 AM - 11 AM due to plaza activity.	Exterior Cleaning: Quarterly	
53. Market Square - Farmers Market, 612 W. Commerce	Service shall be performed Monday–Thursday, 06:00 AM - 11 AM due to plaza activity.	Exterior Cleaning: Quarterly	
54. Market Square - Centro de Artes, 101 S. Santa Rosa	Service shall be performed Monday–Thursday, 06:00 AM - 11 AM due to plaza activity.	Interior Cleaning: Quarterly Exterior Cleaning: Quarterly	Exterior cleaning only, with the exception of lobby area that will need both exterior and interior cleaning for all windows. The lobby is comprised of three sides being windows from floor to ceiling which is two stories high.

MANAGED BY DEPARTMENT OF HUMAN SERVICES (DHS)			
55. DHS - Southside Lions Senior Center 3303 Pecan Valley Drive, SA TX	Service shall be performed Monday – Friday, 8:00a.m.-4:30p.m.	Interior Cleaning: Semi-annually Exterior Cleaning: Semi-annually	Cleaning of interior and exterior glass windows is to occur only on windows located above 10 ft.
56. DHS - Northeast Senior Center 4135 Thousand Oaks Dr, SA TX	Service shall be performed Monday – Friday, 8:00a.m.-4:30p.m.	Interior Cleaning: Semi-annually Exterior Cleaning: Semi-annually	Cleaning of interior and exterior glass windows is to occur only on windows located above 10 ft.
57. DHS - District 4 Senior Center approx. service starting in 2021 2021, Ellison Dr	Service shall be performed Monday – Friday, 8:00a.m.-4:30p.m.	Interior Cleaning: Semi-annually Exterior Cleaning: Semi-annually	Cleaning of interior and exterior glass windows is to occur only on windows located above 10 ft.
58. DHS - District 9 Senior Center approx. service starting in 2021 2021, West Rhapsody Dr.	Service shall be performed Monday – Friday, 8:00a.m.-4:30p.m.	Interior Cleaning: Semi-annually Exterior Cleaning: Semi-annually	Cleaning of interior and exterior glass windows is to occur only on windows located above 10 ft.

- B. **Change:** RFCSP ATTACHMENT B – PRICE SCHEDULE is hereby deleted its entirety and replaced with RFCSP ATTACHMENT B – PRICE SCHEDULE - REVISED, which is attached hereto and incorporated herein as Exhibit 1 to this Addendum I. Any and all references to RFCSP Attachment B or the Price Schedule shall mean this RFCSP ATTACHMENT B – PRICE SCHEDULE - REVISED.
- C. **Change:** RFCSP ATTACHMENT F – SITE VISIT CONTACT INFORMATION is hereby amended by deleting the Parks & Recreation / San Antonio Natatorium location contact person and amending the Aviation SAT contact person to read as below:

Aviation	All locations managed by SAT	Edward Sustaita, 210-207-3479 Edward.Sustaita@sanantonio.gov	Will conduct right after the Presubmittal or call Edward Sustaita to schedule a date and time for a site visit.
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- D. **Add:** The SBEDA Program Presentation, which is attached hereto as Exhibit 2 to this Addendum I, is added and incorporated herein.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003- INSTRUCTIONS FOR RESPONDENTS –RESTRICTION ON COMMUNICATION:

On February 20, 2020, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the Annual Contract for Window Cleaning Services. Below is a list of questions that were asked at or prior to the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: For Location# 20, SAT Rental Car Center including sky bridge, does the Sky Bridge from Rental Car Center to Terminal B has Roof Davit Systems?

Answer: No, the sky bridge does not have Roof Davit Systems, only the Rental Car Center has it.

Question 2: Will Contractor be required to clean Terminals louvers too?

Answer: No.



Jennifer Johnson,
Procurement Administrator
Finance Department – Purchasing Division

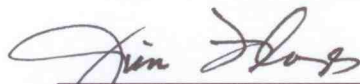
NOTE: Respondents must complete and sign below and submit this Addendum I with their Proposal.

Date 3-16-20

Company Name CDSI, INC

Address 25711 CREEKSIDE COVE

City/State/Zip Code BOERNE TX 78006



Signature

Exhibit 1 for RFCSP Addendum I
RFCSP ATTACHMENT B
PRICE SCHEDULE - REVISED
(Posted as a separate Document)

Exhibit 2 for RFCSP Addendum I
SBEDA Program Presentation
(Posted as a separate Document)