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Item No. ___

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH CDSI, INC., DBA CHAMPION DIVERSIFIED SERVICES, TO PROVIDE COMMERCIAL INTERIOR AND EXTERIOR WINDOW CLEANING SERVICES AT VARIOUS CITY FACILITIES FOR AN ESTIMATED ANNUAL COST OF \$154,000.00 FOR A TERM BEGINNING UPON AWARD THROUGH SEPTEMBER 30, 2023 WITH TWO ADDITIONAL, ONE YEAR RENEWAL OPTIONS. FUNDING IS AVAILABLE THROUGH THE RESPECTIVE DEPARTMENT'S OPERATING BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City with commercial interior and exterior window cleaning services at various City facilities for the Building and Equipment Services Department (BESD), Aviation, San Antonio Public Library (SAPL), Center City Development and Operations Department (CCDO) and Department of Human Services (DHS); and

WHEREAS, three proposal responses were received, of which two proposals were deemed nonresponsive and the remaining proposal was evaluated; and

WHEREAS, staff recommends CDSI, Inc. DBA Champion Diversified Services, for award of this contract; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon award through September 30, 2023, and include the option for the City to renew for two additional, one-year periods; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by CDSI, Inc. DBA Champion Diversified Services, to provide the City with commercial interior and exterior window cleaning services at various City facilities for an estimated annual cost of \$154,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the contract is attached hereto and incorporated herein for all purposes as **Exhibit I.**

LC
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SECTION 2. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to CDSI, Inc., DBA Champion Diversified Services, for an estimated annual cost of \$154,000.00. All expenditures will be in accordance with the Fiscal Year 2020 budget and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

SECTION 3. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED AND APPROVED this ____ day of _____, 2020.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney