

ORDINANCE

2020-09-10-0635

**APPROVING THE WORKFORCE SOLUTIONS ALAMO (WSA) OPERATING BUDGET FOR FY 2020-2021, AS RECOMMENDED BY THE COMMITTEE OF SIX ON AUGUST 26, 2020, FOR SUBMISSION TO THE TEXAS WORKFORCE COMMISSION (TWC).**

\* \* \* \* \*

**WHEREAS**, the Texas Workforce Commission is a state agency that oversees and provides workforce development funding for services to employers and job seekers in Texas through 28 regional workforce boards, including the locally-created Workforce Solutions Alamo ("WSA") which serves the counties of Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, McMullen, Medina, and Wilson counties (the "WSA Service Area"); and

**WHEREAS**, the WSA Partnership Agreement requires San Antonio City Council, Bexar County Commissioners Court, and the other 12 WSA Area Judges to review and approve the annual WSA Operating Budget; and

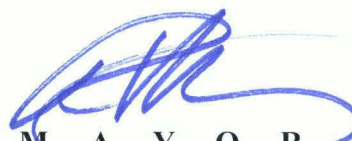
**WHEREAS**, the proposed Workforce Solution Alamo budget for FY 2020-2021 was considered and recommended was for approval by the WSA Board of Directors on August 21, 2020 and by the Committee of Six on August 26, 2020, and consists of a planning estimate of \$105.1 million in federal and state funding sources to serve the 13-county area. **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The Workforce Solutions Alamo FY 2020-2021 Operating Budget, attached hereto as **Attachment A**, is hereby approved.


**SECTION 2.** This Ordinance shall be effective upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage.

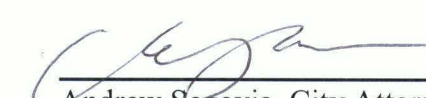
**PASSED AND APPROVED** this 10<sup>th</sup> day of September, 2020.

  
**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

  
Tina J. Flores, City Clerk

  
Andrew Segovia, City Attorney



## City of San Antonio

City Council  
September 10, 2020

Item: 15

Enactment Number:  
2020-09-10-0635

NAME	MOTION	SECOND	ABSTAIN	AYE	NAY	ABSENT
Roberto Treviño Council District 1				√		
Jada Andrews-Sullivan Council District 2				√		
Rebecca Viagran Council District 3		√		√		
Adriana Rocha Garcia Council District 4				√		
Shirley Gonzales Council District 5				√		
Melissa Cabello Havrda Council District 6				√		
Ana Sandoval Council District 7				√		
Manny Pelaez Council District 8				√		
John Courage Council District 9	√			√		
Clayton Perry Council District 10				√		
Ron Nirenberg Mayor				√		

Comments:

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*Office of the City Clerk*

CR  
9/10/20  
Item No. 15

# ATTACHMENT I

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## MEMORANDUM

To: Executive Committee  
From: Louis Tatum, CFO  
Presented by: Louis Tatum, CFO  
Date: August 10, 2020  
Regarding: Annual Budget Approval

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**SUMMARY:** The board staff prepares a budget based on the assumption of planned allocations from the Texas Workforce Commission and anticipated carryover funds from existing contracts.

The Budget Allocations are presented in the following sections:

- Board Administration or Corporate Budget
- Facilities Budget - Rent and support of the facilities and other items to support the contractor staff, software, supplies, and equipment.
- Special Projects- Infrastructure Support (VR), SEAL, Child Care Attendance Automation, Workforce Initiatives, and other Non-Federal Projects.
- Contractor Budget for Adult, Youth, and Childcare Services.

### STAFF RECOMMENDATION:

Discussion and possible action to approve the Annual Budget for the period of October 1, 2020 to September 30, 2021. The budget will be amended after the final allocations are received and the close-out of the current fiscal year. WSA is expecting to realign the budget with carryover and actual allocations in January of 2021.

### STRATEGIC OBJECTIVE:

The adoption of the budget provides direction and authority to implement a plan for the delivery of services. This core process provides structure and guidance to the entity for expenditure controls and strategic allocation of resources including but not limited to:

- Planning
- Coordination
- Resource Allocation
- Performance Review

Listed below are the major changes in Fiscal Year 2020-2021, as compared to the FY 2019-2020 initial budget that was presented to the board in August of 2019. Comparing the initial budgets allows WSA to perform an accurate analysis of initial allocations and estimates.



## Board Administrative Budget

Personnel			
	FY 2020-2021 Budget	FY 2019- 2020 Budget	Comments
1. FTEs	42.5	43	<p>The prior FY20 budget funded a total of 43 positions (excluding 3 temporary positions). As of July 2020, WSA staffing funded 42.5 FTE. There is a net decrease in personnel .5 FTE.</p> <p><b>New Positions (5.5):</b>            1 Chief Information Officer            1 Director of Child Care            1 Community Initiative Manager            1 Public &amp; Govt. Relations Manager            1 MIS Administrative Assistant            .5 Accountant I</p> <p><b>Eliminated Positions (6):</b>            1 Business Engagement Mgr. (Rural)            1 Business Engagement Mgr. (Urban)            1 Social Media Marketing Coordinator            1 Quality Initiative Mgr.            1 Director of Analytics/Perf. /Strategy            1 Board of Director Liaison</p> <p><b>Vacant Positions:</b>            1 Monitor            1 Director of Childcare            1 MIS Administrative Assistant</p> <p><b>FTE Summary:</b>            39 Current FTE            3 Vacant Positions            .5 Accountant (Funded through 3/31)</p>
Salary Schedule Reconciliation			
Base Salary FY 2018-2019	\$3,011,498	\$3,019,213	Increase: \$17,608
2. Change in Positions in Base Rate	\$61,079		.5 FTE decrease in overall positions; the increases in salaries are attributed to changes in positions and market-rate salary adjustments from the organizational review.

3. Increases	\$53,636		A result of performance evaluations and merit increases.
<b>Total Salary</b>	<b>\$3,126,213</b>	<b>\$3,019,213</b>	<b>Increase \$ 107,000 or 4%</b>
Fringe Benefits	\$1,003,476	\$834,822	<b>Increase \$168,654 or 20%;</b> WSA is projecting an increase in health insurance upon renewal in January of 2021.

The current budget has a Director of Child Care and a Monitor that WSA plans to fill before 10/1/20.

#### Facilities

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Rent	\$325,000	\$340,000	<b>Decrease of (\$15,000)</b> Contractor staff housed at Corporate Office shared cost is allocated to service delivery contracts.

#### Equipment/Related Costs

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Software Maintenance/Support	\$40,000	\$35,000	<b>Increase of \$5,000</b> Additional licenses for additional utilization of technology.

#### General Office Expense

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Office Supplies	\$30,000	\$34,000	<b>Decrease (\$4,000)</b> Office supplies for FY20 were approximately \$27,000. The implementation of paperless systems has created savings in consumable supplies.
Storage	\$12,000	\$8,000	<b>Increase of \$4,000</b> Facility renovations have increased the need for storage space.
Marketing	\$90,000	\$50,000	<b>Decrease of (\$40,000)</b> Marketing that targets job seekers and programs are billable to Service Delivery.
Miscellaneous Cost	\$5,000	\$10,000	<b>Decrease of (\$5,000)</b> Actual cost for FY20 was \$2,000.

**Professional Services**

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Legal-Other Matters	\$30,000	\$85,000	<b>Decrease of (\$55,000)</b> Actual legal fees have significantly decreased; FY20 legal fees were approximately \$30,000.
Monitoring	\$300,000	\$290,000	<b>Decrease of (\$10,000)</b> Monitoring cost have decreased due to decrease in travel expenditures.
Professional Fees	\$172,000	\$225,000	<b>Increase of \$53,000</b> Professional fees include Website maintenance & design, and updates to the board plan. Other professional fees are related to human resources and accounting such as benefits plans, employee screening, and upgrades to accounting software modules.
PEO-Payroll Fees	\$55,000	\$0	<b>Increase of \$55,000</b> This cost is budgeted at approximately \$40-\$45 per employee per pay period. Additional set up cost of \$7,500-\$10,000 are also projected.

**Board Expenses** the following changes

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Board Member Expense	\$35,000	\$35,000	WSA is expecting these costs to remain consistent with FY20.

**Overall Administrative Budget**

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Board Budget (admin budget)	\$5,913,689	\$5,685,034	<b>Increase \$228,655 or 4%</b> Changes to staffing and other adjustments.

**Facility Budget**

**Listed below are the major changes in the Facility Budget.**

WSA maintains five (5) centers in San Antonio and eleven (11) centers in the adjacent counties. In the past year, we have procured space and/or updated the facilities for the Workforce Center located at E. Houston in San Antonio, and the Workforce Center located in Seguin.

We have several rural offices that have TWC VR staff and currently in the process of developing a plan to move additional TWC VR staff into several urban centers.



	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Facility	\$4,550,200	\$4,977,776	<b>Decrease (\$427,576)</b> WSA is not projecting any additional facilities or renovation in FY21.

### **Reserve**

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Reserved /Unobligated	\$2,326,487	\$5,326,399	<b>Decrease (\$2,999,912)</b> The primary adjustment is due to the reduction of childcare carryover funds from prior fiscal year.

### **Contractors**

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Service Delivery	\$91,297,187	\$87,527,174	<b>Increase of \$3,770,013</b> Although WSA experienced a \$1.6M reduction in WIOA, the City of San Antonio and BEXAR County have provided additional programs to stabilize funding in FY21.

### **Overall Budget**

	<b>FY 2020-2021 Budget</b>	<b>FY 2019-2020 Budget</b>	<b>Comments</b>
Annual Board Budget	\$105,121,499	\$104,878,361	<b>Increase \$243,138</b>

### **ATTACHMENTS:**

Budget and Allocations

Allocations by County

Proposed Budget



**WORFORCE SOLUTIONS ALAMO**  
**BUDGET AND ALLOCATIONS**  
OCTOBER 01, 2020 - SEPTEMBER 30,2021

	REVENUE	EXPENDITURES				
Funding Source	Annual Budget 2020 2021	Board Budget	Facilities	Projects	Contractors	RESERVED- UNOBLIGATED
WIOA ADULT	3,028,048	494,936	357,803		2,175,309	
WIOA DISLOCATED	4,119,489	673,333	486,771		2,959,385	
WIOA YOUTH	3,266,806	643,871	386,015		2,236,919	
WIOA RAPID RESPONSE	50,000	-	-	-	50,000	
TANF	6,169,544	1,210,099	874,813		4,084,632	
SNAP E&T	1,886,220	369,965	267,457		1,248,798	
NON CUSTODIAL PARENT	437,578	23,086	15,000		399,492	
CHILD CARE CCF	56,727,425	1,793,966	622,054	150,000	52,946,968	1,214,437
CHILD CARE CCM	7,099,175	-	-		6,099,175	1,000,000
CHILD CARE CCP	5,393,590	300,000	-		5,093,590	
TRADE ACT SERVICES	470,000	-	-		470,000	
EMPLOYMENT SERVICES	626,430	20,000	606,430		-	
RESOURCE ADMIN GRANT	11,081	-	11,081		-	
VETERANS EMPLOYMENT SERVICE	284,084	11,915	235,119		-	36,965
CHILD CARE ATTENDANCE AUTOMAT	361,164	-	-	361,164	-	
CCQ QUALITY	1,928,905	-	108,893	75,000	1,745,012	
WORK COMMISION INITIATIVES	105,272	-	7,500	97,772	-	
EXTERNSHIP FOR TEACHERS		-	-	-	-	
REEMPLOYMENT	490,000	24,958	94,530		370,512	
MILITARY	222,630	-	-		222,630	
STUDENT HIREABILITY NAVIAGATO	200,000	200,000	-		-	-
INFRA SUPPORT VR	376,734	-	376,734		-	
SUMMER EARN & LEARN	900,000	-	-	150,000	750,000	-
WORKFORCE Innovation and Opport	150,000	-	-	150,000	-	
Non Federal	50,000	-	-	50,000	-	
Youth Job Skills	200,000	-	-		200,000	
2020NDW001	450,000	137,887	-		312,113	
2020COV001	75,000	-	-		75,000	-
2020COS002 Skills	125,000	-	-		125,000	
City Project	5,000,000	46,174	50,000		4,903,826	
County Project	5,000,000	46,174	50,000		4,903,826	
<b>Total</b>	<b>\$ 105,204,174.58</b>	<b>\$ 5,996,364.00</b>	<b>\$ 4,550,200.22</b>	<b>\$ 1,033,936.00</b>	<b>\$ 91,372,187.05</b>	<b>\$ 2,251,402.00</b>

**2020 2021 Budget Broken out by County**

County	City	Adult	Dislocated	Youth	* Rapid Response	CCF	CCM	TANF	SNAP	Total	
Atascosa	Pleasanton	53,385	102,018	63,362	-	1,205,954	143,731	156,619	52,710	1,777,779	2.16%
Bandera	Bandera	23,020	21,764	14,566	-	328,927	39,228	39,922	12,432	479,860	0.58%
Bexar	San Antonio	2,390,983	3,447,802	2,690,718	-	46,531,695	5,557,013	5,085,498	1,541,096	67,244,805	81.71%
Comal	Seguin	90,490	111,812	73,923	-	2,060,171	335,326	261,031	54,442	2,987,195	3.63%
Frio	Pearsall	58,610	28,565	47,340	-	514,712	50,123	73,703	19,667	792,720	0.96%
Gillespie	Fredericksburg	22,641	-	16,387	-	433,059	56,623	9,213	6,598	544,521	0.66%
Guadalupe	New Braunfels	115,328	116,029	132,915	-	2,495,544	428,080	251,818	81,269	3,620,982	4.40%
Karnes	Kennedy	55,354	28,429	24,034	-	341,158	34,086	33,780	14,674	531,516	0.65%
Kendall	Bernie	25,670	37,951	16,751	-	374,216	103,358	49,135	9,757	616,839	0.75%
Kerr	Kerrville	67,849	85,831	85,212	-	960,333	107,798	52,206	31,641	1,390,870	1.69%
McMullen		606	-	-	-	8,595	1,694	-	280	11,175	0.01%
Medina	Hondo	79,737	67,060	63,727	-	823,804	121,408	70,632	38,214	1,264,582	1.54%
Wilson	Floresville	44,374	72,229	37,872	-	649,258	120,706	85,987	23,438	1,033,864	1.26%
<b>Total</b>		<b>\$ 3,028,048</b>	<b>\$ 4,119,489</b>	<b>\$ 3,266,806</b>		<b>\$ 56,727,425</b>	<b>\$ 7,099,175</b>	<b>\$ 6,169,544</b>	<b>\$ 1,886,220</b>	<b>\$ 82,296,707</b>	<b>100%</b>

\* Rapid Response break out by county not available

**Contractor Budget Excluding Childcare Broken out by Urban vs Rural based on Allocation factors**

Funding	Client					Operations							
	Urban	Ratio	Rural	Ratio	Total Client	Urban	Ratio	Rural	Ratio	Total Operations	Total Urban	Total Rural	Total Budget
Adult	515,287	79%	137,296	21%	652,583.00	1,202,355	79%	320,361	21%	1,522,716	1,717,642	457,657	2,175,299
Dislocated	743,057	84%	144,759	16%	887,816.00	1,733,798	84%	337,772	16%	2,071,570	2,476,855	482,531	2,959,386
TANF	458,454	82%	97,726	18%	556,180.00	2,908,470	82%	619,982	18%	3,528,452	3,366,924	717,708	4,084,632
SNAP	185,324	82%	41,503	18%	226,827.00	834,980	82%	186,991	18%	1,021,971	1,020,304	228,494	1,248,798
Youth	552,734	82%	118,342	18%	671,076.00	1,289,714	82%	276,130	18%	1,565,844	1,842,448	394,472	2,236,920
	2,454,857	82%	539,625	18%	2,994,482.00	7,969,317	82%	1,741,236	18%	9,710,553	10,424,173	2,280,862	12,705,035

**2020- 2021 Budget Excluding Child Care Funding with Facilities Budget**

County	City	Adult	Dislocated	Youth	Rapid	TANF	SNAP	Total	Percent	Center Budget	% Center Budget
Atascosa	Pleasanton	53,385	102,018	63,362		156,619	52,710	428,094	2.32%	78,444	18%
Bandera	Bandera	23,020	21,764	14,566		39,922	12,432	111,705	0.60%	9,821	9%
								-	0.00%		
Comal	Seguin	90,490	111,812	73,923		261,031	54,442	591,698	3.20%	124,592	21%
Frio	Pearsall	58,610	28,565	47,340	-	73,703	19,667	227,885	1.23%	84,523	37%
Gillespie	Fredericksburg	22,641	-	16,387	-	9,213	6,598	54,839	0.30%	1,595	3%
Guadalupe	New Braunfels	115,328	116,029	132,915	-	251,818	81,269	697,358	3.78%	213,397	31%
Karnes	Kennedy	55,354	28,429	24,034	-	33,780	14,674	156,272	0.85%	54,889	35%
Kendall	Bernie	25,670	37,951	16,751	-	49,135	9,757	139,265	0.75%	62,108	45%
Kerr	Kerrville	67,849	85,831	85,212	-	52,206	31,641	322,739	1.75%	136,934	42%
McMullen		606	-	-	-	-	280	886	0.00%		0%
Medina	Hondo	79,737	67,060	63,727	-	70,632	38,214	319,370	1.73%	58,730	18%
Wilson	Floresville	44,374	72,229	37,872	-	85,987	23,438	263,899	1.43%	46,667	18%
Subtotal		\$ 637,065	\$ 671,687	\$ 576,088	\$ -	\$ 1,084,046	\$ 345,124	\$ 3,314,010	17.94%	\$ 871,699	26%
Bexar	San Antonio	\$ 2,390,983	\$ 3,447,802	\$ 2,690,718		\$ 5,085,498	\$ 1,541,096	\$ 15,156,097	82.06%	\$ 3,678,501	24%
Total		\$ 3,028,048	\$ 4,119,489	\$ 3,266,806	\$ -	\$ 6,169,544	\$ 1,886,220	\$ 18,470,107	100.00%	\$ 4,550,200	25%



2020 Budget Broken out by County											
County	City	Adult	Dislocated	Youth	Rapid Response	CCF	CCM	TANF	SNAP	Total	
Atascosa	Pleasanton	1.76%	2.48%	1.94%	7.25%	2.13%	2.02%	2.54%	2.79%	2.15%	2.15%
Bandera	Bandera	0.76%	0.53%	0.45%	0.00%	0.58%	0.55%	0.65%	0.66%	0.58%	0.58%
Bexar	San Antonio	78.96%	83.69%	82.37%	81.55%	82.03%	78.28%	82.43%	81.70%	81.44%	81.44%
Comal	Seguin	2.99%	2.71%	2.26%	11.20%	3.63%	4.72%	4.23%	2.89%	3.67%	3.67%
Frio	Pearsall	1.94%	0.69%	1.45%	0.00%	0.91%	0.71%	1.19%	1.04%	0.97%	0.97%
Gillespie	Fredericksburg	0.75%	0.00%	0.50%	0.00%	0.76%	0.80%	0.15%	0.35%	0.66%	0.66%
Guadalupe	New Braunfels	3.81%	2.82%	4.07%	0.00%	4.40%	6.03%	4.08%	4.31%	4.48%	4.48%
Karnes	Kennedy	1.83%	0.69%	0.74%	0.00%	0.60%	0.48%	0.55%	0.78%	0.66%	0.66%
Kendall	Bernie	0.85%	0.92%	0.51%	0.00%	0.66%	1.46%	0.80%	0.52%	0.80%	0.80%
Kerr	Kerrville	2.24%	2.08%	2.61%	0.00%	1.69%	1.52%	0.85%	1.68%	1.70%	1.70%
McMullen		0.02%	0.00%	0.00%	0.00%	0.02%	0.02%	0.00%	0.01%	0.01%	0.01%
Medina	Hondo	2.63%	1.63%	1.95%	0.00%	1.45%	1.71%	1.14%	2.03%	1.58%	1.58%
Wilson	Floresville	1.47%	1.75%	1.16%	0.00%	1.14%	1.70%	1.39%	1.24%	1.30%	1.30%
<b>Total</b>		<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>



**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2020 - September 30, 2021**  
**Budget**

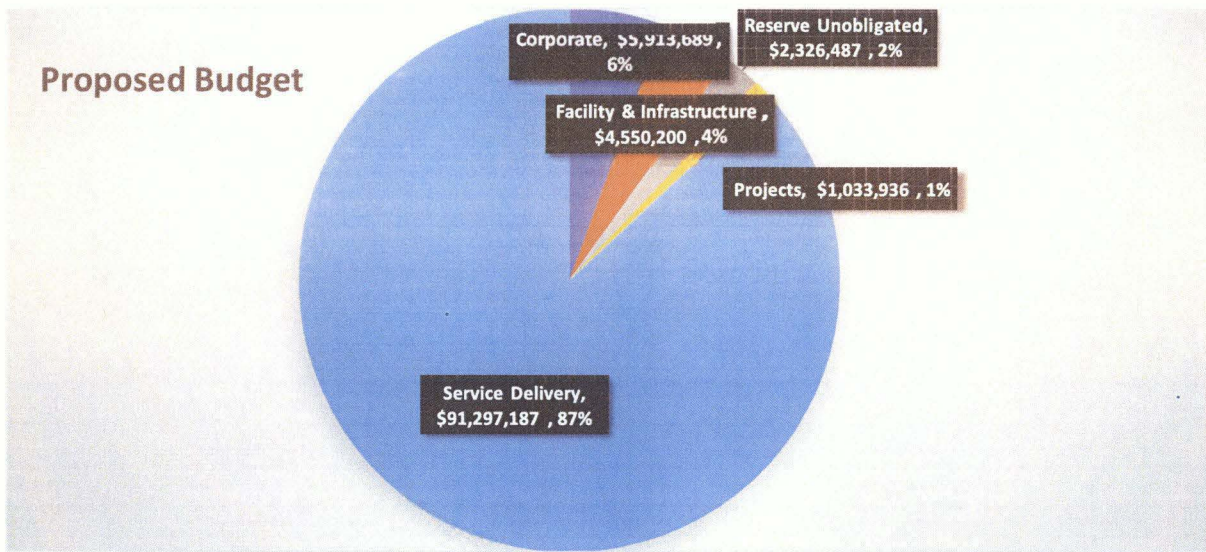
	A	B	C	D	E	(E-B) /A	E-A
	Annual	Annual	Projected		Proposed		
	Budget	Budget Amended #3	Oct 1 to Sept	%	Budget	Percentage	Dollar
	2019-2020		30, 2020	Expensed	2020-2021	Change	Change
<b>PERSONNEL</b>							
Salaries/Wages	\$ 3,019,213	\$ 2,894,212	\$ 2,776,806	96%	\$ 3,126,213	4%	\$ 107,000
Fringe Benefits	834,822	799,822	710,179	89%	1,003,476	20%	\$ 168,654
Staff Travel	70,000	70,000	26,000	37%	35,000	-50%	\$ (35,000)
Staff Training/Development	30,000	30,000	6,860	23%	30,000	0%	\$ -
<b>PERSONNEL SUBTOTAL:</b>	<b>\$ 3,954,034</b>	<b>\$ 3,794,034</b>	<b>\$ 3,519,845</b>	<b>93%</b>	<b>\$ 4,194,688</b>	<b>6%</b>	<b>\$ 240,654</b>
<b>FACILITY</b>							
Rent	\$ 340,000	\$ 340,000	\$ 297,385	87%	\$ 325,000	-4%	\$ (15,000)
Building Out/Moving Expenses					\$ -		
<b>FACILITY SUBTOTAL:</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 297,385</b>	<b>87%</b>	<b>\$ 325,000</b>	<b>-4%</b>	<b>\$ (15,000)</b>
<b>EQUIPMENT/RELATED COSTS</b>							
Equipment Purchases	\$ 30,000	\$ 30,000	\$ 27,284	91%	\$ 30,000	0%	\$ -
Equipment Rental	20,000	20,000	16,408	82%	20,000	0%	-
Repair & Maintenance-Equipment	2,000	2,000	525	26%	2,000	0%	-
Software Licenses	10,000	10,000	8,192	82%	10,000	0%	-
Software Maintenance & Support	35,000	35,000	38,883	111%	40,000	14%	5,000
<b>EQUIPMENT/RELATED COSTS SUBTOTAL:</b>	<b>\$ 97,000</b>	<b>\$ 97,000</b>	<b>\$ 91,292</b>	<b>94%</b>	<b>\$ 102,000</b>	<b>5%</b>	<b>\$ 5,000</b>
<b>GENERAL OFFICE EXPENSES</b>							
Communications	\$ 55,000	\$ 55,000	\$ 36,985	67%	\$ 55,000	0%	\$ -
Advertising	5,000	5,000	-	0%	5,000	0%	-
Insurance	235,000	300,000	156,621	52%	235,000	0%	-
Office Supplies	34,000	38,200	26,638	70%	30,000	-12%	(4,000)
Postage/Shipping/Other	4,000	4,000	2,485	62%	4,000	0%	-
Printing, Binding & Reproduction	10,500	10,500	5,203	50%	10,500	0%	-
Publications & Subscriptions	5,500	5,500	4,180	76%	5,500	0%	-
Dues	25,000	25,000	17,298	69%	25,000	0%	-
Storage	8,000	15,800	9,998	63%	12,000	50%	4,000
Marketing (External)	90,000	90,000	86,126	96%	50,000	-44%	(40,000)
Miscellaneous Costs	10,000	10,000	1,942	19%	5,000	-50%	(5,000)
Non Federal	50,000	50,000	50,992	102%	50,000	0%	-
<b>GENERAL OFFICE EXP SUBTOTAL:</b>	<b>\$ 532,000</b>	<b>\$ 609,000</b>	<b>\$ 398,467</b>	<b>65%</b>	<b>\$ 487,000</b>	<b>-8%</b>	<b>\$ (45,000)</b>
<b>PROFESSIONAL SERVICES</b>							
Legal-General Corporate Matters	\$ 90,000	\$ 90,000	\$ 90,000	100%	\$ 90,000	0%	\$ -
Legal-Other Corporate Matters	85,000	85,000	30,000	35%	30,000	-65%	(55,000)
Audit	80,000	80,000	75,000	94%	80,000	0%	-
Monitoring (Contractor)	300,000	300,000	300,000	100%	290,000	-3%	(10,000)
Professional Services	172,000	442,000	274,536	62%	225,000	31%	53,000
Payroll Fees	-	-	-		55,000		55,000
<b>PROFESSIONAL SERVICES SUBTOTAL</b>	<b>\$ 727,000</b>	<b>\$ 997,000</b>	<b>\$ 769,536</b>	<b>77%</b>	<b>\$ 770,000</b>	<b>6%</b>	<b>\$ 43,000</b>
<b>BOARD EXPENSES</b>							
Board Member Travel	\$ 8,000	\$ 8,000	\$ 3,642	46%	\$ 8,000	0%	\$ -
Board Member Training/Development	7,000	7,000	-	0%	7,000	0%	-
Board Meetings/Misc.	20,000	20,000	9,543	48%	20,000	0%	-
<b>BOARD EXPENSES SUBTOTAL</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 13,185</b>	<b>38%</b>	<b>\$ 35,000</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 5,685,034</b>	<b>\$ 5,872,034</b>	<b>\$ 5,089,711</b>	<b>87%</b>	<b>\$ 5,913,689</b>	<b>4%</b>	<b>\$ 228,655</b>

**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2020 - September 30, 2021**  
**Budget**

	A	B	C	D	E	(E-B) / A	E-A
	Annual	Annual	Projected		Proposed		
	Budget	Budget Amended #3	Oct 1 to Sept	%	Budget	Percentage	Dollar
	2019-2020		30, 2020	Expensed	2020-2021	Change	Change
<b>SUMMARY:</b>							
Personnel	\$ 3,954,034	\$ 3,794,034	\$ 3,519,845	93%	\$ 4,194,688	6%	\$ 240,654
Facility	340,000	340,000	297,385	87%	325,000	-4%	(15,000)
Equipment/Related Costs	97,000	97,000	91,292	94%	102,000	5%	5,000
General Office Expenses	532,000	609,000	398,467	65%	487,000	-8%	(45,000)
Professional Services	727,000	997,000	769,536	77%	770,000	6%	43,000
Board Expenses	35,000	35,000	13,185	38%	35,000	0%	-
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 5,685,034</b>	<b>\$ 5,872,034</b>	<b>\$ 5,089,711</b>	<b>87%</b>	<b>\$ 5,913,689</b>	<b>4%</b>	<b>\$ 228,655</b>
<b>FACILITY &amp; INFRASTRUCTURE BUDGET</b>							
Facility Related Occupancy	\$ 2,795,066	\$ 2,867,066	\$ 2,742,284	96%	\$ 3,080,207	10%	\$ 285,141
Equipment Related	214,395	250,395	151,709	61%	236,374	10%	21,979
Rental of Equipment	179,678	179,678	194,735	108%	214,209	19%	34,531
Software Related	276,441	276,441	175,090	63%	195,610	-29%	(80,831)
Communications	228,805	228,805	305,929	134%	317,084	39%	88,279
General Office	93,595	93,595	89,452	96%	106,716	14%	13,121
Travel Mileage							-
Other	27,855	27,855	24,875	89%	150,000	439%	122,145
Reserve facility	1,161,940	2,820,269	2,820,269	100%	250,000	-78%	(911,940)
<b>TOTAL FACILITY &amp; INFRASTRUCTURE BUDGET</b>	<b>\$ 4,977,776</b>	<b>\$ 6,744,104</b>	<b>\$ 6,504,342</b>	<b>96%</b>	<b>\$ 4,550,200</b>	<b>-9%</b>	<b>\$ (427,576)</b>
RESERVE UNOBLIGATED	\$ 5,326,399	\$ 6,812,421	\$ 6,812,421		\$ 2,326,487	-56%	\$ (2,999,912)
PROJECTS	\$ 1,361,979	\$ 1,569,780	\$ 578,571	37%	\$ 1,033,936	-24%	\$ (328,043)
<b>SERVICE DELIVERY BUDGET</b>							
WIOA ADULT	\$ 3,465,161	\$ 3,465,161	\$ 3,118,645		\$ 2,175,309	-37%	\$ (1,289,852)
WIOA DISLOCATED	3,494,069	3,494,069	3,144,662.45		2,959,385	-15%	(534,684)
WIOA YOUTH	4,338,272	4,338,272	3,687,531.24		2,236,919	-48%	(2,101,353)
WIOA RAPID RESPONSE	-	47,157	47,157		50,000		50,000
TANF	4,410,565	4,410,565	3,969,508		4,084,632	-7%	(325,933)
SNAP E&T	1,277,464	1,277,464	1,277,464		1,248,798	-2%	(28,666)
NON CUSTODIAL PARENT	364,552	364,552	364,552		399,492	10%	34,940
CHILD CARE CCF	58,472,527	72,048,818	64,843,936		52,946,968	-9%	(5,525,559)
CHILD CARE CCM		9,716,624	8,744,962		6,099,175		6,099,175
CHILD CARE CCPICCC	9,566,850	9,408,149	9,408,149		5,093,590	-47%	(4,473,260)
TRADE ACT SERVICES	275,269	276,584	141,068		470,000	71%	194,731
CHILD CARE ATTENDANCE AUTOMATION	-	-			-		-
CCQ QUALITY	1,081,376	1,800,495	1,620,446		1,745,012	61%	663,636
EXTERNSHIP FOR TEACHERS	-	-			-		-
REEMPLOYMENT SERVICES	-	450,000	450,000		370,512		370,512
MILITARY FAMILY SUPPORT	61,084	275,068	275,068		222,630	264%	161,546
INFRA SUPPORT VR	69,985	69,985	69,985		-	-100%	(69,985)
VR Summer and Earn	450,000	-			750,000	67%	300,000
WORKFORCE Innovation	200,000	200,000	75,000		-	-100%	(200,000)
YOUTH JOB SKILL INITIATIVE		260,400	35,000		200,000		200,000
ALAMO COLLEGE		165,450	39,886		-		-
TWC DOL COVID 19		735,220	661,698		312,113		312,113
City Project					4,903,826		4,903,826
County Project					4,903,826		4,903,826
Skills Development					125,000		125,000
<b>SERVICE DELIVERY BUDGET</b>	<b>\$ 87,527,174</b>	<b>\$ 112,804,033</b>	<b>\$ 101,093,148</b>	<b>90%</b>	<b>\$ 91,297,187</b>	<b>4%</b>	<b>\$ 3,770,013</b>
<b>TOTAL</b>	<b>\$ 104,878,361</b>	<b>\$ 133,802,372</b>	<b>\$ 120,078,193</b>	<b>90%</b>	<b>\$ 105,121,499</b>	<b>0%</b>	<b>\$ 243,138</b>



**Figure 1: WSA Proposed Budget by Cost Category**



**Figure 2: WSA FY21 Budget Comparison**

